Baylor College of Medicine

SCHOOL OF

Catalog Academic Year 2017-2018



Catalog Academic Year 2017-2018

Baylor College of Medicine's Mission, Vision and Values

College's Mission

Baylor College of Medicine is a health sciences university that creates knowledge and applies science and discoveries to further education, healthcare and community service locally and globally.

College's Vision

Improving health through science, scholarship and innovation

College's Values

Respect

- Value others and treat them with courtesy, politeness and kindness
- Promote and support diversity, inclusion and equity
- Encourage civil dialogue that considers diverse opinions and ideas

Integrity

- Interact with honesty, consistency and transparency
- ✤ Operate in ways that demonstrate ethical behaviors
- ✤ Foster personal accountability to build trust

Innovation

- Cultivate creative ideas and unique talents across the organization
- Embrace a culture of continuous improvement
- Inspire the creation and application of new knowledge

Teamwork

- ✤ Sustain a culture that values collaboration
- Communicate openly to enhance understanding
- Establish effective partnerships

Excellence

- Promote the highest standards of safety, quality and service
- ✤ Strive to excel in every aspect of our mission
- Support an environment that inspires the best from our people

Baylor College of Medicine is committed to a safe and supportive learning and working environment for its learners, faculty and staff. College policy prohibits discrimination on the basis of race, color, age, religion, gender, gender identity or expression, sexual orientation, national origin, veteran status, disability or genetic information. Harassment based on any of these classifications is a form of discrimination and also violates College policy (02.2.25, 02.2.26) and will not be tolerated. In some circumstances, such discriminatory harassment also may violate federal, state or local law.

Baylor College of Medicine fosters diversity among its students, trainees, faculty and staff as a prerequisite to accomplishing our institutional mission, and setting standards for excellence in training healthcare providers and biomedical scientists, promoting scientific innovation, and providing patient-centered care.

1



Catalog Academic Year 2017-2018

Diversity, respect, and inclusiveness create an environment at Baylor that is conducive to academic excellence, and strengthens our institution by increasing talent, encouraging creativity, and ensuring a broader perspective. Diversity helps position Baylor to reduce disparities in health and healthcare access and to better address the needs of the community we serve. Baylor is committed to recruiting and retaining outstanding students, trainees, faculty and staff from diverse backgrounds by providing a welcoming, supportive learning environment for all members of the Baylor community.

School of Medicine's Mission and Vision

Our Mission

BCM School of Medicine develops diverse, compassionate physician leaders and educators who provide expert patient-centered care to diverse populations, supported by evidence based practice and scientific innovation.

<u>Our Vision</u>

BCM School of Medicine serves as a model for innovation and excellence in medical education pedagogy. Through personalization of training, we empower our learners and faculty to:

- Care for a diverse community of patients
- Educate the next generation of physician leaders
 - Pursue scientific discovery

Description of Program

Our 18-month Foundational Science curriculum includes early, one-on-one patient contact, state-of-the-art technological resources, and small group settings to learn skills that make them effective. With our integrated approach, first you learn the core scientific concepts that underlie medicine and apply these to each of the body's organ systems in their healthy state. Then you learn about pathology and pharmacology and carry these themes through each of their organ systems in their disease states. Early introduction to seeing patients provides meaning and context as you gain the foundational knowledge required to practice medicine. Our location in the Texas Medical Center, the world's largest medical complex, provides exceptional diversity of clinical settings and patient populations. You will have opportunities to care for patients with conditions rarely seen in other medical centers. Through interacting with patients from diverse cultural backgrounds, you will gain a deep understanding of how culture influences health practices and beliefs.

Students and faculty will adhere to the policies, procedures, and guidelines referenced within this Catalog.

Course Catalogs include an overview of BCM's health sciences mission and values (e.g., preamble), student handbooks (which detail expectations of students and obligations of the institution), course descriptions, and degree requirements for each academic year that are generated by, and specific to, each BCM school and its corresponding academic program(s).

Five years of archived catalogs are available online at <u>www.bcm.edu/registrar</u>

Table of Contents

•	Student Policy Handbook	Page 3
•	Course Descriptions	Page 105
•	Degree Requirements	. Page 129



DEAN'S MESSAGE CONTACTS STUDENT RESPONSIBILITIES ABBREVIATIONS PRINCIPLES ORGANIZATION AND GOVERNANCE ACADEMIC PROGRAMS STUDENT HEALTH AND WELLNESS STUDENT LIFE SERVICES

Student Handbook

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook

SHARE 🚍



2018 PRN Orientation Retreat Coordinators and Facilitators

Table of Contents

This Student Handbook web site is designed to acquaint medical students with information on services, programs, policies and guidelines.

Read a message from the Dean.

Statement of Student Rights

Read about the <u>Statement of Student Rights</u> and the Code of Conduct.

Contact Information

- Office of Student Affairs
- <u>General Contacts</u>
- Where to Go and Who to See
- <u>Academic Contacts</u>

Accreditation

The School of Medicine is accredited by the Liaison Committee on Medical Education (LCME), the accrediting body for the educational program leading to the Doctor of Medicine degree.

Student Handbook | Education | Baylor College of Medicine | Houston, Texas

Student Responsibilities 🔶

This section contains information about and links to policies, procedures, rules, and regulations that affect you. Students are responsible for all the information presented.

Contacts 🔶

Have questions? Find out who to contact for answers.

Abbreviations 🔶

A guide to abbreviations used throughout the Student Handbook.

School of Medicine Principles \rightarrow

Baylor College of Medicine is committed to creating an environment for students that is conducive to academic success and academic freedom commensurate with all applicable laws and regulations. This section of the handbook contains information related to student rights; diversity, inclusion and equity; notice of nondiscrimination; Title X and gender discrimination; and FERPA.

School of Medicine Organization and Governance \Rightarrow

This section contains information about the College's and the School of Medicine's leadership; student participation in committees including those related to curriculum, admissions, student services, student promotion and academic achievement; and policy related to student progression and adverse action.

Academic Program 🔶

View the <u>Standards</u> page for information on Requirements for the Degree of Doctor of Medicine, attendance and absences guidelines and more. View the <u>M.D. Curriculum</u> page for information on the Foundational Sciences and Clinical curriculum, electives, tracks, dual degrees, grading, transcripts, and more.

Student Health and Wellness \rightarrow

This section contains information on services provided to support students physical and mental health, insurance, leave of absence, health requirements, reporting patient safety incidents at Baylor affiliated institutions, infection control, and blood borne pathogen guidelines.

Student Life Services 🔶

This section contains information on services on campus such as food, mail, and parking and transportation as well as information on services for students with disabilities, campus security, tutoring and academic support, recreational facilities and programs, student lounge, Texas residency and tuition status, career development, and social media guidelines.

Student Government, Student Societies and Organizations

View the <u>Student Organization Handbook</u> C. Visit the <u>Student Senate</u> website to view of list of <u>Student</u> <u>Societies and Organizations</u>.

VIEW ALL BAYLOR ACCREDITATION INFORMATION

Student Handbook | Education | Baylor College of Medicine | Houston, Texas

In addition to the policies and procedures presented in this handbook, all students are expected to abide by all policies of Baylor College of Medicine as published in the College's <u>Policy and Procedures</u> <u>Manual</u> (Intranet Link). The <u>Academic Policies</u> website provides links to policies of particular relevance to students.

Services for Baylor College of Medicine are offered both by individual programs and by the College. Students are encouraged to visit the <u>Office of Student Services website</u> for updated listings of services provided by the College.

	HEALTHCARE	RESEARCH	COMMUNITY
Baylor College of Medicine is a health scier	nces university that creates knowledge community service loca		s to further education, healthcare and
			OCREDITATION
	f y 🗰 S ⁺ ii		
			8) 798-4951
			login



BACK TO STUDENT HANDBOOK

Dean's Message

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Dean's Message

SHARE 🚍

Dear Students,

Welcome to Baylor College of Medicine, School of Medicine. You are among the nationÕs best and brightest students and are now a part of the mission of Baylor College of Medicine to produce the top physicians and scientists in the world. Located in the Texas Medical Center, the opportunities available to you are truly limitless.



Office of the Dean

Phone: (713) 798-8878 Email: <u>medschool@bcm.edu</u>

From the very beginning you will be exposed

to more than study and classrooms. You will be introduced to direct patient care and asked to develop as critically thinking, compassionate professionals. As you progress your interests will diverge, however the Mission, Vision, and Values of the College will remain as the foundation of your training.

Your dedication to the study of medicine is invaluable to your patients, the College, and society. Your success is BaylorÕs success.

I hope the information you receive in this <u>handbook</u> serves as a stepping stone for building a solid foundation of expectations as a student.

Jennifer Christner, M.D



WHERE TO GO AND WHO TO SEE CONTACTS BY ACADEMIC YEAR

Contacts

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Contacts

SHARE 🚍

Dean, School of Medicine

Phone: (713-798-8878

Mailing Address: One Baylor Plaza, MS:BCM104, Houston, TX 77030

Email: medschool@bcm.edu

Undergraduate Medical Education

- Admissions: (713) 798-4842
- Curriculum Office: (713) 798-7760
- Student Affairs: (713) 798-4600
- Standardized Patient Program: (713) 798-7232
- Evaluation, Assessment and Research (EAR): (713) 798-7760

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Related Sites

See these sites for additional contacts.

- Office of the Provosts Contacts
- Student Services Academic Excellence
- <u>Student Services Administrative Support</u>
- <u>Student Services Student Wellness</u>
- <u>Student Disability Services</u>
- <u>Student Grievances</u>
- Diversity, Inclusion and Equity
- <u>Title X and Gender Discrimination</u>

VIEW CONTACTS FOR EACH ACADEMIC YEAR.

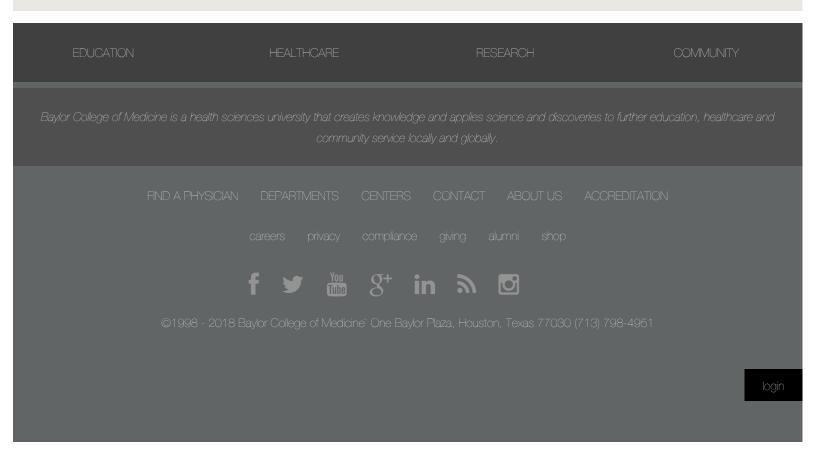
Other Offices

- Financial Aid: (713) 798-4603
- Student Account Services: (713) 798-4322
- <u>Student Services: (713) 798-8646</u>
- Registrar: (713) 798-7766
- Student Benefits: (713) 798-1500
- Education Resource Center: (713) 798-7336 (Baylor login required)
- 🔹 Texas Medical Center Library: (713) 795-4200 🗹

Living Our Values

Baylor College of Medicine is committed to the values of integrity, respect, teamwork, innovation, and excellence. Should you face situations that do not align with our values, resources are available to help you with interpersonal or personal challenges.

FIND RESOURCES.





CRIMINAL BACKGROUND CHECK POLICY FALSIFICATION OF ADMISSION APPLICATION NON-ACADEMIC PERFORMANCE TUITION AND FEE ASSESSMENT CONDUCT: ACADEMIC & NON-ACADEMIC

Student Responsibilities

Bavlor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Student Responsibilities

SHARE =

As a student enrolled in the Baylor College of Medicine, you should be knowledgeable of the CollegeÕs policies, rules, regulations, and administrative procedures that affect you. The Student Handbook provides guidelines and policies for all Medical students. Students are responsible for all the information presented in this book.

While every effort has been made to verify the accuracy of information, Baylor College of Medicine reserves the freedom to change, without notice, degree requirements, curriculum, courses, teaching personnel, rules, regulations, tuition, fees, and any other information published herein. This publication is not to be regarded as a contract.

Further information can be obtained from the Office of Student Affairs.

In addition to the policies and procedures presented in this <u>handbook</u>, all students are expected to abide by all policies of Baylor College of Medicine as published in the College's <u>Policy and Procedures</u> <u>Manual</u>. The <u>Academic Policies</u> website provides links to policies of particular relevance to students.

Services for Baylor College of Medicine are offered both by individual programs and by the College. Students are encouraged to visit the <u>Office of Student Services website</u> for updated listings of services provided by the College.

Contact Information

- Office of Student Affairs
- General Contacts
- Where to Go and Who to See
- Contacts by Academic Year

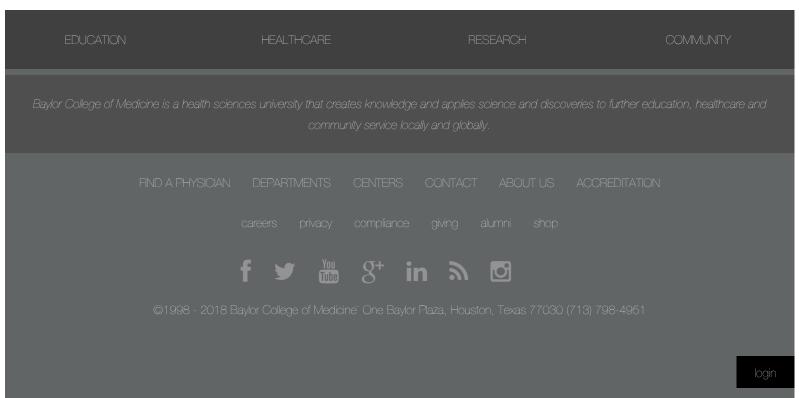
Student Requirements Regarding Official Publications

Baylor College of Medicine will communicate information about requirements and deadlines for completion of mandatory activities, as well as changes to relevant academic policies and procedures, by publishing this information in either the <u>Student Commons Newsletter</u> or the Student Affairs Thursday Announcements (Òofficial publicationsÓ). Students are on notice that *NO* exceptions will be made to either the deadlines or adherence requirements published in official publications. Lack of awareness of requirements, policies, procedures, and deadlines published in official publications does not constitute an excuse for non-compliance with these requirements.

The School of Medicine reserves the right to impose penalties, including adverse action, against medical students who fail to comply with requirements, policies, procedures, and deadlines published in official publications.

See links below for additional information.

- Statement of Student Rights
- <u>Code of Conduct</u>
- Baylor College of Medicine Mission, Vision and Values
- Policies and Procedures (Baylor login required)
- Faculty Handbook





🗲 BACK TO STUDENT HANDBOOK

Abbreviations

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Abbreviations

SHARE 🚍

Abbreviations	s used in the School of Medicine Student Handboo
Abbreviation	Definition
AAMC	Association of American Medical Colleges
ACCME	Accreditation Council for Continuing Medical Education
ACGME	Accreditation Council for Graduate Medical Education
AMA	American Medical Association
BCM	Baylor College of Medicine

Contact Information

- Office of Student Affairs
- <u>General Contacts</u>
- Where to Go and Who to See
- Contacts by Academic Year

Abbreviations | Education | Baylor College of Medicine | Houston, Texas

CME	Continuing Medical Education
FERPA	Family Educational Rights and Privacy Act of 1974
GME	Graduate Medical Education
HLC	Higher Learning Commission
LCME	Liaison Committee on Medical Education
MD	Doctor of Medicine Degree
MSPE	Medical Student Performance Evaluation
SACSCOC	Southern Association of Colleges and Schools Commission on Colleges
SOM	School of Medicine
UME	Undergraduate Medical Education

EDUCATION		HEALTHCARE		RES	SEARCH		COMMUNITY
Baylor College of Me	dicine is a health science		ates knowledge Inity service loca			veries to further ed	



RELEASE OF INFORMATION

Principles

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Principles

Baylor College of Medicine is committed to creating an environment for students that is conducive to academic success and academic freedom commensurate with all applicable laws and regulations. The links below will take you to information on policies, statements and guidelines that as well as offices and resources designated to support this commitment.

- Statement of Student Rights
- <u>Commitment to Diversity</u>, Inclusion and Equity
- Office of Institutional Diversity, Inclusion and Equity
- Diversity and Inclusion Policy
- <u>Title X and Gender Discrimination</u>
- Notice of Nondiscrimination
- Learner Mistreatment Policy (Baylor Login Required)
- Student Appeals and Grievances Policy (Baylor Login Required)
- Progressive Discipline Policy (Baylor Login Required)
- <u>Respectful and Professional Learning Environment Policy: Standards for Student Conduct and</u> College Oversight (Baylor Login Required)

Nondiscrimination Policy as to Students: Baylor College of Medicine admits students of any race, sex, religion, marital status, sexual orientation, color, national or ethnic origin, disability, or age to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, sex, religion, marital status, sexual orientation, color,

SHARE

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Contacts 🔶

Find general contacts, office locations and numbers, foundational sciences and clinical academic numbers.

Living Our Values

Baylor College of Medicine is committed to the values of integrity, respect, teamwork, innovation, and excellence. Should you face situations that do not align with our values, resources are available to help you with interpersonal or personal challenges.

