# School of Health Professions Student Handbook

## TABLE OF CONTENTS

## **Article 1: Administration**

- Article 1.1 Mission
- Article 1.2 Accreditation
- Article 1.3 Organizational Structure
- Article 1.3.1 Dean
- Article 1.3.2 Assistant Dean
- Article 1.3.3 Program Directors

#### **Article 2: Academic Governance**

- Article 2.1 Health Professions Education Executive Committee
- Article 2.2 Health Professions Curriculum Committee
- Article 2.3 Health Professions Student Promotions Committee
- Article 2.4 Health Professions Faculty Appointments and Promotions Committee
- Article 2.5 Program Executive Committees
- Article 2.6 Program Admissions Committees

## **Article 3: Faculty Appointments, Promotions, and Tenure**

- Article 3.1 Appointment at the instructor level
- Article 3.2 Appointment/Promotion at the assistant professor level
- Article 3.3 Appointment/Promotion at the associate professor level
- Article 3.4 Appointment/Promotion at the professor level
- Article 3.5 Appointment/Promotion at the associate professor or professor level
- Article 3.6 Clinical Faculty Appointments
- Article 3.6.1 Appointment at the clinical instructor level
- Article 3.6.2 Appointment at the clinical assistant professor level
- Article 3.6.3 Appointment/promotion at the clinical associate professor level
- Article 3.6.4 Appointment/promotion at the clinical professor level
- Article 3.7 National Search Guidelines

## **Article 4: Academic Programs**

- Article 4.1 Nurse Anesthesia Program
- Article 4.2 Physician Assistant Program
- Article 4.3 Orthotics and Prosthetics Program
- Article 4.4 Genetic Counseling Program
- Article 4.5 New Program Development

#### **Article 5: Health Professions Students**

Article 5.1 Admissions

- Article 5.2 Non-Discrimination Policy
- Article 5.3 Background Checks
- Article 5.4 Enrollment
- Article 5.5 Tuition and Fees
- Article 5.6 Falsification of Admission Application
- Article 5.7 Attendance
- Article 5.8 Attendance: Clinical Curriculum
- Article 5.9 Leave of Absence
- Article 5.10 Withdrawal from the College
- Article 5.11 Reinstatement of Students Previously Dismissed or Voluntarily Withdrawn
- Article 5.12 Credit Hour Assignment
- Article 5.13 Grading and Grading Policies
- Article 5.13.1 Assignment of Grades
- Article 5.13.2 Reporting of Grades
- Article 5.13.3 Course Grade Requirements
- Article 5.13.4 Interim Grades
- Article 5.13.5 Final Grades
- Article 5.14 Transcripts
- Article 5.15 Student Records
- Article 5.16 Release of Information
- Article 5.17 Student Grievance Policy
- Article 5.18 Technical Standards for Admission and Graduation

#### **Article 6: Student Services**

- Article 6.1 Policy on Harassment
- Article 6.2 Students with Disabilities
- Article 6.3 Sexual Harassment and Sexual Violence
- Article 6.4 Academic Advising, Career Advising, Tutoring

## **Article 7: Student Wellness**

- Article 7.1 Student Health Insurance
- Article 7.2 Personal Responsibility
- Article 7.3 Infection Control
- Article 7.4 Institutional Policy on AIDS
- Article 7.5 Standard Precautions
- Article 7.6 Student Health Health Requirements and Services
- Article 7.7 Training
- Article 7.8 Student and House Staff Mental Health Service
- Article 7.9 Substance and Alcohol Abuse Policy

## **Article 8: Regulations Concerning Conduct**

- Article 8.1 Academic Rules
- Article 8.2 Non-Academic Rules
- Article 8.3 Disorderly Assembly
- Article 8.4 Prohibited Conduct
- Article 8.5 Personal Electronic Devices

- Article 8.6 Falsification of College Records
- Article 8.7 Requirement to Report Arrests or Convictions Immediately
- Article 8.8 Review of Student Behavior
- Article 8.9 Acceptable Use Policy
- Article 8.10 Use of Health Professions Student Listserv
- Article 8.11 Use of Copyrighted Materials

## **Article 9: Faculty Review of Student Performance**

- Article 9.1 Academic Standards
- Article 9.2 Review of Didactic Performance
- Article 9.3 Review of Clinical Performance
- Article 9.4 Review of Professional Behavior
- Article 9.5 Suspension of Clinical Privileges
- Article 9.6 Health Professions Student Promotions Committee
- Article 9.7 Academic Performance
- Article 9.8 Policies and Procedures Concerning Rights, Responsibilities, and Appeals to SHP Student Promotions Committee Actions
- Article 9.9 Actions, Sanctions, and Appeals Regarding Student Performance

### **Article 10: Academic Standards for Financial Aid**

- Article 10.1 Time Limits on Financial Aid Eligibility
- Article 10.2 Grade Requirements upon Completion of Courses
- Article 10.3 Appeals of Financial Aid Probation or Suspension
- Article 10.4 Compliance
- Article 10.5 Institutional Refund Policy