


Making Courses Available

OPTION #1

Set the course status from the Course list page by clicking on the three dots to the right of the star.

Choose Open when you are ready for students to participate.

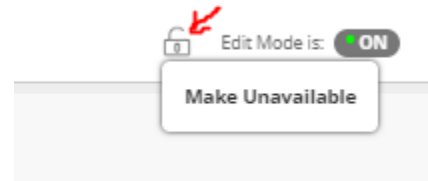
 Open Course

 Hide Course

OPTION #2

Use the Make Available tool from your Original course's Home Page.

- Log into your course. By default, the Home Page is the first thing you will see.
- Click on the lock icon in the upper right corner.
- When unavailable, the icon appears as a closed lock outlined in red.
- When available, the icon appears as a black open lock outlined in black.



NOTE: This tool is ONLY available from the Home Page. If you [change your course's landing page](#), you will not see this tool unless you go to the Home Page.

There is a bug in Blackboard where the lock will continue to display as unavailable and the instructor will receive an error message even if you use the Open Course method (#1 above) or change the course properties (#3 below). Blackboard is aware of this bug, but there is no ETA for when it will be fixed.

OPTION #3

Modify the course's properties.

- Select and log into the course
- Select **Customization** from the Control Panel (lower left side)
- Select **Properties**
- Scroll to property #3 ("Set Availability") and select "Yes"
- Scroll to the bottom of the page
Click **Submit**

SET AVAILABILITY

Make this course available to users?

Make Course Available

Yes

No

Use Term Availability
(Fall GCP 2019 is Unavailable)