Principles | Education | Baylor College of Medicine | Houston, Texas

national or ethnic origin, disability, or age, in administration of its educational policies, admissions policies, scholarship and loan programs, athletic and other school-administered programs.

Privacy: Baylor College of Medicine and the Office of the Registrar make every effort to ensure that all information remains confidential in accordance with the <u>Family Educational Rights and Privacy Act</u> C. Our annual <u>Notification of the Family Education Rights and Privacy Act</u> C outlines student's rights under FERPA as well as directory information at Baylor.

FIND RESOURCES.

EDUCATION	HEALTHCARE	RESEARCH	COMMUNITY
Baylor College of Medicine is a health	sciences university that creates knowledg community service lo		to further education, healthcare and
FIND A PHYSIC			CREDITATION
	f y 🛗 S+ i	in a 🖸	
©1998 - 20			798-4951
			login



UME LEADERSHIP STANDING COMMITTEES WITH STUDENT INVOLVEMENT

Organization and Governance

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Organization and Governance

SHARE 🚍

Executive Offices



Office of the President 🔶

Dr. Paul Klotman is the President, Chief Executive Officer and Executive Dean of Baylor College of Medicine. The President has responsibility for all decision-making that affects the academic policies and administrative operations of the School, and for reporting directly to the Board of Trustees.

Serving under the PresidentŐs authority are the Department Chairs and Center and Institute Directors, the Deans, Associate Deans and Assistant Deans, and the Executive Leadership Team.



Office of the Provost \Rightarrow

Baylor College of MedicineÕs Provost and SVP of Academic and Faculty Affairs, Dr. Alicia Monroe, serves as the CollegeÕs chief academic officer . Working closely with the president and the deans of each of the four schools at Baylor, the Office of the Provost provides centralized infrastructure to leverage resources across the institution, design and apply research for evidence-based approaches, and ensure a highly efficient, effective organization in which all our initiatives are aligned with our mission, vision and values.

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.



Find general contacts, office locations and numbers, foundational sciences and clinical academic numbers.

Organization and Governance | Education | Baylor College of Medicine | Houston, Texas

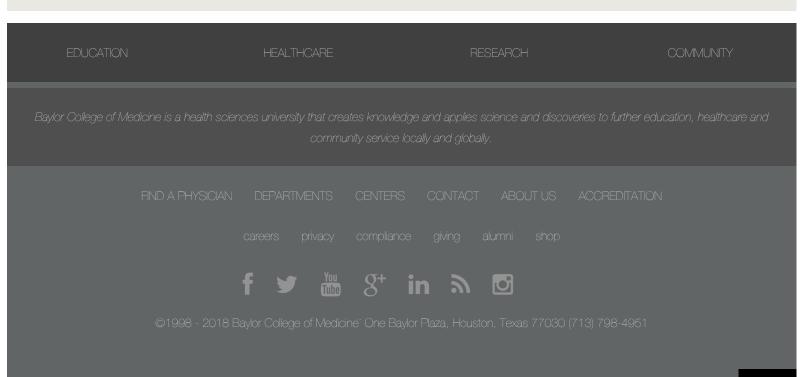
The Office of the Provost provides oversight to meet the needs of students and faculty across the College.



Dean, School of Medicine

Dr. Jennifer Christner serves as the dean of the School of Medicine. This position reports to the Provost and SVP of Academic and Faculty Affairs of the College with general oversight responsibility for the offices of Admissions, Student Affairs, Curriculum, Graduate Medical Education and Continuing Medical Education.

This position is responsible for the academic programs of the School of Medicine, including the M.D. Degree program, Dual degree programs, Graduate Medical Education programs, Continuing Medical Education programs and Baccalaureate/M.D. programs.





STANDARDS M.D. PROGRAM CURRICULUM

Academic Programs

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Academic Programs

Baylor College MedicineÕs education mission is to prepare our learners to become the next generation of leaders in the biomedical and health sciences with competencies founded in inquiry, service and innovation to promote health and transform healthcare locally and globally.

The following links will take you to information that contributes to fulfillment of this mission.

Standards 🔶

This section covers requirements for the degree of Doctor of Medicine, core competency graduation goals, and attendance and absences guidelines as well as links to additional information about standards of conduct and requirements for students in the M.D. program.

M.D. Program Curriculum 🔶

Information about the Foundational Sciences and Clinical curriculum, electives, specialized tracks, dual degrees, grading, transcripts and more.

SHARE 🚍

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.



Find general contacts, office locations and numbers, foundational sciences and clinical academic numbers.



STUDENT INSURANCE LEAVE OF ABSENCE SUBSTANCE AND ALCOHOL ABUSE

Student Health and Wellness

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Student Health and Wellness

SHARE 🚍

Taking care of oneself is a prerequisite to success. Baylor College of Medicine students have many options to participate in individualized or group wellness programs, activities and events.

The Student Wellness website provides resources related to the following areas of student wellness: <u>Emotional/Mental</u>, <u>Physical</u>, Financial, Social, Intellectual, Environmental, and Spiritual.

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Contact Information \Rightarrow

General contacts, office numbers, foundational sciences and clinical academic numbers.

FIND STUDENT WELLNESS RESOURCES

Student Health

Health Requirements and Services

Before registration, all students must complete the Student Health Assessment, and show proof of immunizations/serologic confirmation required by the Texas Education Code and Baylor College of Medicine. Students who have not fulfilled all immunization requirements will not be allowed to register for/attend classes.

- Tetanus/Diphtheria
- Measles (Rubeola)
- Hepatitis B
- Tuberculosis* (PPD/Mantoux)
- Rubella
- Mumps
- Polio
- Varicella (Chicken Pox)
- Meningitis
- Influenza Vaccination Policy (Intranet login required)

*If positive, a chest x-ray is required.

Health care services are offered by primary care providers chosen by the student. The <u>Occupational</u> <u>Health Program</u> consults with students in regard to safety and health related issues pertinent to all health care professionals and conducts TB testing annually.

Training

The Office of Environmental Safety requires that all students view the annually updated OSHA Bloodborne Pathogens Training Film and be trained to prevent transmission of tuberculosis. Students may consult with a dean in the Office of Student Affairs in regard to all available health care service options in the Texas Medical Center.

The Office of Corporate Compliance Programs requires that all BCM students, visiting students and observers complete the on-line training in regard to The Health Insurance Portability and Accountability Act of 1996.

Insurance

See the <u>Insurance hand book page</u> for information on health, dental, long term disability and malpractice insurance.

Personal Responsibility

Learning and practicing medicine has always involved exposure to infectious agents. Personal risks can be minimized by intelligent attention to immunizations, standard precautions and other preventable measures. Each student must take personal responsibility for being aware of his/her status and taking proper precautions.

Baylor College of Medicine subscribes to the American Association of Medical Colleges statement of responsibility in treating patients with HIV: medical students, residents, and faculty have a fundamental responsibility to provide care to all patients assigned to them regardless of diagnosis. Failure to accept responsibility violates a basic tenant of the medical profession to place the patients interest and welfare first.

Reporting Patient Safety Incidents at Baylor Affiliated Institutions

Read about Reporting Patient Safety Incidents at Baylor Affiliated Institutions 🛃

Infection Control

Students exposed to or with infectious or communicable illnesses including chicken pox, diarrheal illness, measles, tuberculosis, group A strep infection or draining lesions on the hands must see their primary care physician or consult a physician in the Family Medicine department.

In addition, students with such circumstances should consult with the infection control office in the institution where the infection occurred or where the student is doing a clerkship about the advisability of working with patients to be sure that he or she is following the local regulations. When caring for patients with TB, students should adhere to local regulations. Precautions may include wearing appropriate masks, or custom fitted masks.

Blood Borne Pathogens Guidelines

revised May 12, 2015

Protocol for Needle Stick Injuries and Exposure to Blood or Bodily Fluids

Baylor College of Medicine students (ÒStudentsÓ) are expected to provide the appropriate level of care to all patients while following standard precautions to prevent the spread of infectious diseases due to exposure to human blood or bodily fluid.

Standard Precautions

All Students must follow standard precautions at all times which are based on the assumption that all blood, body fluids or other potentially infectious materials, secretions, excretions other than sweat, nonintact skin, and mucous membranes may be infectious. The Occupational Safety and Health Administration (OSHA) defines occupational exposure as reasonably anticipated skin, eye, mucous membrane, or parenteral contact with human blood or other potentially infectious materials (OPIM) that may result from the performance of an individualÕs work duties. Standard precautions for preventing occupational exposure incidents are set forth in OSHAÕs Bloodborne Pathogen (BBP) Standard.

The BBP Standard requires employers to develop and implement a written Exposure Control Plan which prescribes the use of engineering controls, safe work practices, PPE, training and medical surveillance to eliminate or reduce occupational exposure to blood and OPIM. A current version of BaylorÕs Exposure Control Plan is available through the Office of Environmental Safety. See <u>Biological Safety</u> (Baylor login required).

Additional information can be found at the Baylor Office of Occupational Health or within the CDCÕs 2007 Guideline for Isolation Precautions: Preventing Transmission of Infectious Agents in Healthcare Setting.

Exposure

An exposure is a percutaneous injury (puncture by needle or sharp object), contact with mucus membrane or skin contact (especially when the exposed skin is chapped, abraded or afflicted with dermatitis or the contact is prolonged) involving blood, tissues, or other potentially infectious bodily fluids.

Immediate Response to Exposure

The immediate response to any exposures should be to clean the wound or area of exposure based on the type of exposure. For a percutaneous injury or non-intact skin exposure, remove any foreign objects embedded in the wound and wash wound with scap and running water. For a mucous membrane exposure, irrigate with sterile saline or sterile water for 15 minutes. For an intact skin exposure, thoroughly clean and wash exposed intact skin.

Notification and Reporting Protocol

In the event of an exposure, the Student is excused from their current activity for treatment, but may have to make up time lost to meet curricular requirements. Students should immediately inform their supervisor and should notify the BCM Occupational Health Program (ÒOHPÓ) at (713) 798-7880. Students will be provided with all OHP and associated hospitalÕs and clinicÕs contact information during orientation. For treatment and source patient blood testing based on the location at the time of exposure:

Students at BCM should contact the OHP. Students at Ben Taub Hospital should contact the OHP or the Ben Taub Nursing Office if after hours. Students at Saint LukeÕs Episcopal Hospital should contact the Saint LukeÕs Occupational Health Clinic or the Saint LukeÕs Emergency room if after hours. Students at Texas ChildrenÕs Hospital should contact the Texas ChildrenÕs Employee Health Clinic or Texas ChildrenÕs Employee Health on Call if after hours. Students at the VeteranÕs Affairs Medical Center should contact the VeteranÕs Affairs Emergency Room.

The OHP will provide instructions in the event of an exposure should a student not know the procedure. Students should request assistance from hospital or clinical staff as needed for treatment and identification of source patient information and history. Students are required to complete hospital/clinic specific incident reports, located at any nursing station at the facility, in addition to a Baylor incident report for all exposures.

Depending on where the exposure occurred, Students should arrange with the office as detailed above to obtain patient blood draw results for HPB, HPC, HIV and any other tests. All Student blood draws are done through the OHP except when the incident occurs at the VeteranÕs Affairs Medical Center where the test should be done at the VeteranÕs Affairs Emergency Room. Students should evaluate possible treatment options including immunoglobulin therapy for Hepatitis and anti-HIV therapy from HIV exposure. The potential benefit of prophylactic intervention for all of these types of infections is time dependent and should be initiated in the initial hours after exposure, particularly with HIV.

Counseling and Follow-Up

Students are required to discuss their exposure with the infection control officer in the institution where the incident occurred. Additionally, post-exposure counseling and a follow up should be arranged with the OHP.

Disclosure of History of Infection and Infection

Students with a history of infection with a blood borne pathogen which include, but are not limited to, hepatitis B virus (HBV), hepatitis C (HCV) and human immunodeficiency virus (HIV) or who develop an infection with a blood borne pathogen are required to report the infection to the OHP. Failure to report an infection will be considered a breach of professional behavior and may result in sanctions or even dismissal from Baylor.

Education Limitations

In consultation with the OHP, the student will know that there may be limitations that his/her disease may put on medical career options. Medical students may be referred to the senior associate dean or assistant dean of student affairs for additional counseling. The OHP will advise the student on their career options and limitations and issues related to appropriate practice. Depending on the nature and severity of the studentÕs infection, the OHP may determine that specific clinical duties or rotations may not be feasible. OHP will provide career counseling to assist students in choosing specialties most appropriate to their specific situation. Students should also be aware that some specialties with high-risk procedures will not be deemed an appropriate choice for residency training. Baylor will attempt to provide reasonable alternative experiences to ensure the student meets curricular requirements. However, patient safety is paramount and, therefore, in certain situations students infected with blood borne pathogens may not be able to meet the curricular requirements to advance and/or graduate from their Baylor program.

Financial Outcomes

Costs associated with testing are covered by the hospital or clinic where the incident occurred as long as the student follows the reporting procedures of that facility and Baylor. Costs associated with services

recommended and provided by OHP (i.e. counseling, testing, and medication) as they relate to an exposure are covered by OHP. OHP will provide counseling regarding their responsibility for expenses in some circumstances in the course of evaluation or follow up, and also with respect to informing them that they are not eligible for workerÕs compensation benefits because they are not an employee of the hospital, clinic or Baylor.

Medical Licensure

Medical Licensure requirements are published in the Directory of Residency Training Programs. Specific requirements for licensure in a particular state may be obtained by visiting the state's board of medical examiners web site

Visit the <u>National Board of Medical Examiners</u> requirements information.

EDUCATION	HEALTHCARE	RESEARCH	COMMUNITY
Baylor College of Medicine is a healt		edge and applies science and discoveries locally and globally.	to further education, healthcare and
	f 🛩 🚾 8+ 2018 Baylor College of Medicine" One Ba	in 🔊 🖸 aylor Plaza, Houston, Texas 77030 (713)	
			login



PARKING AND TRANSPORTATION

Student Life Services

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Student Life Services

SHARE 🚍

Services for Students with Disabilities

Baylor College of Medicine/St. Luke's Medical Center is committed to providing equal educational access for qualified students with disabilities in accordance with state and federal laws including the Americans with Disabilities Act of 1990, as amended in 2008, and Section 504 of the Rehabilitation Act of 1973.

VIEW STUDENT DISABILITY SERVICES

Employment

Students may undertake limited employment.

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.



General contacts, office numbers, foundational sciences and clinical academic numbers.

Tutoring and Academic Support

- <u>Student Affairs Tutoring</u>
- <u>Student Affairs Academic Advising and</u>
 <u>Counseling</u>
- Student Services Academic Excellence

Student Travel (Baylor Funded)

Travel for representatives of student organizations must be budgeted in advance for authorization during the current fiscal year. Prior to traveling, the Pre-Trip Authorization Form (PTA) must be obtained from the Office of Students Affairs, completed and receive final approval by the appropriate department administrator (as outlined in the Baylor Travel Policy). Travel expenses will not be reimbursed by the college, if the PTA has not been completed and approved prior to your travel.

Baylor College of Medicine Travel Policy (Baylor Login Required)

Food Services

Morrison Cafe

Serving the main Baylor Campus cafeteria located at E-Hallway, beneath Rayzor Lounge.

Location: Cullen Building, 108A Hours of Operation: Monday-Friday, 7 a.m. to 2 p.m. Daily Menu: (713) 798-4624 Phone: (713) 798-2233

Catering Online Catering Menu

Coffee Corner - Alkek Building, Third Floor

- Coffee Corner 7 a.m. 6 p.m. (Monday -Thursday)
- Coffee Corner 7 a.m. 4:30 p.m. (Friday)

Vending Machines

Vending machines are available in the cafeteria in the Texas Medical Center Hospitals; Ben Taub, Methodist, and St. Luke's. The cafeterias at Methodist and St. Luke's are all open to all students.

Other Eating Options

The John P. McGovern Texas Medical Center Commons offers a wide variety of eating establishments.

Career Development

- Student Affairs Career Advising and
 Counseling
- <u>Career Development Center</u>



Before creating or participating in social media, be familiar with social media guidelines, based on existing Baylor policies.

Mail Services

Baylor College of Medicine will not reimburse a student for packages lost or stolen from the mail rooms, even if the item is received by the College via certified/registered mail. Students must have all mail/packages sent to their homes.

BCM Mail Services is located in the Anderson Bldg. Basement - 050E of the College and coordinates all incoming, intracampus, and outgoing mail for the College.

There is no post office on campus; however, mail and other parcels may be weighed in the Mail Services in order to ascertain correct postage. Stamps are also sold there. Mail receptacles for stamped and intracampus mail are located in the Mail Services Office and in the Office of Student Affairs. The nearest United States Post Office is located at 7205 Almeda, (713) 741-5537, about 1 1/2 miles from the campus.

Mail Services lobby hours are 9 a.m. to 2:30 p.m., Monday through Friday.

Mail dropped off by 2:30 p.m. goes out the same day. The zip code for the College is 77030.

Parking and Transportation

Texas Medical Center, Inc. coordinates all traffic movement and parking within the TMC. Read more.

Campus Security and Public Safety

Baylor College of Medicine is located in the Texas Medical Center, the largest medical center in the world, TMC provides security for all parking facilities, its own buildings, the streets and the public areas not part of member institutions, like Baylor College of Medicine.

