

Department of Surgery Policy

Subject: Department Policy for Verification of Training

Effective: 7/1/2012

Verification of Residency and Fellowship Training Policy

Overview

The request for information regarding physician(s) who have completed their residency and/or training in the Department of Surgery at Baylor College of Medicine is verified for various institutions that require additional credential information.

Baylor College of Medicine Department of Surgery Residency and Fellowship Verification Price List (Effective 7/01/12)

1. Verifications for the first 3 years following graduation will be provided at no charge by email or written request.
2. Verifications after 3 years will be done on receipt of payment:
 - Standard verification letter on Baylor College of Medicine letterhead: \$75.00
 - Verification form filled out by Program Director (Form to be provided by requesting institution): \$75.00
 - Both a Standard verification letter and form filled out by the Program Director: \$125

Payment will be by check or money order

Checks should be made payable to

Baylor College of Medicine-Surgery
Reference: Surgery Resident or Fellowship Verification Request

Mail address:

Baylor College of Medicine
Surgery Education Office
One Baylor Plaza, 404D
Houston, TX 77030

Email address: [surgeryeducation@bcm.edu]

*** Residency and Fellowship Verifications are subject to separate charges.**