



LCME  
Accreditation  
  
LCME Site Visit is  
scheduled for  
September 26-29,  
2021

## LCME Newsletter #13 – January 2021

### Upcoming Events:

**Save The Dates!**  
**LCME Mock Site Visit March 1-3, 2021**

### Elements of the Month

- Element 4.4 — Feedback to Faculty
- Element 5.5 — Resources for Clinical Instruction
- Element 5.6 — Clinical Instruction facilities/Information Resources
- Element 5.11 — Study /Lounge/Storage/Call Rooms

### Element 4.4 — Feedback to Faculty



**Element 4.4** states that a medical school faculty member receives regularly scheduled and timely feedback from departmental and/or other programmatic or institutional leaders on academic performance and progress toward promotion and, when applicable, tenure.

Baylor College of Medicine has an institution-wide Faculty Performance Assessment and Development process that occurs annually to provide faculty with formal feedback on their academic performance and progress towards promotion and, if relevant, tenure.

The process includes both opportunities for faculty self-review as well as a performance review by the evaluator. The evaluator may be a department chair or division/section chief, or other supervisor as is appropriate based on reporting structure.

The Faculty Performance Assessment and Development process was implemented in 2016. The Faculty Performance Assessment and Development Planning Policy has been reviewed and approved November 4, 2020.

**29.1.02– Faculty Performance Assessment and Development Planning Policy can be viewed on the [intranet](#).**

### Element 5.5 — Resources for Clinical Instruction

**Element 5.5** states that a medical school has, or is assured the use of, appropriate resources for the clinical instruction of its medical students in ambulatory and inpatient settings and has adequate numbers and types of patients (e.g., acuity, case mix, age, gender).





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### ...Continuation of Element 5.5 — Resources for Clinical Instruction

The following clerkships have an inpatient component to the curriculum:

- Internal Medicine
- Neurology
- Obstetrics and Gynecology
- Pediatrics
- Psychiatry
- Surgery

The following clerkships have ambulatory portions to the curriculum:

- Emergency Medicine
- Family and Community Medicine
- Internal Medicine
- Neurology
- Obstetrics and Gynecology
- Pediatrics
- Psychiatry
- Surgery



### Element 5.6— Clinical Instructional facilities/ Information

**Element 5.6** states that each hospital or other clinical facility affiliated with a medical school that serves as a major location for required clinical learning experiences has sufficient information resources and instructional facilities for medical student education.

The resources to support medical student education at each inpatient and outpatient site used for required clinical clerkships, including space for clinical teaching, access to library resources, and information technology (IT) are adequate. Scheduled didactic teaching sessions for clerkships occur at Baylor College of Medicine and/or the affiliate sites, and the teaching spaces / conference rooms for these session are adequately resourced in terms of space and information technology.

Students also have access to workspaces with computers and internet access at each clinical site; some of these workspaces are dedicated student spaces, and others are shared with resident learners (such as “team rooms”). Student assignments are made to assure an appropriate balance of medical students with the availability of supervising faculty, resident physicians, work and call rooms, case mixes, and patients at each given site; this also helps to ensure sufficient resources for teaching and IT.

In addition to educational/ informational resources at each affiliate site, students maintain access to the Texas Medical Center library (regardless of their rotation site) via internet-based, remote access capabilities which including clinical and educational resources.

Students all receive electronic medical record training and appropriate log-in credentials for the health system in which they are working. IT support is available 24-7 at the clinical affiliates.

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## Element 5.11— Study/Lounge/Storage/Call Rooms

**Element 5.11** states that a medical school ensures that its medical students at each campus and affiliated clinical site have adequate study space, lounge areas, personal lockers or other secure storage facilities, and secure call rooms if students are required to participate in late night or overnight clinical learning experiences.

Adequate lounge/relaxation and access to personal lockers or other secure storage areas are available for preclerkship students at Baylor's main campus.



For clinical students, each hospital / clinical teaching site provides lounge/relaxation space and secure storage areas for clerkship students. These spaces are often shared with residents, thus providing an informal venue for medical student-resident interactions. We continue to work with the clinical affiliates to improve access to such spaces for clinical students as part of ongoing quality improvement efforts.