Texas Medical Center Services

TMC employs security personnel and contracts with other law enforcement agencies including the Houston Police Department.

TMC is committed to the safety of the students of all member institutions and provides after-hour escorts when shuttles are not operating.

From 4:30 a.m. until 12:30 a.m., TMC contracts with METRO for shuttle service to and from its parking lots and throughout the medical center area. Their lots are patrolled by TMC security and staffed by Òparking ambassadorsÓ who can assist students with any difficulties. In addition, TMC and Baylor have installed Òblue lights,Ó emergency intercoms, throughout the complex.

Baylor College of Medicine Services

The Baylor Security Office (Baylor login required) is responsible for:

Monitoring the campus complex, which includes the medical student lounge.

Providing after-hour escort, upon request.

24/7 monitoring of cameras on the interior of the first floor, main campus, and the exterior of the main campus building. Closed circuit cameras are recorded.

Maintaining a closed campus. During working hours, security staff mans major entrances and exists. After hours, all exterior doors are secured and controlled remotely. Any exterior door used for entrance has a recorded camera that enables entrants to show ID before being admitted to the College.

Minors (less than 18 years old) must receive proper authorization to enter any Baylor facility.

Other Institutions

Baylor College of Medicine affiliated institutions require all students enrolled in clinical/research experiences be issued an ID badge. All institutions cooperate with TMC for security coverage for the TMC campus. Alerts are communicated to institutions electronically. In emergency situations, all institutions have standard communication devices to communicate with TMC and each other.

Right to Know

In accordance with the <u>Student Right-to-Know and Campus Security Act</u> C, campus crime statistics are available for review <u>online</u> and in the Office of Student Affairs, Admissions Office and Graduate School.

The Human Resources Office of BCM, Suite OW100-McGovern Campus, coordinates all BCM programs pertaining to safety, accident control, and fire safety. **BCM policy requires everyone to wear their ID while within the campus complex.** Lost or stolen IDŐs should be reported to the Security Office and may be replaced in the Badging Office.

Recreational Facilities and Programs

Baylor College of Medicine sponsors recreational programs for its students, faculty, and staff. The <u>Wellness Center</u> (located on the roof of Garage # 6) contains a basketball court, a racquetball court, a weight room, and a dance/aerobics room with cardiovascular fitness equipment (exercycles,

Student Life Services | Education | Baylor College of Medicine | Houston, Texas

treadmills, rowing machine and stair climbers).

Hours

Monday - Friday - 5 a.m. to 9 p.m. Saturday & Sunday - 10 a.m. to 6 p.m.

Membership Form

Access is by College issued proximity card. Memberships for students cost \$180 per year (July-June) and may be purchased in the Wellness Center. In addition, students, faculty, and staff have access to softball, football, volleyball, and basketball leagues. More information regarding recreational activities can be obtained from the Office of Student Affairs, or from an officer of the Medical School Council.

Texas Residency - Tuition Status

Texas residency for tuition purposes is determined by the rules and regulations of the Coordinating Board, Texas College and University System. Reclassification of residency must be made by completing a Residency Questionnaire prior to Aug. 1 of an academic year.

Changes in residency made after Aug. 1 of an academic year do not affect tuition charges until the next academic year. The completed questionnaire and any questions concerning residency should be directed to the Office of Student Affairs.

Student Lounge

Managed by the Office of Student Services the Student Lounge is located in room M206 of the Michael DeBakey Building. Access to the facility is restricted to Medical, Health Professions and Graduate students only and is monitored by Baylor Security (8-3000). Amenities include:

- Sitting/quiet area
- Large screen HD TV
- Cafe tables
- Kitchen with microwave ovens, Keurigs and refrigerators
- Game tables
- Foosball tables
- Pool table

EDUCATION	HEALTHCARE	RESEARCH	COMMUNITY
			28



SERVICES EVENTS GRADUATION INFORMATION CONTACT US

Student Affairs

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Current Students > Student Affairs

SHARE 🚍



Commencement 2018 was held at The Jesse H. Jones Hall for the Performing Arts.

The Baylor College of Medicine Office of Student Affairs coordinates events, services and programs that support the <u>mission</u>, <u>vision and values</u> of the College and meets the needs of medical students.

Explore our website to see how we can support you in your education at Baylor. Questions? Suggestions? You can reach us by email at <u>stuaff@bcm.edu</u>, by phone at (713) 798-4600, or stop by our office in the DeBakey Building, Room M210 between 8 a.m. and 5 p.m. Monday-Friday.

Office of Student Affairs

DeBakey Bldg. M210 Houston, TX 77030

Contact Us

Phone: (713) 798-4600 Fax: (713) 798-1518 Email: <u>stuaff@bcm.edu</u>

Hours

Hours: 8 a.m. to 5 p.m. Monday - Friday

Resources

- <u>Student Handbook</u>
- <u>Statement of Student Rights</u>

Student Affairs Mission

Strive to build an environment that supports diversity through sensitivity, advocacy, leadership and education.

Foster students' academic and intellectual development and creates a climate that reinforces learning in all aspects of student life.

Create services, programs and opportunities to assist students with their personal and professional development.

Develop a student culture which fosters the establishment and strengthening of relationships, as well as enhances effective communication throughout each class and the entire medical student body.

Provide a wide range of educational opportunities, a greater appreciation and understanding of diversity and preparation to assume leadership roles in the community.

Provide advice regarding career options and helps prepare and guide students in reaching their career goals, whether practitioner or physician scientist.

Assist all students in successfully making the transition from student status to post-graduate training.

Respond to the issues, ideas and needs of all constituencies, internal and external, by providing support and services to faculty, staff, alumni and the community.

Privacy

Baylor College of Medicine and the Office of Student Affairs make every effort to ensure that all information remains confidential in accordance with the Family Educational Rights and Privacy Act C.

- Office of Student Services
- Office of the Registrar
- Office of Student Financial Aid
- Medical Student Senate
- <u>Student Organizations</u>

Baylor Login Required

- <u>Student Portal</u>
- Education Resource Center
- M.D. Program
- Baylor Wellness Center



credit: Visit Houston

Life in Houston \rightarrow

When you think of Houston, do you envision cowboys and tumbleweeds? Learn what life in Houston is really like.





Follow us on Facebook for photos, information and announcements.



Progress Notes 🔶

Follow the journeys of your colleagues on Progress Notes where Baylor medical students share their stories from the clinics.

EDUCATION	HEALTHCARE	RESEARCH	COMMUNITY
Baylor College of Medicine is a health sci	ences university that creates knowledge community service loca		o further education, healthcare and
FIND A PHYSICIAN			REDITATION
	f y the St in		
©1998 - 2018			98-4951



⇐ BACK TO CONTACTS

Where to Go and Who to See

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Contacts > Where to Go and Who to See

SHARE 🚍

Admissions - Room N-104 (713) 798-4842

Medical Student Senate/Medical Student Organizations - Office of Student Affairs - Room M-210 (713) 798-4600

Cashier's Window, T-Hallway (713) 798-4920

Counseling (Academic/Personal) - Joseph S. Kass, M.D., J.D., Associate Dean, Student Affairs (713) 798-3380

Counseling (Academic/Personal) - E. Lee Poythress, M.D., Assistant Dean, Student Affairs (713) 798-3373

Counseling (Academic/Personal) - Andrea Stolar, M.D., Assistant Dean, Student Affairs (713) 798-3695

Counseling - Karen Lawson, Ph.D., Student Wellness Coordinator - contact for appointment at student-help@bcm.edu, Mental Health Wellness Services

Dean, School of Medicine - Jennifer Christner, M.D. M-220

Disabilities (Services for Students) - Mikiba Morehead, M.A., Student Disability Coordinator & Title K Coordinator (713) 798-8137 Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Discover Houston	

credit: Greater Houston Partnership



Where to Go and Who to See | Education | Baylor College of Medicine | Houston, Texas

Education Resource Center - Reginald Toussant, M.Ed., Manager, Career and Student Services Room BCMC-271A (713) 798-4137

Electronic Residency Application Service (ERAS) - (713) 798-4600

Health - Family Medicine - 3701 Kirby, Suite 100 (713) 798-7700

Health - Express Care Center - Baylor Clinic - Suite 1250 - (713) 798-WELL (9355)

Health - Occupational Health Programs Office - James Kelaher, M.D., Director Baylor Clinic 1375 (713) 798-7880

Health - Mental Health Services (confidential and free) 24 hour answering service - Heather Goodman, M.D., Director Room HMCB-738 (713) 798-4881, (713) 798-4853

Health - Student Health Insurance, Benefits Division - McGovern Campus, Suite OW100 (713) 798-1500

Learning Communities - Dianne Ohnstad, Senior Academic Coordinator Room M-210-05 (713) 798-2197

Lost and Found - Baylor Security - 103H Service Bldg. (713) 798-3000

Mail - Mail Room - Room 050E (by Cafeteria) (713) 798-4804

National Resident Matching Program - Yvette Pinales, Senior Administrative Coordinator Room M-210.05 (713) 798-2166

Parking Administration - TMC web site 🗹. TMC Parking. (713) 791-6161

Security/Police - Baylor Emergency - Call 8-811

Security/Police - TMC Police Officer - Garage #2 (713) 795-0000

Baylor Security - Room 103-H (713) 798-3000

MD Committee on Student Promotions and Academic Achievement - Jeffrey Bates, M.D., Chair

Publications - BCM Family - Room 176B (713) 798-4710

Publications - Student - John Rapp, M.Ed., Senior Director, Student Affairs, Room M-210.06 (713) 798-4517

Recreational Activities - Athletic Facility - Garage #6 8th floor (713) 798-5810

Recreational Activities - Office of Student Affairs - M-210 (713) 798-4600

Registrar - Latoya Whitaker, M.A., Registrar, Room M-210.04 (713) 798-3092

Explore the Life in Houston website for information about housing, dining, sporting events, parks and other recreational activities in and around Houston. Visit the <u>Perks and Discounts</u> page on the College's Intranet for latest discounts available to you as a Baylor student. (Baylor login required)

Where to Go and Who to See | Education | Baylor College of Medicine | Houston, Texas

Room Reservations - Office of the Curriculum - Room M-220 (713) 798-7760

Office of Student Financial Aid - Hilda R. DeLeon, Director Room N-104 (713) 798-4603

Office of Student Financial Aid - Federal Work Study Program Room N-104 Room (713) 798-4603

Student Activities & Organizations - Office of Student Affairs - Room M-210 (713) 798-4600

Student Services Committee - Co-Chairs: Abdul Hafeez Diwan, MBBS (M.D.), Ph.D.; Frederick A. Pereira, Ph.D, and Ashley H. Mullen, B.A., M.S.

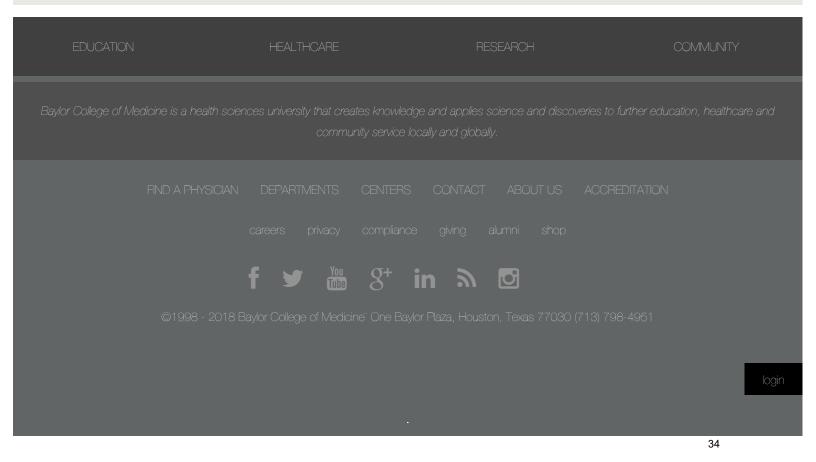
Student's Rights and Responsibilities - Office of Student Affairs - Room M-210.10 (713) 798-4600

Texas Residency for current students (Tuition Status) - Alvin Ferrer, Assistant Registrar, Room M-210.02. (713) 798-3372

Official Transcripts (Registrar) - Room M-210 (713) 798-7766

Office of the Provost - Institutional Diversity - James L. Phillips, M.D., Senior Assoc. Dean Room N-104 (713) 798-6598

Veteran's Benefits - Office of the Registrar - Alvin Ferrer, Assistant Registrar, Room M-210.02. (713) 798-3372





← BACK TO CONTACTS

Contacts by Academic Year

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Contacts > Contacts by Academic Year

SHARE 🚍

Foundational Sciences

1st-Year Students

FBSM - J. Clay Goodman, M.D., Ramachandr Reddy, Ph.D. (713) 798-7234, (713) 798-7906

Immunologic and Pathologic Basis of Disease - Francis H. Gannon, M.D. (713) 798-4340

Principles of Pharmacology - Ramachandr Reddy, Ph.D. (713) 798-7336, (713) 798-7609

Head and Neck Anatomy (713) 798-5953

Behavioral Sciences - Sindhu Idicula, M.D. (Term 4), , M.D. (Term 5). (832) 822-3750, (713) 798-4857

Ethics - Jennifer Blumenthal-Barby, Ph.D. (713) 798-3785

Infectious Disease - Shital Patel, M.D. (713) 798-3793

Nervous System - Paul Pfaffinger Ph.D. (713) 798-3060

Patient, Physician and Society 1 & 2 - Alicia Kowalchuk, D.O. (713) 798-4491

Critical Thinking and Problem Solving (CTAPS) - Sarah Bezek, M.D. (713) 873-2626



Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

2nd-Year Students

Cardiology - Gabriel Habib, M.D. (713) 794-7310

Respiratory - Suryakanta Velamuri, M.B.B.S., B.S. (713) 794-7314

Endocrinology - Nalini Ram, M.B.B.S. (713) 873-5348

Genitourinary/Gynecology (GU/GYN) - Jennifer Taylor, M.D., 713-798-4001, 713-7984001, Jennifer Bercaw-Pratt, M.D. (GYN) - (713) 798-5119, (832) 826-7464

Renal - Rajeev Raghavan, M.D. (713) 798-8350

Hematology/Oncology - Mark Udden, M.D. (713) 798-6105, Andrew Sheehan, M.D. (832) 824-5189

Genetics - Lorraine Potocki, M.D. (832) 822-4290

Age Related Topics - George Taffet, M.D. (832) 826-1380, (713) 798-6688, Melissa Carbajal, M.D., B.S. (832) 826-1380

Patient Safety - Anne Gill, Dr. PH., M.S., R.N. (713) 798-7817

Transition to Clinical Rotations - Erica Hubenthal, M.D. (713) 873-3560

Patient, Physician and Society - 3 - Anita Kusnoor, M.D. (713) 873-3560

Intro to Radiology and Lab Medicine - Arun Nachiappan, M.D., (713) 798-4417. Jun Teruya, M.D., D.Sc., (832) 824-1879

Gastroenterology - Milena Gould, M.D. (713) 873-3503

Clinical Experience

3rd and 4th-Year Students

Medicine - Arlene Back (713) 798-1906

Surgery - TBD

OB/GYN - Diane Jensen (832) 826-7373

Psychiatry - Brittany Platt (713) 798-3876

Pediatrics - Pia Hughes (832) 822-3667

Contacts by Academic Year | Education | Baylor College of Medicine | Houston, Texas

Family and Community Medicine - Elvie Ruiz (713) 798-8028

Neurology - Karen Thymes (713) 798-5942

Group A Selectives:

Emergency Medicine - Whitney Grant (713) 873-2630; whitney.grant@bcm.edu

Orthopedic Surgery - Desi Griffen (713) 986-7396; <u>desig@bcm.edu</u> and Lane Carpio (713) 986-5664; <u>carpio@bcm.edu</u>

Ophthalmology - Betty Villanueva (713) 798-4299; bettyv@bcm.edu

Otolaryngology - Ayde Trejo (713(798-7217; ayde.trejo@bcm.edu

Urology - Carol Ann Vacek, (713) 798-3498; cvacek@bcm.edu

EDUCATION	HEALTHCARE	RESEARCH	COMMUNITY
Baylor College of Medicine is a hee	Ith sciences university that creates knowle community service	edge and applies science and discoverie e locally and globally.	es to further education, healthcare and
FIND A PHY			
	f 🌶 🛍 S+	in 🔊 🖸	
©1998 -			
			login



REQUIREMENTS FOR THE DEGREE DOCTOR OF MEDICINE ATTENDANCE AND ABSENCES

Standards

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Academic Programs > Standards

SHARE 🚍

- <u>Requirements for the degree of Doctor of Medicine and Core Competency Graduation Goals</u>
- <u>Compact between Teachers, Learners, and Educational Staff</u>
- <u>Attendance and Absences</u>

Acceptable Use Policy

Access to computers, information systems and networks owned or operated by Baylor College of Medicine impose certain responsibilities and obligations on those granted such access. An individual user's access must always be in furtherance of the user's responsibilities at Baylor. Use by Baylor personnel, or third parties granted access by Baylor, should always be legal, ethical, academically honest and in accord with community or professional standards.

No use of Baylor computers, information systems and networks should be made that would subject the user or Baylor to any legal action, or which would be generally perceived as improper or inappropriate. Use of Baylor computers, information systems and networks must be consistent with the intellectual property rights of Baylor, other Baylor users and third parties. The rights of other Authorized Users to access Baylor computers, information systems and networks must be respected, and each user should consider such other users' rights and needs with respect to shared resources. Violations of the AUP may result in a range of disciplinary actions including informal warning, formal warning, temporary or permanent suspension of access to Baylor equipment, suspension or dismissal from the user's position with Baylor or criminal prosecution.

Student Handbook 🔶

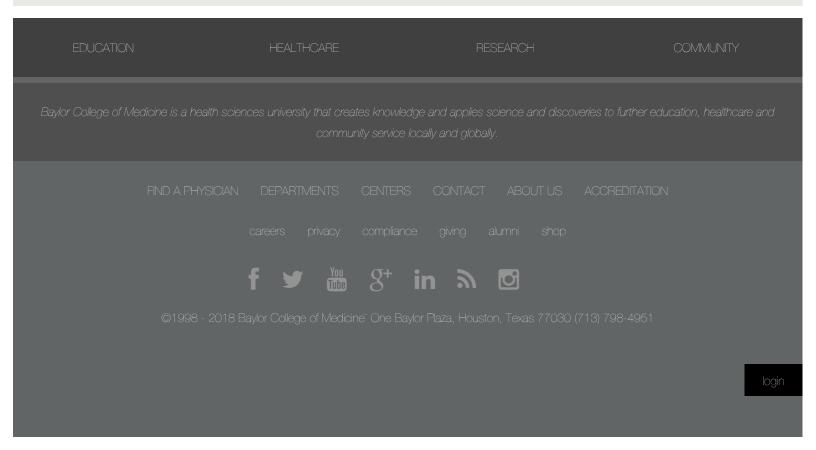
Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

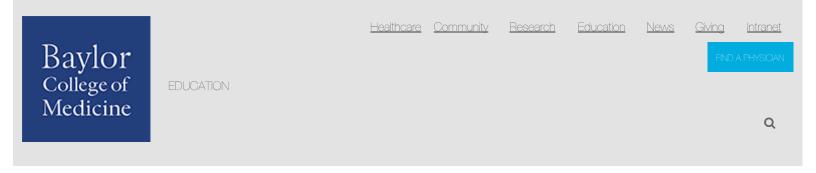


Find general contacts, office locations and numbers, foundational sciences and clinical academic numbers.

Standards | Education | Baylor College of Medicine | Houston, Texas

The above summary statement is not to be construed as a replacement for the detailed policy. View the policy (BCM Policy and Procedure Manual - Information and Communication: Security/Access Policies - Policy No.12.2.01 (2) login required.





FOUNDATIONAL SCIENCES CURRICULUM CLINICAL CURRICULUM EXAMS, GRADING AND CRITERIA FOR ACADEMIC ADVANCEMENT

M.D. Program Curriculum

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Academic Programs

> M.D. Program Curriculum

SHARE 🚍

Foundational Sciences 🔶

The foundational sciences curriculum extends from August of the first year to December of the second year. It is divided into three phases - Fall I, Spring and Fall II.

Clinical Curriculum 🔶

The Clinical Curriculum begins in January of the second year and all Core Clinical Clerkships are required and must be taken by December of the fourth year.

Elective Program 🔶

The electives listing give students the opportunity to select approximately 25 percent of their medical curriculum, and thereby places a major share of the responsibility for determining the direction of the educational effort directly on the student. To provide the student with wide latitude in designing their elective program, the faculty offers approximately 225 courses.

Exams, Grading, Adding/Dropping Courses and Academic Promotion 🔶

Policies, procedures and guidelines related to examinations, grading, adding and dropping courses, clinical rotation scheduling and academic promotions.

Specialized Tracks 🔶

Baylor College of Medicine has developed specialized tracks to help students explore their interests and

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Contacts 🔶

Find general contacts, office locations and numbers, foundational sciences and clinical academic numbers.



Current students can view the curriculum schedule and additional content on the Baylor Intranet (login required).

M.D. Program Curriculum | Education | Baylor College of Medicine | Houston, Texas

customize their education to match their career goals.

Curriculum Committee 🔶

The Curriculum Committee has the integrated institutional authority to oversee and direct the overall design, management and evaluation of a coherent and coordinated curriculum for the medical education program, which is codified by decanal mandate.

Dual Degrees 🔶

View options for pursing a dual degree while in the M.D. program at Baylor College of Medicine.

EDUCATION	HEALTHCARE	RESEARCH	COMMUNITY		
Baylor College of Medicine is a health sciences university that creates knowledge and applies science and discoveries to further education, healthcare and community service locally and globally.					
	f 🌶 🚻 8+	in 🤊 🖸			
			798-4951		
			login		



REPRESENTATIVES STUDENT SOCIETIES & ORGANIZATIONS

Student Senate

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Current Students > Student Senate

The official representative body of all medical students is the Medical Student Senate. It is a confederation of the senate chair and vice chair, class officers and quad representatives. Any and all medical students are welcome to participate in every Senate activity.

The senate chair (an MS4) shall be the official representative of the Senate and liaison to the faculty, administration, and community. This person shall coordinate, but not direct all student activities, facilitate communication between various student groups, and encourage cooperation with faculty and administrators.

The senate vice chair (an MS3) shall act in the chair's absence and perform duties as assigned in the constitution.

Each medical school class shall be organized within the Senate to serve as a means of presenting class needs and opinions to the administration, faculty, and the Senate. A class president, vice president, treasurer and class programming chair will be selected in elections coordinated by the senate vice chair. A dean in the Office of Student Affairs may determine if a student may not run for/hold a position in the senate, a class, a quad or on any committee of the College.

2018-2019 Officers

Co-Chairs: Emilie Warren and Kristin Pascoe

Related Sites

- Office of the Registrar
- Office of Student Financial Aid

SHARE

BCM Login Required

- <u>Student Portal</u>
- Education Resource Center (ERC)
- BCM M.D. Program
- BCM Student Forum
- BCM Wellness Center
- Room Reservations



Co-Vice Chairs: Sarah McGriff and Olumide Sokunbi

School of Medicine Student Senate Constitution

credit: Visit Houston

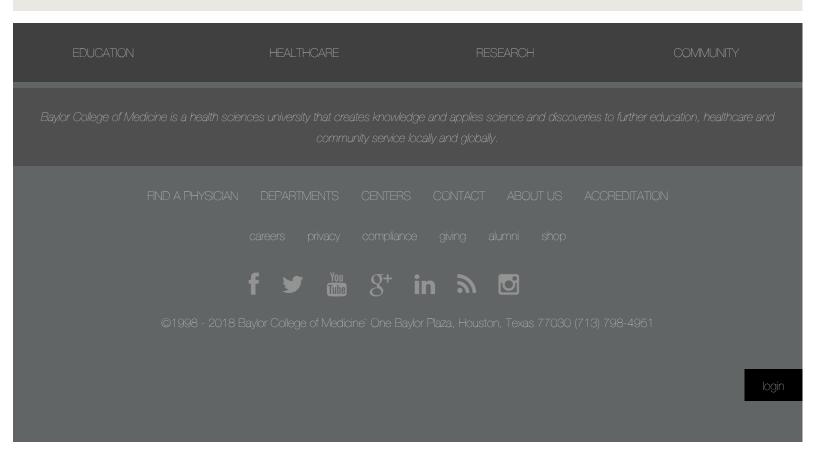
Life in Houston \rightarrow

AmericaÕs fourth largest city is a great place to live, work and play. Find out why.



Progress Notes 🔶

Follow the journeys of your colleagues on Progress Notes where Baylor medical students share their stories from the clinics.





← BACK TO STUDENT SENATE

Student Societies & Organizations

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Current Students > Student Senate

> Student Societies & Organizations

Student Societies

Alpha Omega Alpha Honor Medical Society

The membership of this honor medical society is composed of undergraduates who have shown promise of becoming leaders in their profession, graduate members who later have attained such leadership, honorary members consisting of physicians who have attained national distinction, and persons, whether physicians or not, who have gained unusual recognition in fields related to medicine. At least twice a year medical students are elected to membership. To be considered for membership, a student must have completed the foundational sciences and at least four quarters of clinical work and must stand academically in the top 25 percent (based on grades alone) of the class. Generally, one-sixth of the graduating class is elected to membership.

Gold Humanism Honor Society

The Gold Humanism Honor Society is an international organization that recognizes, supports and promotes the values of humanism and professionalism in medicine. At Baylor College of Medicine, the Gold Humanism Honor Society recognizes rising 4th-year medical students who exhibit characteristics such as integrity, excellence, compassion, altruism, respect and empathy. The selection process begins with peer nomination followed by faculty review. GHHS members organize and carry out a service project each year that highlights their commitment to caring for patients.

Related Sites

- Office of the Registrar
- Office of Student Financial Aid

Student Organization Handbook

The Student Organization Handbook provides guidelines and policies for all officially recognized medical student organizations. Students are responsible for knowing all the information presented in this handbook.

VEW HANDBOOK



Student Organizations

Peer Resource Network

The Peer Resource Network is the student-led mentor program at Baylor College of Medicine for incoming first-year medical students to assist them in transitioning to medical school. Each first-year student is placed in a group with nine or ten other first years and two MS2, two MS3 and two MS4 medical student mentors. The PRN leaders guide the new students through orientation week and lead the Transitions to Medical School course during the first three weeks of school to promote not only academics but also physical, emotional and mental wellness.

After the first few weeks of school, the PRN leaders continue to support their PRN group by providing breakfast once a week for their first-year students and organizing social events (dinners, game nights, intramurals, etc.) throughout the year. Beyond scheduled events, the PRN leaders also make themselves available to meet with students one-on-one and give guidance if students find themselves having difficulty adjusting to medical school.

The MS2 Class Coordinator is chosen by the rising class of MS2 PRN leaders and continues in this role during his or her MS3 and MS4 years. The class coordinator is Òin trainingÓ to lead the orientation retreat and the PRN program during his or her fourth year of medical school. He or she is expected to attend all three retreats while holding the class coordinator position and is responsible for organizing the MS2 PRN leaders for the at-Baylor portion of Orientation Week and overseeing fellow MS2 PRN leaders throughout the year during his or her MS2 year. The class coordinator also assists with the interview and selection process for new PRN leaders in the spring and helps train new leaders.

The following student organizations are currently active on the Baylor College of Medicine campus. To request the addition of your student organization to this page, please email <u>Sarah McGriff</u>.

AAMC Organization of Student Representatives

American Medical Association/Texas AMA

American Medical Student Association

American Medical Women Association

Anesthesiology Interest Group

Art and Music in Patient Care

Asian Pacific American Medical Student Association

Association of Women's Surgeons

<u>AV Club</u>

- Student Porta
- Education Resource Center (ERC)
- BCM M.D. Program
- BCM Student Forum
- BCM Wellness Center
- <u>Room Reservations</u>



credit: Visit Houston

Life in Houston 🔶

AmericaÕs fourth largest city is a great place to live, work and play. Find out why.



Progress Notes 🔶

Follow the journeys of your colleagues on Progress Notes where BCM medical students share their stories from the clinics.

Student Societies & Organizations | Education | Baylor College of Medicine | Houston, Texas

Baylor Hillel

Cycling Club

Board Games

BCM Pride

Catholic Medical Student Association

Choosing Healthy, Eating Fresh

Christian Medical Dental Association

Dermatology Interest Group

Doctors for Change BCM Student Chapter

Emergency Medicine Interest Group

<u>ENTerest</u>

Family Medicine Interest Group

Global Health Interest Group

Gynecology and Obstetrics Interest Group

Health Policy Institute Student Forum

HOMES Clinic

Houston Global Health Collaborative

Houston Sickle Cell Organization of Unified Transitioners (Baylor Chapter)

Infectious Disease Interest Group

Institute for Healthcare Improvement Open School

Internal Medicine Interest Group

Korean American Medical Student Association

Latino Medical Student Association

Latter-Day Saint Student Association

Medical Mentor Miles

Student Societies & Organizations | Education | Baylor College of Medicine | Houston, Texas

Medical Students for Choice

Medical Students for Life

Medicine-Pediatrics Interest Group

Military Medical Student Association

Medical Minority Mentorship Program

Muslim Medical Association

National Perinatal Association Student Society

Neurosurgery Interest Group

Ophthalmology Club

Orthopedic Surgery Society

Pathos (Pathology)

Pediatric Student Association

Physical Medicine & Rehabilitation Interest Group

Progress Notes (Student Blog)

PsychMinded (formerly The Couch)

Public Health Interest Group

Radiology Interest Group

Running Club

Simulation Society

Short Coat Stories

Students Against Cancer

Student Interest Group in Neurology

Student National Medical Association

Student Research Society

Student Surgical Society

Student Societies & Organizations | Education | Baylor College of Medicine | Houston, Texas

Student Wellness Program

Students for a National Health Program

Tennis Club

Taking Educational Action in Community Health

Unite for Sight - BCM Chapter

Urology Network

EDUCATION	HEALTHCARE	RESEARCH	COMMUNITY		
Baylor College of Medicine is a health sciences university that creates knowledge and applies science and discoveries to further education, healthcare and community service locally and globally.					
FIND A PHYSIC					
	careers privacy compliance f Y				
©1998 - 20					
			login		



← BACK TO STUDENT RESPONSIBILITIES

Criminal Background Check Policy

Bavlor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Student Responsibilities

> Criminal Background Check Policy

SHARE 🚍

School of Medicine applications request disclosure of any misdemeanors or felony convictions, other than minimal traffic violations, including deferred adjudication, with a statement that nondisclosure/falsification may lead to dismissal.

A criminal background check will be completed on all applicants accepted annually to medical school entering class.

The criminal background check will be initiated at the time an applicant is accepted (and deposited) to the school or at the request of a school admissions officer regarding (a) wait-listed applicant (s).

The criminal background check is not a component of the application, interview, or decision-making process for the school. It is a mandatory component of the post-acceptance matriculation process. The letter sent by the school to each accepted applicant (and, at times, to selected wait-listed applicants) will include information about this requirement (s), with the contingency that the final decision about medical school matriculation be made after institutional review of the accepted applicantÕs criminal background check report.

Appropriate authorization, with pertinent identifying information necessary to initiate the check, will be received from each accepted applicant prior to initiating a criminal background check. This authorization will inform the accepted applicant that he/she will have access to criminal background check data about himself/herself to ensure the accuracy of the criminal background check report.

Ultimate decisions about the matriculation of an accepted applicant whose criminal background check

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Contact Information \rightarrow

General contacts, office numbers, foundational sciences and clinical academic numbers.

49

Criminal Background Check Policy | Education | Baylor College of Medicine | Houston, Texas

reveals information of concern will be made by an ad hoc committee appointed by the Dean, School of Medicine.

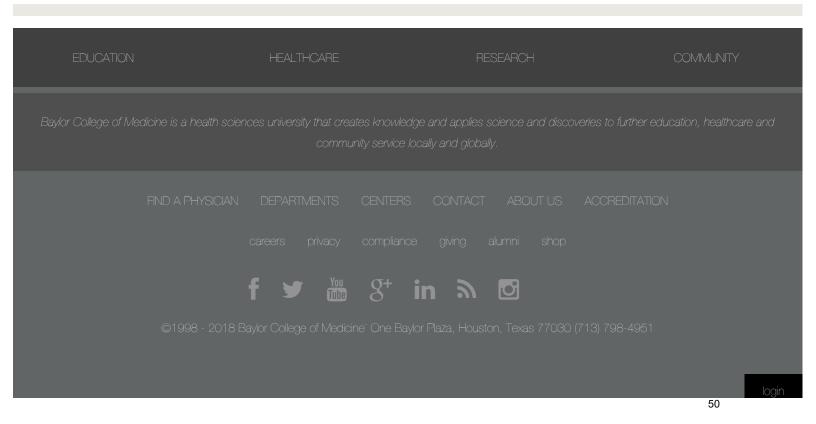
No information derived from a criminal background check will automatically disqualify any accepted applicant from medical school matriculation. A final decision about matriculation will be made only after a careful review of factors including:

- The nature, circumstances, and frequency of any offense (s)
- The length of time since the offense (s)
- Documented successful rehabilitation
- The accuracy of the information provided by the applicant in his/her application materials.

Information from these reports that is unrelated to decisions about admissions and continued enrollment will be maintained in the office of the dean of Medical Education and not become part of the studentsÕ permanent file.

Information obtained will only be used in accord with state and federal laws.

Enrolled students are required to disclose any misdemeanor or felony convictions other than minimal traffic violations, including deferred adjudication, within thirty days of occurrence to the Office of Student Affairs. Non-disclosure or falsification may be grounds for dismissal or degree revocation.



```
https://www.bcm.edu/...ation/schools/medical-school/md-program/student-handbook/student-responsibilities/criminal-background-check-policy[8/22/18, 2:13:58 PM]
```



← BACK TO STUDENT RESPONSIBILITIES

Falsification of Admission Application

Bavlor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Student Responsibilities

> Falsification of Admission Application

SHARE 🚍

Occasionally candidates will make inaccurate statements or submit false material in connection with their application. In most cases these misrepresentations are discovered during the application process and the application is rejected.

- If the misrepresentation is discovered after the candidate is admitted the offer for admission is normally withdrawn.
- If misrepresentation is discovered after a student is registered the offer of admission normally will be revoked and the student will be required to leave the school.
- If the discovery is made after a degree has been awarded the degree normally will be rescinded.

The determination that the application is inaccurate or contains misrepresentation rests solely with the Admissions Office and will be resolved outside the student disciplinary process.