### Where on BCM Main Campus can a student find lounge/relaxation space/ secure storage?

Managed by the Office of Student Services the Student Lounge is located in room M206 of the Michael DeBakey Building. The lounge is shared among all students at BCM. The medical school squads gathering space is also available for student use – including relaxation space /nap room – on the 4th floor of the DeBakey building. These spaces were recently renovated beginning in August 2020 with expected completion in July 2021.

There is also secure storage available for students in the form of personal lockers on 3rd and 4th floor of the DeBakey building. These secure storage spaces were recently renovated / expanded in August 2020 and now includes 640 lockers to be shared among students at BCM.

### Where can clinical students find lounge/relaxation space/ secure storage in each hospital/ clinical teaching site?

#### Ben Taub Hospital:

Lounge / relaxation space is available in team rooms and in trainee lounges for the various clinical services (for example, the emergency medicine lounge on the 1st floor, internal medicine trainee lounge on the 6th floor and surgery student space on the 4th floor). Additional space is available in conference rooms (when not in use for didactic sessions) and the cafeteria. These spaces are generally shared with residents, providing opportunities for near-peer socialization and education.

Secure storage space is available in team rooms and workrooms which provide either pad-locks or individual lockers.

#### MEDVAMC:

Lounge / relaxation space is available in team rooms for each clinical service and in trainee lounge spaces on the 4th floor (shared call room / lounge area for trainees). Additional space is available in conference rooms (when not in use for didactic sessions) and the cafeteria. There are also outdoor spaces in the hospital atrium which are available for student use. Spaces for lounge / relaxation are shared with residents.

Secure storage space is provided both in the form of personal lockers in the lounge / call room areas and in locked, individual service team rooms.

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## ...Continuation of Element 5.11— Study/Lounge/Storage/Call Rooms

### BSLMC:

Lounge/ relaxation space is available in shared spaces such as the Cooley building atrium and library and the basement cafeteria, and in the dedicated student workroom (Y346). The conference rooms in the Cooley basement are also available for student use when didactics are not in session.

Secure storage space is provided in the dedicated student workroom (Y346) which requires badge access, as well as in the form of personal lockers and/or locked team rooms for each clinical service.

### TCH:

Lounge / relaxation space is available as part of a trainee lounge which is shared with residents on the 21st floor. The space is expansive, with ample provisions for socialization and relaxation. There are additional shared / public spaces for relaxation at the Pavilion for Women on the 3rd and 4th floors and on the 3rd floor of the Mark Wallace Tower.

Secure storage space is provided in the trainee lounge on the 21st floor (which requires badge access), and in individual team rooms for clinical services with lockable storage cabinets. Additional secure storage was added for students in the Emergency Center during AY 19-20 in response to student feedback.

### McNair / Jamail Centers:

Lounge / relaxation space is available in the public lounge space on the 1st floor of the McNair Center with a variety of tables and modular seating options. Additional spaces including staff lounge spaces (shared with other trainees and staff) are available on the clinical units.

Secure storage space is provided on the clinical units such as in team rooms / workspaces or lockable cabinets.

### **Do community ambulatory centers offer lounge/relaxation space/ secure storage?**

Lounge / relaxation space and secure storage spaces are available to students at community / ambulatory instructional sites, and the clerkship directors assure provision of such resources as part of the annual visits to these clinical sites.

### **In our next LCME Newsletter ...**

In the February newsletter we will look at elements 11.1 and 11.2. You will also be provided with any other LCME information as it pertains to our upcoming site visit. For more information please visit our LCME website at [www.bcm.edu/lcme](http://www.bcm.edu/lcme).

### **Resources**

BCM Self-Study Website:  
[www.bcm.edu/lcme](http://www.bcm.edu/lcme)

LCME: <https://lcme.org/>

Policies & Procedures: (intranet)

[https://intranet.bcm.edu/index.cfm?  
fuseaction=Policies.Policies](https://intranet.bcm.edu/index.cfm?fuseaction=Policies.Policies)

SOM Student Handbook

[https://www.bcm.edu/education/schools/\\_medical-school/md-program/student-handbook](https://www.bcm.edu/education/schools/_medical-school/md-program/student-handbook)

SOM Teaching Faculty Handbook:  
<https://www.bcm.edu/education/school-of-medicine/m-d-program/teaching-faculty-resources>

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