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Contact Information \Rightarrow

General contacts, office numbers, foundational sciences and clinical academic numbers.



← BACK TO STUDENT RESPONSIBILITIES

Non-Academic Performance

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Student Responsibilities

> Non-Academic Performance

SHARE 🚍

A student may be placed on probation, suspended, or dismissed from Baylor College of Medicine for non-academic reasons such as: unethical or unprofessional acts; violations of the regulations concerning conduct of students at the Baylor College of Medicine; dishonesty; negligence; nonpayment of bills owed to the Baylor College of Medicine; criminal acts; failure to meet clinical responsibilities; and any other conduct not in keeping with the ethical standards of the College or the medical profession. Information regarding the possibility that a student is engaged in conduct inappropriate for one seeking to enter the medical profession shall be brought to the attention of a dean in Student Affairs or the dean, School of Medicine.

Conduct inappropriate to the profession of medicine may include but is not limited to dishonesty, willful destruction of property, substance abuse, violence or threat of violence, or serious breech of trust or confidence. Serious misconduct, misrepresentation, or failure in personal actions, or in meeting obligations that raise serious unresolved doubts about the integrity, character and faithfulness of the student in meeting the overall obligations of a medical career are all considered inappropriate behavior. If the student engages in illegal, unethical or behavior inappropriate to the medical profession outside the medical school community these issues may be considered and addressed under the following procedures.

If a student is engaged in conduct inappropriate to the medical profession, it shall be brought to the attention of a dean in the Office of Student Affairs or the dean, School of Medicine. A dean in conjunction with the course director and or other relevant faculty members when appropriate, will investigate and review the allegations. If allegations prove to be frivolous, lacking in credibility or/are

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Contact Information \Rightarrow

General contacts, office numbers, foundational sciences and clinical academic numbers.

Non-Academic Performance | Education | Baylor College of Medicine | Houston, Texas

personal in nature, the matter may be dismissed or handled informally.

If the allegations are deemed to be of a serious nature and the charges appear to be valid, then the dean may require the student to refrain from clinical activities or restrict contact with certain individuals and will convene an ad hoc Committee of three faculty members, some or all of whom may be from The Committee on Student Promotions and Academic Achievement. This ad hoc Committee will investigate the allegations via interviews, evaluation of the record, and all pertinent information. The student will be informed of the charges and the committee will meet with the student to hear the student's response to the charges. At that meeting the student may be accompanied by an advisor, who may be a student, faculty member, or administrative official of the College, but that person may not directly participate in the proceedings.

Documentation of the charges and records pertaining to the investigation will be held in the office of a senior associate dean in Student Affairs. If the allegations are determined to be without merit the case will be dropped. If the charges brought before the committee are true and deemed serious in nature, the committee may recommend warning, probation, suspension or dismissal. This committee will forward its findings and recommendations to the Promotions Committee. The Promotions Committee will review the findings and the recommendations of the ad hoc Committee to take final action.

In the case of a student whose non-academic performance or behavior and conduct is unsatisfactory, the Promotions Committee may:

- 1. Reprimand the student and require corrective action or restriction
- 2. Place the student on warning with remedial work required
- 3. Place the student on probation with restrictions, corrective actions, or remedial work required
- 4. Suspend the student
- 5. Dismiss the student from the College

Placement on warning, probation or suspension may continue until satisfactory performance has been demonstrated, remedial work has been completed, correction of deficiencies have been shown or appropriate professional evaluation, counseling and treatment has been sought and successfully completed to the committee's satisfaction. Students placed on probation or suspension for non-academic reasons may have to meet specific standards or have their activities restricted during the period of probation or suspension while he/she appeals the action depending on the nature of the offense.

Any student may be dismissed from enrollment in the College of Medicine if, in the opinion of the Committee of Student Promotions and Academic Achievement his or her knowledge, character or mental and physical fitness cast grave doubts upon his/her capabilities as a physician. Any student who exhibits personal characteristics which seem inappropriate to one seeking to become a physician is considered for dismissal regardless of academic performance.

A student who has been suspended or dismissed from the College of Medicine for academic or nonacademic reasons has the right to an appeal.



← BACK TO STUDENT RESPONSIBILITIES

Tuition and Fee Assessment

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Student Responsibilities

> <u>Tuition and Fee Assessment</u>

SHARE 🚍

Traditional Students

All students who start and complete their program of study at Baylor College of Medicine are required to pay four years' tuition charges. This also applies to students who complete the program in less than four years. For students who meet degree requirements in less than four years, they are required to pay the difference between four years' tuition charges and the amount already paid since matriculation.

Medical School Research Track Students

This five-year program is for medical students who desire increased exposure to basic or clinical research. The student will spend a full year conducting basic or clinical research between years two and three of medical school. During years 1, 2, 4 and 5, students are charged as traditional first, second, third and fourth year medical students, respectively. During the research year, MSRT students are paid a stipend and receive a scholarship which covers tuition and the Facility Fee. Students are responsible for the Education Resource Center Fee, Malpractice Insurance, Yearbook Fee, Student Activity Fee and personal health insurance.

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Contact Information \Rightarrow

General contacts, office numbers, foundational sciences and clinical academic numbers.

M.D./Ph.D. Students

Tuition and Fee Assessment | Education | Baylor College of Medicine | Houston, Texas

Students complete two years of medical school prior to starting the Ph.D. portion of their program. After completing the Ph.D., these students return to medical school for one or more years. They are charged only for the semesters they attend, and are not required to pay four years of medical school tuition.

M.D./M.B.A Students

Students who enter the MBA portion of the program after attending two years and one and a half months of medical school

Students who begin their MBA degree after the second year in medical school will only be charged malpractice insurance for two months and a yearbook fee until Aug. 15 when they enter Rice. Students will pay malpractice insurance to Baylor for all months they are enrolled at Rice. Students will return to Baylor full-time from June 1 to Aug. 15 and be charged tuition of \$1,500 if they are a Texan and \$3,500 if they are not a Texan plus malpractice insurance for three months. Students return to Rice to complete their MBA from Aug. 16 to Dec. 31. Students return to Baylor Jan. 1 as 3rd year medical students and are charged half-year tuition and curriculum materials fee plus all spring fees and the yearbook fee. Standard 4th year tuition and fees apply the final year of medical school. See diagram for approximate attendance dates at both schools.

Students who enter the MBA portion of the program after attending three years and one and a half months of medical school

Students who begin their MBA degree after the third year in medical school will only be charged malpractice insurance for two months and a yearbook fee until Aug. 15 when they enter Rice. Students will pay malpractice insurance to Baylor for all months they are enrolled at Rice. Students will return to Baylor full-time from June 1 to Aug. 15 and be charged tuition of \$1,500 if they are a Texan and \$3,500 if they are not a Texan plus malpractice insurance for three months. Students return to Rice to complete their MBA from Aug. 16 to Dec. 31. Students return to Baylor Jan. 1 as 4th year medical students and are charged half-year tuition and curriculum materials fee plus all spring fees, the graduation fee and yearbook fee. See Joint M.D./M.B.A. Degree Program diagram

M.D./M.P.H Students

Students in the MPH program can begin their year at UTSPH either in May or September following their 3rd year in medical school. Students who begin in May will be responsible for full tuition and fees to Baylor for their 3rd year in medical school. They will also be charged malpractice insurance for the months they are at UTSPH. After completing their year at UTSPH in April, they will become full-time students at Baylor and will be charged for malpractice insurance for two months until they begin their 4th year of medical school and are charged standard tuition and fees. Students who begin their year at UTSPH in September will remain full-time students at Baylor for two months following their 3rd year in medical school and will be charged malpractice insurance for two months. They will also be charged

Tuition and Fee Assessment | Education | Baylor College of Medicine | Houston, Texas

malpractice insurance for the months they are at UTSPH. Upon returning to Baylor in August they will be charged full tuition and fees for their 4th year in medical school. See <u>Joint M.D./M.P.H. Degree Program</u> diagram

All Students

Medical students who repeat coursework or otherwise extend their enrollment beyond the four or two and one half year length of their respective programs will be charged tuition and fees for each additional semester of enrollment. Title IV Federal financial aid recipients who meet degree requirements prior to the end of the semester will be subject to the Return of Title IV Funds Policy. All other students will be subject to the Institution's Refund and Repayment Policy.

Students who return from an approved leave of absence, or otherwise begin attending after the start of a semester, will be charged tuition and fees for the number of months remaining in the semester. A month's charges will be assessed if the student returns/enters prior to the sixteenth of the month. Yearbook, graduation, documentation and curriculum resource (third year MS only) fees are not prorated, and graduation fees are only charged once for each program the student completes.

Students who go on an approved leave of absence during the academic year may continue their health insurance while on leave. Payment will be due before the student starts his/her LOA.

Students who withdraw, are dismissed or otherwise cease to be a student at Baylor College of Medicine are allowed to continue their health insurance for no more than three months. Payment must be made prior to the date the student ceases to be enrolled.

Students who withdraw, are dismissed or otherwise cease to be a student at Baylor College of Medicine must clear their financial account at the college prior to getting a signature of clearance from the Student Account Services Office. If the department has advised the student that the department is paying certain fees, the student is responsible for obtaining a charge source from the studentÕs program before the clearance form will be signed by the Student Account Services Office. When a student is clearing his/her balance upon checkout, the student must pay their balance using cash, money order or credit card. Student Account Services does not accept checks from students as final payment for clearing a balance due when leaving the College.

Tuition and fees for all students are billed twice a year. A billing statement will be available on the Student Portal following each billing cycle. Partial tuition and fees are billed in July or August and the balance in January. Tuition and fee payments are due in-full on Sept. 1 and Feb. 1 following each billing cycle. Students are responsible for paying with cash, a negotiable check or valid credit card. A \$50 late payment fee will be added to a studentÕs account if he/she fails to pay all tuition and fees by the respective due date.

Students and former students, who have not paid their tuition and fees when due, will have a **"Hold"** placed on their academic records. Currently enrolled students will not be allowed to register for future classes until the **"Hold"** is removed. All current and former students will be unable to receive verification of attendance and/or receive a transcript until the **"Hold"** is removed. All delinquent accounts

Tuition and Fee Assessment | Education | Baylor College of Medicine | Houston, Texas

are reported to the Dean's Office for further review.

Einancial Responsibilities. Financial Aid Eligibility. and Satisfactory Academic Progress Requirements for Students (Baylor login required)

 EDUCATION
 HEALTHCARE
 RESEARCH
 COMMUNTY

 Baylor College of Medicine is a health sciences university that creates knowledge and applies science and discoveries to further education, healthcare and community service locally and globally.
 Image: Community service locally and globally.

 FIND A PHYSICIAN
 DEPARTIMENTS
 CENTERS
 CONTACT
 ABOUT US
 ACCREDITATION

 Careers
 privacy
 compliance
 giving
 alumni
 shop

 If
 Image: Contact Contact
 Texas 770300 (r13) 798-4951
 Contact
 Contact

 Output
 College of Medicine One Baylor Plaza, Houston, Texas 77030 (r13) 798-4951
 Image: College
 College



← BACK TO STUDENT RESPONSIBILITIES

Conduct: Academic & Non-Academic

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Student Responsibilities

> Conduct: Academic & Non-Academic

SHARE 🚍

Baylor College of Medicine recognizes honesty and integrity as necessary to the academic functions of the College. The following rules are promulgated in the interest of protecting the validity of the College's grades and degrees, and to assist students in developing standards and attitudes appropriate to academic life and the practice of medicine. Violation of academic rules can result in dismissal from the College.

No student shall receive assistance not authorized by an instructor in the preparation of any assignment, laboratory exercise, report, or examination submitted as a requirement for an academic course or rotation.

No student shall knowingly give unauthorized assistance to another student in such preparation.

No person shall sell, give, lend, or otherwise furnish to any unauthorized person material which can be shown to contain the questions or answers to any examination scheduled to be given at any subsequent date, in any course of study offered by the College, excluding questions and answers from tests previously administered when supplied by the department.

Any persons taking, or attempting to take, steal, or otherwise procure in any unauthorized manner any material pertaining to the conduct of a class, including examinations, laboratory equipment, etc. shall be in violation of this regulation

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Contact Information \Rightarrow

General contacts, office numbers, pre-clerkship and clinical academic numbers.

Non-Academic Rules

The rules of conduct listed below are intended for students; however, it is hoped that all persons within the BCM complex, faculty and students alike will adhere to these rules. Any student who feels that any person's conduct, behavior, etc., is not in keeping with appropriate and acceptable behavior the areas listed below, either in an academic or non-academic setting should notify a dean in the Office of Student Affairs or appropriate college official depending on the nature of the offense. Failure to meet these standards may result in probation, suspension or dismissal from the College and should be reported to a dean in the Office of Student Affairs.

Any student may be dismissed from enrollment in the College if, in the opinion of the faculty, his/her knowledge, character or mental or physical fitness cast grave doubts upon his/her potential capabilities as a physician. Any student who exhibits personal characteristics which seem inappropriate to one seeking to become a physician will be considered for dismissal regardless of academic performance.

Malicious damage or destruction of property belonging to the College or to the affiliated institutions is prohibited.

Disorderly Assembly

No person shall assemble on campus for the purpose of causing a riot or destruction or disorderly diversion which interferes with the normal educational process and operation of the College. This does not deny any student(s) the right of peaceful assembly in accordance with College policy.

No person or group of persons shall obstruct the free movement of other persons about the campus, interfere with the use of College facilities, or prevent the normal operation of the College.

Professional Conduct

Behavior which disrupts the academic pursuits, or infringes upon the privacy, rights, or privileges of other persons is prohibited.

No student shall push, strike, physically assault, haze or threaten any member of the faculty, staff, or student body or any visitor to the College community.

Drunken misbehavior on College property, at functions sponsored by the College or any recognized College organization is prohibited.

No student shall enter or attempt to enter any College sponsored event without required credentials for admission.

Conduct which is lewd, indecent, or obscene, or which is patently offensive to the prevailing standards of an academic community is prohibited.

Conduct: Academic & Non-Academic | Education | Baylor College of Medicine | Houston, Texas

No student shall interfere with, or fail to cooperate with, any properly identified College faculty or staff personnel while these persons are in the performance of their duties.

Dress shall be primarily a matter of individual judgment, but within acceptable standards of good taste. Students are expected to be neat and clean. Students not meeting clinical department standards of dress may be denied access to patients and may thereby jeopardize their grade and satisfactory completion of the rotation or elective. In the clinical setting, students should dress in a fashion such that their patients accept them as physicians.

The use, possession, or distribution of narcotics, amphetamines, barbiturates, marijuana, hallucinogens, and any other dangerous or controlled drugs, not prescribed by a properly licensed physician, is prohibited.

Falsification of College Records

Students must complete all College records honestly.

No student shall alter, counterfeit, forge, falsify or cause to be altered, counterfeit, forge, falsify any record, form, or document used by the College.

Violation of Federal, State or Local Law

When violation of any federal, state or local law by a student indicates that the student's continued presence on campus creates a substantial likelihood of danger to the educational process of the College community, the College may institute disciplinary action.

Fire and Explosion Safety

No student shall tamper with fire safety equipment.

No student shall set or cause to be set any unauthorized fire in or on College property.

The possession or use of fire arms, fire works, or explosives on College property is strictly forbidden.

No student shall make or cause to be made a false fire alarm.

Gambling

Gambling is prohibited on College property.

Alcohol Consumption

Consumption of alcoholic beverages is prohibited on College property. Information regarding <u>substance</u> and <u>alcohol abuse</u> is available in the Student Health and Wellness section of this Handbook.

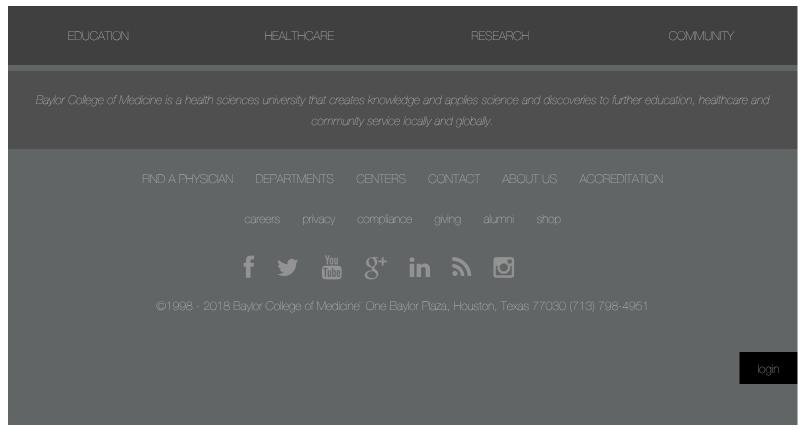
Property

No person shall take, attempt to take, or keep in his or her possession, items of College property or items belonging to students, faculty, staff or student groups without proper authorization.

Unauthorized Entry or Use of College Facilities

No student shall make unauthorized entry into any College building, office or other facility, nor shall any person remain without authorization in any building after normal closing hours.

No person shall make unauthorized use of any College facility. Upon appropriate notice by College officials, authorization for the use of College facilities may be withdrawn or otherwise restricted.





← BACK TO PRINCIPLES

Release of Information

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Principles > Release of Information

SHARE 🚍

Baylor College of Medicine adheres to the <u>Family Educational Rights and Privacy Act</u>, or <u>FERPA</u>, which affords students over 18 years of age certain rights with respect to their student records.

- The right to inspect and review the studentÕs education record.
- The right to request the amendment of the studentÕs education record that the student believes are inaccurate or misleading.
- The right to consent to disclosures of personally identifiable information contained in the studentÕs education records, except to the extent that FERPA authorizes disclosure without consent (directory information).
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by Baylor College of Medicine to comply with the requirements of FERPA.

Students may request in writing that Baylor College of Medicine withhold their directory information from inquiring educational sources. Directory Information includes but is not limited to:

Name, local address and telephone number, major field of study, dates of attendance, class schedules, degrees granted and graduation dates, class standing, Baylor e-mail address.

Official Grades may only be transmitted from Baylor College of Medicine to another institution through an official transcript issued by the Office of the Registrar.

Student Handbook ->

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

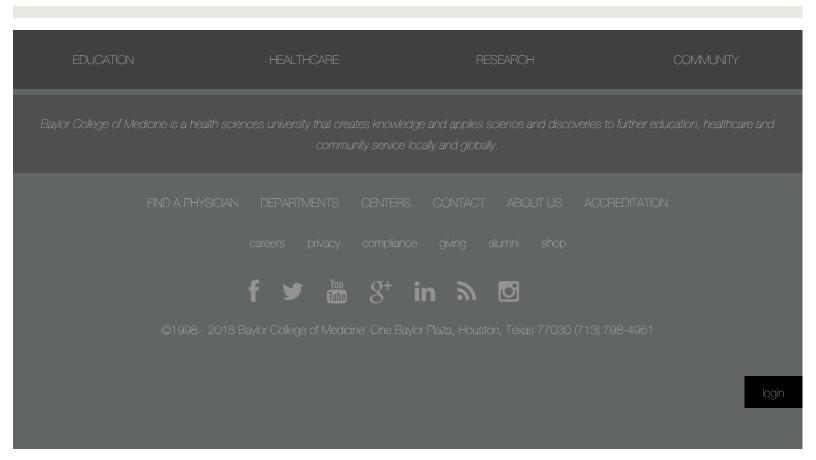


General contacts, office numbers, foundational sciences and clinical academic numbers.

Release of Information | Education | Baylor College of Medicine | Houston, Texas

If a student requests a letter of recommendation, the individual faculty member may state only the official letter grade received in the course and a narrative. Official letter grades are Honors, High Pass, Pass, Marginal Pass and Fail. Departments and faculty of Baylor may not transmit any numerical grade to another institution or individual faculty member.

Departments may discuss grades with individual students and release an individual sealed, confidential report to each student. Departments may post or release general information about course grades including: mean scores and grade distributions; however, Federal Law prohibits the general posting or group release of individual grade information which in any way identifies individual students including the use of a code.





 \leftarrow BACK TO ORGANIZATION AND GOVERNANCE

UME Leadership

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Organization and Governance

> UME Leadership

SHARE

Dean, School of Medicine



Office of Curriculum

JENNIFER CHRISTNER, M.D. ->

...

Email: jennifer.christner@bcm.edu Quality Improvement in Medical Education; Medical Education Research; Adolescent Medicine

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Contacts 🔶

Find general contacts, office locations and numbers, foundational sciences and clinical academic numbers.

Related Sites

- Office of the Registrar Staff Directory
- Office of Student Financial Aid Staff Directory



Associate Dean, Foundational Sciences 🔶

Associate Dean, Curriculum 🔶

Nadia Ismail, M.D., M.P.H., M.Ed.

J. Clay Goodman, M.D.



Assistant Dean, Evaluation, Assessment and Education Research → Joel Purkiss, Ph.D.



Assistant Dean, Interprofessional Education

Anne Gill, D.Ph., M.S., R.N.



Medical Director, Simulation and Standardized Patient Program

M. Tyson Pillow, M.D., M.Ed.



Director, Simulation and Standardized Patient Program 🔶 Kelly Poszywak, M.S.



Director, Foundational Sciences

David R. Rowley, Ph.D.



Director, Clinical Sciences 🔶 Stacey Rubin Rose, M.D.

Office of Student Affairs



Associate Dean, Student Affairs -> Joseph Kass, M.D., J.D., F.A.A.H.



Assistant Dean, Student Affairs 🔶 Edward Lee Poythress, M.D.



Assistant Dean, Student Affairs 🔶 Andrea Gail Stolar, M.D.



Sr. Director, Student Affairs 🔶 John Rapp, M.Ed.

Sr. Administrative Coordinator

Yvette R. Pinales



Sr. Administrative Coordinator

Dianne Ohnstad, B.B.A.

Dual Degree Programs



M.D./M.B.A. Program Director

Stephen Whitney, M.D., M.B.A.



M.D./J.D. Program Director 🔶 Susan Raine, M.D., J.D., L.L.M.



M.D./M.P.H. Program Director

Julieana Nichols, M.D., M.P.H.



Director, Medical Scientist Training Program

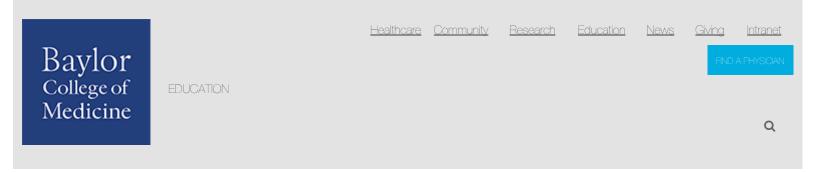
Sharon Plan, M.D., Ph.D.



Medical Scientist Training Program Administrative Operations Director -> Krista Defalco, M.H.A., M.B.A.



https://www.bcm.edu/education/schools/medical-school/md-program/student-handbook/organization-governance/ume-leadership[8/22/18, 2:15:08 PM]



← BACK TO ORGANIZATION AND GOVERNANCE

Standing Committees with Student Involvement

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Organization and Governance > Standing Committees with Student Involvement

SHARE 🚍

There are Standing Committees, which exist via decanal mandate that deal with admissions, curriculum and student services topics/issues.

Students must be in good academic standing to serve on any Baylor College of Medicine committee. Students who are on academic warning or probation are expected to cease and desist from all committee work until such time as they are removed from warning or probation. Student members have full voting rights on these committees.

Read more about all **Baylor Standing Committees** (BCM login required).

The following Standing Committees have student members:

Curriculum Committee

The responsibility of the Curriculum Committee is to oversee and direct the overall design, management and evaluation of a coherent and coordinated curriculum for the education of medical students. Medical students are regular voting members of the committee.

Admissions Committee

The Admissions Committee seeks those applicants possessing the academic and personal qualities conducive to furthering the high standards and ethics, of the profession of medicine. The committee

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.



Find general contacts, office locations and numbers, foundational sciences and clinical academic numbers.

Standing Committees with Student Involvement | Education | Baylor College of Medicine | Houston, Texas

recognizes that these goals are fully realized when the richness and diversity of our society is reflected in the graduating classes of the College. Accordingly, the committee seeks to attain a student of the highest caliber which reflects the educational, cultural, and ethnic diversity of our society. Medical students are eligible to assist in committee activities in recruiting, meeting and interviewing applicants selected, and upper classmen are full voting members of the Admissions Committee.

MD Committee for Student Promotion and Academic Achievement

The MD Committee on Student Promotions and Academic Achievement (ÒMDPCÓ or the ÒCommitteeÓ) is a standing committee of the faculty of School of Medicine (ÒSOMÓ), Baylor College of Medicine (ÒBCMÓ). The Committee ensures that every medical student completes each required curricular element satisfactorily and in a timely manner, meets all requirements for promotion to the next level of training, and satisfies all academic, technical, professional, and ethical requirements to for the degree Doctor of Medicine (ÒMDÓ). The MDPC makes judgments in a manner consistent with BCM institutional values, policies, the MDPC Charter, MDPC Procedures, LCME and SACSCOC accreditation requirements, state and federal law, and generally accepted standards of intellectual and technical achievement and professional and ethical conduct for M.D. diplomates. View the <u>Student</u> <u>Progression and Adverse Action Policy (</u>BCM login required).

Student Services

Students from all the schools at Baylor College of Medicine serve on committees that help ensure that resources and initiatives are meeting the needs of the students they are designed to support.

EDUCATION HEALTHCARE RESEARCH QOMUNITY Baylor College of Medicine is a health sciences university that oreates knowledge and applies science and discoveries to further education, healthcare and community service locally and globaly. RND A PHYSICIAN DEPARTIVENTS CENTERS CONTACT ABOUT US ACCREDITATION careers privacy compliance giving alumni shop CI 1998 - 2018 Baylor College of Medicine' One Baylor Raza, Houston, Texas 77030 (713) 798-4951

VEW THE STUDENT ENGAGEMENT SITE.

68



 \leftarrow BACK TO STUDENT HEALTH AND WELLNESS

Student Insurance

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Student Health and Wellness > Student Insurance

SHARE 🚍

Health and Dental

Baylor College of Medicine believes student wellness is essential to academic progress and requires that all individuals enrolled in any Baylor academic program maintain medical coverage through the program or are enrolled in alternative coverage that meets the coverage requirements established by the College. The program ensures students have access to health and dental insurance to cover the costs of routine care and/or unexpected illness or injury.

The 2017-2018 Health Care Program for Students C document provides an overview of the program, including such information as the enrollment requirements, cost of coverage, how to access information about what is covered, not covered, and out-of-pocket expenses. There is also information about how to apply for a waiver of coverage under this program should you have coverage under another group health care program. Please take a few minutes to review this important information.

Long-Term Disability for Medical Students

See the Long-Term Disability Information document 🖍 for information.

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Contact Information \Rightarrow

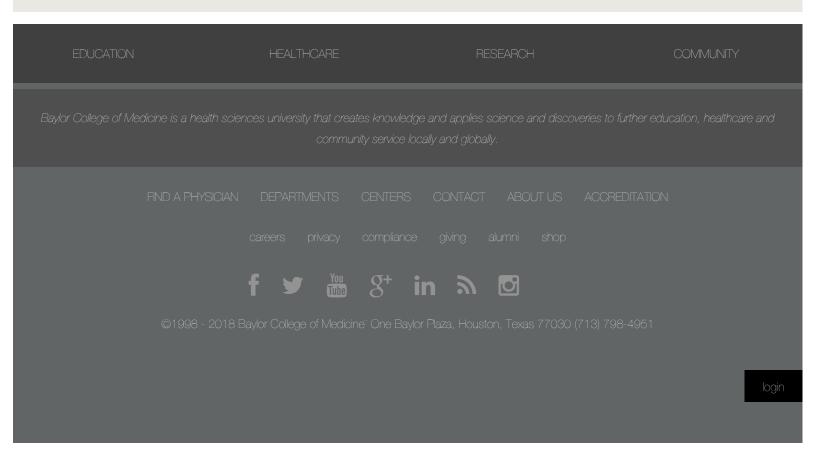
General contacts, office numbers, foundational sciences and clinical sciences academic numbers.

Malpractice

Students are covered by malpractice insurance while enrolled as a student performing duties on a core rotation or approved elective either at Baylor College of Medicine or elsewhere. The activity must be within the course and scope of your training for the malpractice coverage to apply. If you are uncertain about the status of an activity, you should consult with a dean in the Office of Student Affairs and the Office of Risk Management.

Activities aside from the above are not covered by Baylor College of Medicine malpractice insurance. Outside health care activities are not only risky from a malpractice standpoint, but are, in some instances, illegal. As such, they may lead to criminal prosecution, could prevent the granting of a license, and may result in dismissal from the College.

On any occasion where it could possibly be construed that there has been a deviation from ideal medical care, the patient has sustained a serious complication, or there is mention of litigation by the patient or family members, the student should immediately notify the Office of Risk Management at (713) 798-4509 and the chair of the department to which he or she is assigned. The chair of the department will evaluate the incident and if, in his or her opinion the incident was significant, instruct the individual to complete the Professional Liability Incident Report form furnished by the Office of Risk Management.





EACK TO STUDENT HEALTH AND WELLNESS

Leave of Absence

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Student Health and Wellness > Leave of Absence

SHARE 🚍

Students are expected to complete the course of study for the Degree Doctor of Medicine within four years. The College recognizes that some students may pursue other educational opportunities that prevent completion of the requirements in four years. Permission and arrangements, however, must be obtained for any student who will require more than four years from matriculation to complete the course of study.

An administrative Leave of Absence (LOA) may be granted by a dean in the Office of Student Affairs for a period not to exceed one calendar year upon request by a student. The reason for a leave should be stated in the request. Reasons for taking an administrative leave of absence include, but are not limited to, educational endeavors at another institution of higher learning, financial distress of a student necessitating full-time employment, and illness in the family. The total amount of time that can be taken as administrative LOA is one calendar year. If additional time for a leave of absence is desired, it must be requested in writing. The request will then be subject to review and approval by the Promotions Committee.

Medical LOA may be granted by a dean in Student Affairs for periods not to exceed one calendar year based upon the written opinion of the student's physician that a medical LOA is necessary. Return to active student status from medical leave of absence must be supported by a physician's letter. At that time, if additional leave of absence is desired, it should be requested in writing. The request will then be subject to review and approval by the Promotions Committee.

Students granted a LOA during the Foundational Sciences portion of the curriculum are not officially

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Contact Information \Rightarrow

General contacts, office numbers, foundational sciences and clinical academic numbers.

Leave of Absence | Education | Baylor College of Medicine | Houston, Texas

enrolled at Baylor College of Medicine, may not avail themselves of the benefits/resources and financial or scholarship disbursements associated with enrollment.

Students granted a LOA during the clinical portion of the curriculum are not officially enrolled at Baylor College of Medicine, may not avail themselves of the benefits/resources and financial or scholarship disbursements associated with enrollment and are not eligible to be covered by malpractice insurance (exception - students who are officially a part of the Baylor M.D./MBA, BCM M.D./Ph.D. and BCM M.D./M.P.H. programs).

Students may not be on LOA at the time they take a USMLE examination. Being officially enrolled is a prerequisite for a student to be certified as eligible to take Step 1, 2CS and 2CK.

Students on LOA may not represent themselves as officially enrolled at Baylor College of Medicine. Violation of this guideline while on LOA will jeopardize a student's return to official enrollment.

A student on leave of absence must state in writing to a dean in Student Affairs whether health insurance is to be terminated or continued while on leave of absence. It is strongly recommended to continue health insurance coverage during all leave of absence periods.

Student Continuation of Insurance while on Leave of Absence 🗹

Student submits written request for (LOA) to a dean in the Office of Student Affairs.

If LOA request is approved:

Official Student Clearance Process form is issued from the dean's office two weeks prior to the official LOA date. At that time the last class day of attendance is determined.

Student obtains signatures from the following offices, which signifies the completion of each clearance process (financial/education/administrative responsibilities):

Baylor Benefits Office Baylor Student Account Services Baylor Student Financial Aid Baylor Education Resource Center (ERC) TMC Jesse H. Jones Library Baylor Security Office Learning Community Advisor Baylor Office of the Registrar

The Office of the Registrar certifies that the clearance process has been finalized.

EDUCATION

HEALTHCARE

RESEARCH

COMMUNIT



 \leftarrow BACK TO STUDENT HEALTH AND WELLNESS

Substance and Alcohol Abuse

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Student Health and Wellness

> Substance and Alcohol Abuse

SHARE 🚍

The federal Drug-Free Workplace Act is the foundation for the Baylor College of Medicine Substance and Alcohol Abuse Policy. Three particular areas of emphasis in this act are:

Publishing a policy statement notifying Baylor Persons of prohibitions against the use, possession, distribution, dispensing, or manufacture of any Prohibited Substance in the workplace and on Baylor College of Medicine premises and against the excessive consumption of alcohol, in the circumstances described in this policy.

Establishing an ongoing drug-free awareness program that periodically informs Baylor Persons of the dangers of drug abuse and explains our drug-free workplace policy, possible penalties for policy violations, and of the available drug counseling, rehabilitation and assistance programs.

Establishing a mechanism for reporting suspected violations of this policy.

Creating a healthy and safe work environment is a top priority of Baylor College of Medicine. This substance and alcohol abuse policy has been established to help keep Baylor persons healthy, productive, and free from injury. Compliance with this policy is a condition to continued employment, enrollment, or association, as applicable, of all Baylor Persons.

The term, Baylor College of Medicine premises, includes any and all property owned or leased by Baylor College of Medicine, hospitals, clinics, and any other practice site affiliated with Baylor College of Medicine, and any vehicle engaged in Baylor College of Medicine operations.

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Contact Information \Rightarrow

General contacts, office numbers, foundational sciences and clinical academic numbers.

Find Help

Are you struggling with drugs or alcohol or just need some help with emotional and mental health? Baylor offers resources to help you.

Substance and Alcohol Abuse | Education | Baylor College of Medicine | Houston, Texas

The term, prohibited substance, includes illegal drugs, controlled substances being misused, and prescription and over-the-counter drugs with abuse potential being taken in amounts not in accordance with the prescribed or recommended dosage.

Prohibited Substance

All Baylor persons are strictly prohibited from engaging in the use, possession, distribution, dispensing, manufacture, or sale of any prohibited substance while on Baylor College of Medicine premises, while on Baylor College of Medicine business, or while representing Baylor College of Medicine in any educational, research, clinical, or community service activity. Any Baylor person who comes to work or class, as applicable, under the influence of any prohibited substance will be subject to discipline, up to and including dismissal and referral to law enforcement agencies.

In situations in which a supervisor of a Baylor person at work or in class has a reasonable suspicion that such Baylor person may be using a prohibited substance, Baylor College of Medicine may require the Person to submit to testing. A reasonable suspicion of use does not necessarily imply a reasonable suspicion of impairment. A supervisor is either defined by an approved job description or identified by title as a chair or section chief.

Circumstances that may create reasonable suspicion of use include, but are not limited to, physical symptoms of impairment; observable phenomena, such as direct observation of drug use or possession; a pattern of abnormal or erratic behavior; arrest or conviction for a drug-related offense, or identification of an employee as the focus of a criminal investigation into illegal drug possession, use or trafficking; or reports from reliable and credible sources.

Alcohol

Baylor persons found to have consumed alcohol in excess of the applicable legal limit while on Baylor College of Medicine premises, while on Baylor College of Medicine business, or while representing Baylor College of Medicine in an educational, research, clinical, or community service activity also may be subject to testing and/or discipline under the terms of this policy. Any Baylor person who comes to work or class, as applicable, under the influence of alcohol, in excess of the applicable legal limit, will be subject to discipline, up to and including dismissal.

If authorized in advance by the Office of Public Affairs, alcohol may be consumed on Baylor College of Medicine premises.

Additional Guidelines

Vendors who appear at Baylor under the influence of any prohibited substance or under the influence of alcohol will be removed from the premises and possibly prohibited from doing future business with the College.

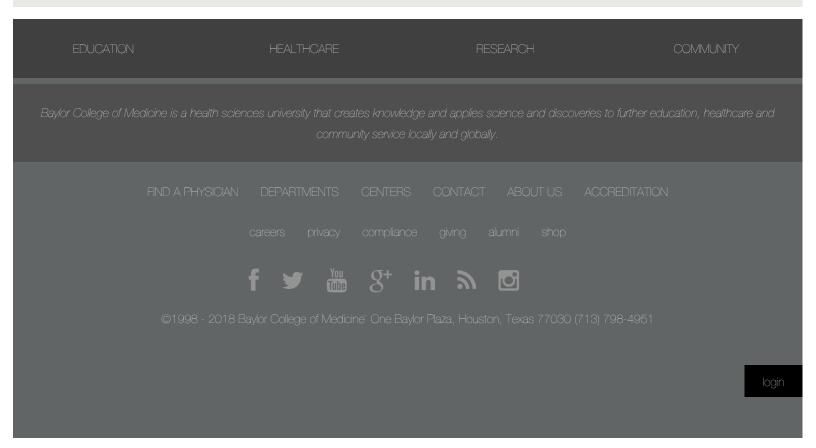
Substance and Alcohol Abuse | Education | Baylor College of Medicine | Houston, Texas

Baylor persons convicted of a criminal drug offense that occurred on Baylor College of Medicine premises (or while the person was engaged in Baylor College of Medicine business) must notify Baylor College of Medicine in writing of the conviction within five days thereof and satisfactorily complete an approved rehabilitation program.

Baylor College of Medicine will establish such procedures as it deems necessary to effectively enforce its substance and alcohol abuse policy. Refusing to cooperate with these procedures may be cause for disciplinary action, up to and including dismissal.

Baylor College of Medicine will make every effort to keep the results of drug and alcohol tests confidential. The Baylor personÕs supervisor will be notified of the test results, and other management personnel may be notified of the test results. Baylor persons should be aware that test results may be used in administrative hearings and court cases. Results also may be sent to state and/or federal agencies as required by applicable law.

Baylor persons who perform activities in Baylor affiliated institutions are also subject to the substance and alcohol abuse policies of each such affiliated institution.





EACK TO STUDENT LIFE SERVICES

Parking and Transportation

Bavlor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Student Life Services

> Parking and Transportation

SHARE 🚍

Texas Medical Center, Inc. coordinates all traffic movement and parking within the TMC. All vehicles parked regularly on the campus must be registered with TMC. Further information is available from the <u>TMC website - Parking page</u> or by phone (713) 791-6161.

Baylor College of Medicine parking and transportation specific information is available from:

Student remote parking is available in the South Extension Lot, which services Main Baylor, Ben Taub, Texas Children's Hospital and Houston Methodist Hospital, as well as the Smithland's Lot, which services Smith, Scurlock, Medical Towers, Herman, Texas Children's Hospital, Houston Methodist Hospital and St. Luke's. The cost is \$75 per month (plus tax). Payment is made directly to TMC.

Students who have a TMC parking contract ("Alternate Lot Privileges") and park in any remote lot may also park in Garage 4, 6 or 7 (at no charge) after 6 p.m. on weekdays, weekends and designated TMC holidays. You must exit the garage by 8 a.m. the following morning or by 8 a.m., Monday. Students will have to pay \$12 if they fail to exit a garage by 8 a.m., Monday through Friday.

Onsite garage parking is offered (based on availability) by TMC, please call (713) 791-6161 - Option 1 for pricing. All pricing is subject to tax.

Another option for students is Off-Peak (POP) parking in Garages 1, 2, 4, 6, 7, 10 (4:30 p.m. - 8 a.m., all day on weekends and designated TMC holidays). The cost is \$95 per month (plus tax).

Shuttle buses are available to transport persons parking in the South Extension Lot and Smithland's Lots

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Contact Information \rightarrow

General contacts, office numbers, pre-clerkship and clinical academic numbers.

Parking and Transportation | Education | Baylor College of Medicine | Houston, Texas

to and from the Medical Center. The shuttle buses operate with the following frequency:

- 4:30 a.m. 10 a.m. (every 4 to 10 minutes)
- 10 a.m. 2 p.m. (every 22 minutes)
- 2 p.m. 8 p.m. (every 4-10 minutes)
- 8 p.m. Midnight (every 20 minutes)
- No service: Midnight to 4:30 a.m.

After Hours Parking - E Lot Only

After hours and weekend parking in Lot E is available (free of charge) to all students effective July 1, 2014 according to the following schedule:

Monday-Friday: 9 p.m. - 7 a.m. the following morning Weekends: Saturday 4 p.m. - Monday 7 a.m.

Access (based on availability) is granted by showing one's student ID badge (via remote camera) to the security officer on duty. The front row (next to the Cullen Building) is reserved at all times for faculty parking. Cars parked in the lots outside of the above scheduled hours will be towed at the owner's expense.

After Hours Parking - Garage 6 Only

Another option for students is Off-Peak (POP) parking in Garages 6 (4:30 p.m. - 8 a.m., all day on weekends and designated TMC holidays). The cost is \$25 per month (plus tax).

Lot D is not available for student after hours parking.

Metro

METROBUS C and METROBAIL C service is available to all Baylor College of Medicine students (certified as currently/officially enrolled) through the Q card program, which gives unlimited discounted access to all METRO services, including bus, TMC trolley and rail service. When riding METRO, students must have their BCM Student ID in their possession and should present both the Q card and their Student ID if asked for identification by a METRO police office while riding on METRO.

Q cards can be obtained only at the downtown METRO office (1900 Main St.). Be sure to have an enrollment verification letter from the Registrar's Office and your student ID.

All remote parkers, including the Smith Lands, have been issued a TMC METRORail 🖉 pass, which is valid for travel between the Smith Lands and one of the METRO stops in the medical center.



BACK TO SERVICES

Tutoring and Academic Support

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Current Students > Student Affairs > Services

> Tutoring and Academic Support

SHARE 🚍

Tutoring and academic support is provided to students and is designed to support the studentsÕ mastery of specific program knowledge and skills. The purpose of the tutorial programs is to promote student learning by monitoring student performance and providing support as early as possible. Among BaylorÕs strengths are the accessibility of faculty and their willingness to help students. Whenever students experience difficulty in a course, they are encouraged to first seek help from the respective faculty member.

Additional support and tools are available to help students reach their academic goals and take charge of their individual academic experiences.

Student Affairs also manages the purchase and distribution of study aids/NBME Self Assessments for the National Board of Medical Examiners (NBME) licensure examinations (USMLE Step 1 and Step 2 Clinical Knowledge) and the Comprehensive Basic Science Examination (CBSE).

Related Sites

- Office of the Registrar
- Office of Student Financial Aid
- Medical Student Senate

BCM Login Required

- <u>Student Portal</u>
- Education Resource Center (ERC)
- BCM M.D. Program
- BCM Student Forum
- BCM Wellness Center
- Room Reservations



BACK TO SERVICES

Academic Advising and Counseling

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Current Students > Student Affairs > Services

> Academic Advising and Counseling

SHARE 🚍

To enhance the goal of improvement of the overall educational environment, Baylor College of Medicine provides the following academic advising and support services to medical students.

Academic advising/counseling provides support for the academic growth and progression of all Baylor students. Faculty and academic advisors assist Baylor students with understanding the options and opportunities available within their academic programs of study. Academic advising is largely directed from within the schools, and targeted advising and counseling is available for students with disabilities.

Additional Resources

Additional resources available for academic support include:

- Peer tutoring is available to students in support of the education process.
- Services provided by the Education Resources Center (ERC) to supplement educational objectives.
- School of Medicine Learning Community Mentor Program

Related Sites

- Office of the Registrar
- Office of Student Financial Aid
- Medical Student Senate

Baylor Login Required

- <u>Student Portal</u>
- Education Resource Center (ERC)
- BCM M.D. Program
- BCM Student Forum
- BCM Wellness Center
- Room Reservations

Questions?



← BACK TO SERVICES

Career Advising and Counseling

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Current Students > Student Affairs > Services

> Career Advising and Counseling

SHARE 🚍

Student opportunities for career advising occur within the schools and academic programs. Career advising helps identify studentsÕ goals and equip students with the tools and knowledge to help them discover the most appropriate career trajectory. Similar to academic advising, career advising is tailored to studentsÕ educational programs, and can be dual-faceted to include: educational/academic planning, and career/life planning.

Related Sites

- Office of the Registrar
- Office of Student Financial Aid
- Medical Student Council

Career Planning Milestones

The deans in Student Affairs work in collaboration the School of Medicine Learning Community senior advisors and with the School of Medicine Faculty Mentor Program in order to provide extensive career and personal counseling. Throughout their medical school education, each student meets with their faculty mentor and deans in Student Affairs to discuss career planning.



BCM Login Required

- <u>Student Portal</u>
- Education Resource Center (ERC)
- BCM M.D. Program
- BCM Student Forum
- BCM Wellness Center
- Room Reservations

In 2013, the Career Planning Milestones program was developed by a dean in the Office of Student Affairs. This program includes information from the AAMC's Career in Medicine program as well as milestones for each student based upon their level of training.

AAMC'S Careers in Medicine

This is a four-phase program that begins the first year of medical school and continues through the fourth year with the Residency Planning. It is designed to empower students to make informed decisions about their lives and careers.

Peer Resource Network (PRN)

Peer advising groups for first year students. Each group of 10 to 12 students is joined by students from the second, third and fourth year classes. Educational support and social activities are also conducted by each group.

National Residency Matching Program

The associate dean explains how "the Match" works, and how to maximize one's chances of getting the best residency position. Graduate Training Programs (Residencies) D The Office of Student Affairs provides services to help students seek positions in graduate training programs.

In the spring of each year, a residency planning workshop is conducted for the third-year class. Topics covered include interview timelines, specialty information, electives away, the Electronic Residency Application Service and National Residency Matching Program. A dean in the Office of Student Affairs will meet with each student and offer advice concerning residencies. A dean's letter of evaluation and a transcript will be sent to the director of each program to which the student applies.

Students should plan on residency program interview trips in the fall and winter of their fourth year. Students need to plan their schedules such that interviews do not interfere with their clinical and educational responsibilities. For details please refer to the <u>policy on student absenteeism during core</u> <u>rotations</u>.

All students must secure their first-year graduate (PGY 1) training position through the NRMP. To do so, the student must sign an agreement with the NRMP in the summer preceding graduation and abide by the rules of the NRMP. Subsequent withdrawal of the student from the NRMP requires a Student Withdrawal Form and approval of a dean in the Office of Student Affairs.

Students list their rank order of choices for positions by mid-February and learn of the results of the matching program in mid-March. Any student who does not adhere to the NRMP deadlines is excluded from the Match. Students who find hospitals which violate the rules of the NRMP should report such



credit: Visit Houston

Life in Houston \rightarrow

AmericaÕs fourth largest city is a great place to live, work and play. Find out why.



Catch the highlights from Match Day 2016 on the Baylor College of Medicine blog, Momentum.

Career Advising and Counseling | Education | Baylor College of Medicine | Houston, Texas

violations to a Dean in the Office of Student Affairs.

A listing of all approved residencies and a description of all requirements of specialty boards are provided annually to the Office of Student Affairs. This program includes demographic information on all programs that participate in the NRMP.

Licensure

The deans in Student Affairs and members of the Texas State Board of Medical Examiners go over licensure considerations, and explain how to become licensed and to get reciprocity.

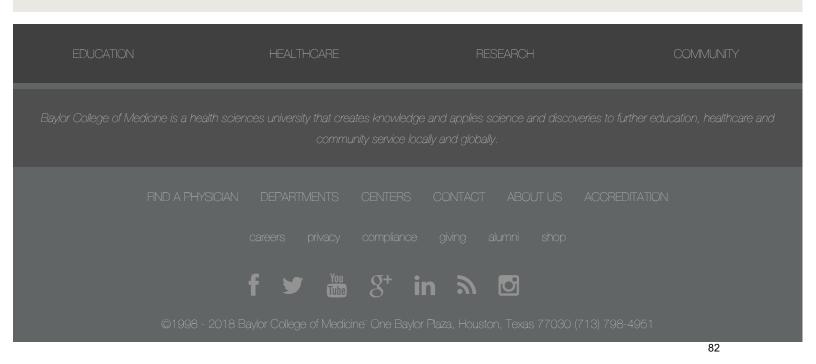
Career Development Center

The Career Development Center complements Baylor College of MedicineÖs academic mission by providing the necessary training, resources and connections for students and trainees to achieve their professional goals and develop meaningful careers.

We utilize a holistic approach to career decision-making and strive to work with students and trainees from their initial entry into Baylor College of Medicine through graduation or the completion of a fellowship.

We provide individualized career coaching and work in collaborative partnership with school and program leadership, academic departments, alumni and employers to deliver inclusive programming.

Learn about all the services provided by the Career Development Center.





CAREER ADVISING AND COUNSELING TUTORING AND ACADEMIC SUPPORT ACADEMIC ADVISING AND COUNSELING

Services

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Current Students > Student Affairs > Services

SHARE 🚍

Student Support

To support you in your academic, career and future professional endeavors, the Office of Student Affairs:

- Provides counseling -- Deans in the Office of Student Affairs provide extensive academic, career and personal counseling.
- Serves as the Baylor College of Medicine liaison for AAMC Careers in Medicine C
- Manages/supports the School of Medicine Learning Community program.
- Manages the BCM School of Medicine NICER (Non-credit Introduction to Clinical Experiences and Research) program - BCM Medical students only.
- Manages the purchase and distribution of study aid Self Assessments for the NBME Comp. Basic Science Exam (CBSE); NBME Comp. Clinical Science Exam, and UWorld Qbank for NBME licensure examinations (USMLE Step 1 and Step 2 Clinical Knowledge).
- Provides support to the Director of Medical Student Professionalism.
- Produces Baylor's Gray Matter: A student pocketbook of clinical facts (concept created in 1986 by Baylor students).
- The Office of Student Affairs publishes the student yearbook, Aesculapian.

Related Sites

- Office of the Registrar
- Office of Student Financial Aid
- Medical Student Senate

BCM Login Required

- <u>Student Portal</u>
- Education Resource Center (ERC)
- BCM M.D. Program
- BCM Student Forum
- BCM Wellness Center
- Room Reservations

Student Organizations

The Office of Student Affairs provides official recognition and administrative support for medical student societies and organizations. A full listing of current student organizations can be found on the web page of the <u>Medical Student Senate</u>.

If you are interested in starting a student organization, read about recognition procedures in the <u>Student</u> <u>Organization Handbook</u>.

Support of Wellness Activities

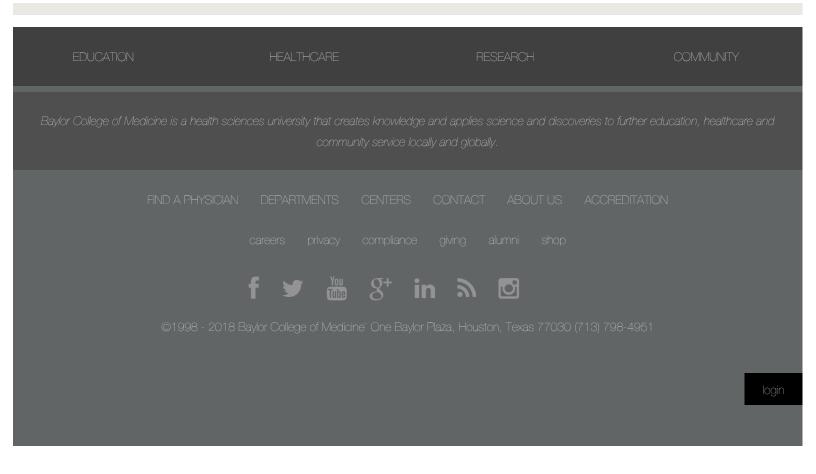
Provides information and supports student coordinated wellness activities.

Read about some of these activities in the <u>CHEF Wellness Guide</u> ♂.



Life in Houston \Rightarrow

When you think of Houston, do you envision cowboys and tumbleweeds? Learn what life in Houston is really like.





EACK TO STUDENT AFFAIRS

Events

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Current Students > Student Affairs > Events

The Office of Student Affairs coordinates and supports events that are held to mark the many milestones reached on the path to your M.D. degree, as well as other student activities throughout the year:

Orientation for new medical students:

Two days away from Baylor College of Medicine, professional facilitators and Baylor students coordinate group activities in an experiential learning, outdoor environment.



The focus is on team building, the effective development of group and personal relationships and fun. Then three days of presentations, discussions and events at Baylor to help new students have an informative and meaningful transition from undergraduate education to professional school education. See <u>a photo slideshow</u> and <u>video</u> from the 15th PRN Medical Student Orientation Retreat.

Charity Bowl: charity social event

White Coat Ceremony: Read the Oath C, see a photo slideshow C and video C from the 2018 White Coat Ceremony.

Medical School Family Day: See a photo slideshow from Eamily Day 2018

Related Sites

- Office of the Registrar
- Office of Student Financial Aid

SHARE

Medical Student Senate

Baylor Login Required

- <u>Student Portal</u>
- Education Resource Center (ERC)
- Baylor M.D. Program (internal)
- Baylor Student Forum
- Baylor Wellness Center
- Room Reservations

Match Day coordination: See the festivities from Match Day 2018.

Graduation coordination: See Graduation 2018.

Graduating Class Senior Gala

End of Basic Science Banquet: We assist the second-year class in this celebration at the end of their foundational sciences academic studies.

We also provide support for: Over 60 student organizations.

Find academic calendars for Baylor College of Medicine programs on the Office of the Registrar site.



credit: Visit Houston

Life in Houston 🔶

AmericaÕs fourth largest city is a great place to live, work and play. Find out why.



Progress Notes 🔶

Follow the journeys of your colleagues on Progress Notes where Baylor medical students share their stories from the clinics.

EDUCATION	HEALTHĆARE	RESEARCH	COMMUNITY
Baylor College of Medicine is a health	sciences university that creates knowle community service	dge and applies science and discoverie locally and globally.	s to further education, healthcare and
FIND A PHYSK			OCREDITATION
	careers privacy compliant f y two g+		
©1998 - 20) 798-4951
			login 86



← BACK TO STUDENT AFFAIRS

Graduation Information

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Current Students > Student Affairs > Graduation Information

SHARE 🚍

2019 Commencement Ceremony

Date: Tuesday, May 28
Time: 6:30 p.m.
Location: Jesse H. Jones Hall for the Performing Arts
615 Louisiana
Downtown Houston

There is no limit to the number of guests who can attend. **The ceremony will last approximately two hours.** Doors open and seating begins at 5 p.m. There is ample room for wheelchair bound attendees. Professional ushers are available for seating assistance.

Graduates should arrive no later than 5:30 p.m. Be aware that traffic congestion/parking availability/street construction/special events in the downtown area could delay your arrival.

Speaker (TBA)

Office of the Student Affairs

Phone: (713) 798-4600

Email: stuaff@bcm.edu



← BACK TO STUDENT AFFAIRS

Contact Us

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Current Students > Student Affairs > Contact Us

SHARE 🚍

Office of Student Affairs

DeBakey Bldg. M210 Phone: (713) 798-4600 Fax: (713) 798-1518 Email: <u>stuaff@bcm.edu</u>

Hours: 8 a.m. to 5 p.m. Monday - Friday

Associate Dean Joseph S. Kass, M.D., J.D. Phone: (713) 798-4600

Assistant Dean E. Lee Poythress. M.D. Phone: (713) 798-4600

Assistant Dean Andrea Stolar, M.D. Phone: (713) 798-4600

Senior Director John Rapp, M.Ed.

Related Sites

- Office of the Registrar
- Office of Student Services
- Medical Student Senate

Internal Resources

(Baylor login required)

- <u>Student Portal</u>
- Education Resource Center (ERC)
- BCM M.D. Program
- BCM Wellness Center
- Room Reservations

Phone: (713) 798-4517

Senior Administrative Coordinator <u>Yvette Pinales</u> Phone: (713) 798-2166

Senior Academic Coordinator

<u>Dianne Ohnstad</u> Phone: (713) 798-2197

Administrative Support Coordinator I

<u>Camille Scott</u> Phone: (713) 798-3367

Emergency Messages for Students

Phone: (713) 798-4600



Life in Houston 🔶

When you think of Houston, do you envision cowboys and tumbleweeds? Learn what life in Houston is really like.

EDUCATION	HEALTHCARE	RESEARCH	COMMUNITY
Baylor College of Medicine is a healt	h sciences university that creates knowle community service		s to further education, healthcare and
FIND A PHYS			CCREDITATION
	f 🛩 🛅 8+	in 🔊 🖸	
©1998 - 2) 798-4951
			login

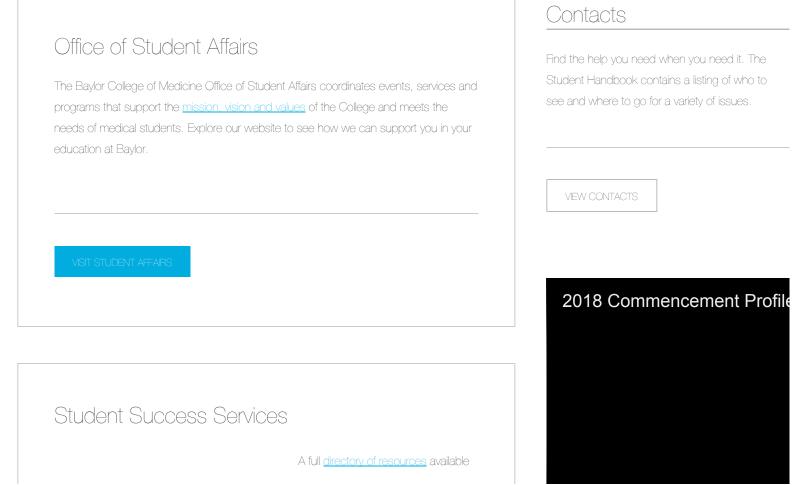


STUDENT SENATE STUDENT AFFAIRS

Current Students

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Current Students

SHARE 🚍



Current Students | Education | Baylor College of Medicine | Houston, Texas



The portfolio of student services at Baylor College of Medicine covers jour domains. at Baylor College of Medicine for current students is accessible through the CollegeÕs Intranet for those with a Baylor login.

Mental and physical wellness,

<u>academic support, career</u>

development, and other resources are available to support your success throughout your education.

2018 Commencement Profile: Aishwarya Venkataraman

School of Medicine graduating student Aishwarya Venkataraman shares her unique connection she formed with Baylor College of Medicine at a young age.

FIND SERVICES AND RESOURCES

Policies, Guidelines and Procedures

- <u>Student Handbook</u>
- <u>Academic Policies</u>
- Policies and Procedures Manual

Courses and Calendars

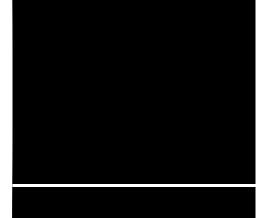
- <u>Curriculum Content and Schedule (Baylor login required)</u>
- Foundational Sciences Course Descriptions
- <u>Core Clinical Course Descriptions</u>
- Electives
- <u>Selective Descriptions</u>
- <u>Sub-Internships Descriptions</u>
- Specialized Tracks
- <u>Academic Calendars</u>
- Holiday Schedule (Baylor login required)

Through the Texas Medical Center library services such as on-line journal articles (e.g. PubMed), obtain a library card or arrange for inter-library loans. <u>Liaison Librarian Services</u> are available to help you access all the library has to offer.

Living Our Values 🔶

Baylor College of Medicine is committed to the values of integrity, respect, teamwork, innovation, and excellence. Should you face situations that do not align with our values, we have resources to assist you. These include the <u>Ombuds Office</u>, <u>Student Mental Wellness Services</u>, <u>Title IX</u> <u>Coordinator, Student Disability Services</u>, <u>Student</u> <u>Grievances Policy</u> and more.

Team Launch Insights with E



Student Engagement

- Medical Student Senate
- <u>Student Organizations</u>
- <u>College-wide Committees</u>

Stay Informed

The <u>Student Commons</u> newsletter, which is published weekly, contains information on deadlines, events, resources and more for Baylor College of Medicine students. (Baylor login required)

The <u>Student and Trainees Intranet Portal</u> provides links to all College services, resources and support available at Baylor College of Medicine. (Baylor login required)



Be Social 🔶

DonÕt miss the latest announcements, events, deadlines or the latest in research and news. Connect with the college on social media.

Emergency Notification System

In the event of an emergency, the Baylor community is notified via our <u>website</u>, the employee information line at (713) 798-4444, and through <u>social media</u> and local news channels. Emergency information will also be shared through the Baylor Emergency Notification System (ENS) as needed. To keep your information updated, <u>visit the ENS site</u> (login required).



Blogs

Progress Notes

Follow the journeys of your colleagues on Progress Notes where BCM medical students share their stories from the clinics.

<u>Momentum</u>

College news, stories about your fellow students and faculty, Baylor research advances and more.

Teamwork Skills for Career Success

All Baylor students are invited to participate in Team Launch. Join this innovative, interdisciplinary program to learn, implement and demonstrate team-based skills critical to career success in healthcare and science.

LEARN MORE

Quick Links

- Office of Student Affairs
- Office of Student Financial Aid
- Tuition and Fees
- Office of the Registrar
- Resources Requiring Baylor Login to Access:
- Education Resource Center
- <u>Student Portal</u>
- Room Reservations



credit: HoustonNoLimits



← BACK TO STANDARDS

Requirements for the Degree Doctor of Medicine

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Academic Programs > Standards > Requirements for the Degree Doctor of Medicine

SHARE 🚍

The degree Doctor of Medicine is awarded by the president of the College, with approval from the faculty, to those students who satisfactorily complete the medical academic course of study, demonstrate the intellectual and personal skills to function as a physician and manifest an ability to adhere to a high moral and ethical standard of behavior fitting for the noble profession of medicine.

A student must satisfactorily complete each of the required courses in the <u>foundational</u> <u>sciences curriculum</u> by earning a passing grade and receiving all applicable credits in the first year and second year.

To begin the <u>clinical curriculum</u> a student must have a passing grade in all foundational sciences courses and must pass the NBME Comprehensive Basic Science Examination. During the clinical curriculum a student must satisfactorily complete each of the core clinical clerkships, sub-internships, and selectives by earning a passing grade.

In addition, a student is required to pass CABS, DDASH, USMLE Step 1, USMLE Step 2 CK, USMLE Step 2 CS and Apex prior to graduation. Students are required to earn 16 elective credits.

Core Competency Graduation Goals

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.



General contacts, office numbers, foundational sciences and clinical academic numbers.

Requirements for the Degree Doctor of Medicine | Education | Baylor College of Medicine | Houston, Texas

<u>Core Competency Graduation Goals</u>

Graduation Requirements by Year

- Graduation Requirements 2019 Graduates
- Graduation Requirements 2020 Graduates
- Graduation Requirements 2021 Graduates
- <u>Graduation Requirements 2022 Graduates</u>

EDUCATION	HEALTHCARE	RESEARCH	COMMUNITY
Baylor College of Medicine is a hea	Ith sciences university that creates knowled community service l		to further education, healthcare and
FIND A PHY:			REDITATION
	f 🌶 🛗 8+	in ふ 🖸	
©1998 -			798-4951



RELIGIOUS HOLIDAY AND ACTIVITY ABSENCE GUIDELINES

Attendance and Absences

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Academic Programs > Standards

> <u>Attendance and Absences</u>

SHARE 🚍

Foundational Sciences Curriculum

Foundational sciences courses entail a variety of educational experiences, each with its own attendance requirement. Unless otherwise specified in a Course Overview Document, attendance at lectures is recommended and expected but not is not mandatory. However, educational experiences such as laboratories, active learning sessions, team-based learning sessions, live patient sessions (even when occurring in a large lecture hall), clinical preceptorship experiences, and other small group learning activities typically require Òsatisfactory attendance.Ó Course directors may factor satisfactory attendance in deriving a studentÕs final course grade. The criteria for satisfactory attendance and the impact of attendance on a studentÕs final course grade are specified in the Course Overview Document of all courses imposing an attendance requirement.

Clinical Curriculum

Students who register for Clinical Rotations (Clerkships, Sub-Internships, Selectives, and Electives) are expected to honor their commitment to the course. A student desiring to change their schedule **must adhere to the <u>add/drop policy</u> (outlined under academic policies).** Clinical Rotation (including research) may be added four weeks prior to the start of the rotation. Clinical rotations must be dropped six weeks prior to the start of the rotation. Students must complete the requisite form, which must be submitted to the Office of the Registrar prior to the start of the rotation.

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Contact Information \Rightarrow

General contacts, office numbers, foundational sciences and clinical academic numbers.

Calendars

- Official Baylor College of Medicine Holidays
- <u>Academic Calendars</u>

Attendance and Absences | Education | Baylor College of Medicine | Houston, Texas

Attendance and full participation during all aspects of Clinical Rotations are expected and considered an important part of the student's responsibility and education. Furthermore, attendance and participation are both important components in the evaluation of student performance.

Students form an integral part of the hospital or office team and are accorded real roles based on the expectation that they will be there to fulfill their educational and patient care responsibilities. For this reason, it is expected that absences from clinical rotations will be minimal and only for legitimate reasons that are described below (Clinical Rotation Absence Guidelines).

All students are required to be present on the first day of a Clinical Rotation. Participation in the orientation session of a new Clinical Rotation is mandatory since important information regarding Clinical Rotation expectations and procedures is covered on the first day. Course expectations and attendance requirements for all Clinical Rotations are determined and recorded by the department. In addition, students are expected to remain available to discharge clinical responsibilities until 5 p.m. of the final day of the applicable quarter, term, month or two-week selective.

In addition to following the Guidelines on Clinical Rotation Absences, the student must provide a written physician's note to the Office of Student Affairs for medical absences. This letter should not contain Private Medical Information.

Religious Holiday and Activity Absence Policy

Students will not be scheduled to perform clinical duties on official Baylor College of Medicine holidays

Clinical Rotation Absence Guidelines - Clerkships, Sub-Internships, Selectives, and Electives (revised Aug. 4, 2017)

An excused absence is one in which the student has a legitimate reason for being absent and he/she obtains appropriate permission, **in advance**, from the course director for the days in question.

Students must inform the course coordinator, the course director, and the appropriate attending physician or chief resident on the team to which they are assigned for any scheduled absences and any absence arising from an emergency situation unless physically unable to communicate. Failure to communicate an absence as directed may be considered an unexcused absence and may be grounds for failure of the rotation.

Reasons for excused absenteeism may include:

Medical illness experienced by the student (physician note required on the 3rd day of illness)

Personal crisis (e.g., death or illness of immediate family member)

Child birth (maternity and paternity policy of the College takes precedence)

Attendance and Absences | Education | Baylor College of Medicine | Houston, Texas

Presentation at professional meetings (up to two days with attendance up to department's discretion)

Residency Interviews Absences NOT covered by the categories above (such as attending a wedding or graduation of a friend or family member) may or may not be granted following review by the course director. It is likely that students will be required to make up any time for such absences.

An unexcused absence is any absence in which the student fails to gain prior permission or falls outside of the guidelines outlined above for excused absences. Unexcused absences are grounds for failure of a clinical rotation and should be reported to the Dean of Student Affairs.

NOTE: Frequent absences, regardless of the reason, may be used as one component in calculating a student's overall grade, and may result in grades of marginal pass or fail. Misrepresenting absences or absence requests is a breach of professionalism and is grounds for failure.

Students who miss more than the minimum allowed absences may still pass the rotation if: a) performance on days attended is satisfactory; **AND,** b) students make-up the excess days missed in a manner acceptable to the course director. Make-up time will not exceed the number of days missed.

Excused Absences and Remediation

Each clinical rotation allows a limited number of excused absences based on the length of rotation. Refer to the table below to determine the number of excused absences allowed before remediation is required.

Excused Absences and Remediation			
Clinical rotation	Excused absences	Resulting consequences	
1 week	0.5 days	No remediation	
	1 day	Remediation required	
	>1 days	Repeat the rotation or sub-rotation	
2 weeks	1 day	No make-up time	

Attendance and Absences | Education | Baylor College of Medicine | Houston, Texas

	2 days	Remediation required	
	>2 days	Repeat the rotation or sub-rotation	
4 weeks	1-2 days	No make-up time	
	3-4 days	Remediation required	
	>4 days	Repeat the rotation or sub-rotation	

EDUCATION	HEALTHCARE	RESEARCH	COMMUNTY
Baylor College of Medicine is a health s	ciences university that creates knowlec community service l	lge and applies science and discoveries locally and globally.	to further education, healthcare and
	f 🕤 ዀ 🛠	in 🔊 🖸 /lor Plaza, Houston, Texas 77030 (713)	798-4951



EACK TO M.D. PROGRAM CURRICULUM

Foundational Sciences Curriculum

 Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Academic Programs

 > M.D. Program Curriculum > Eoundational Sciences Curriculum

SHARE 🚍

The foundational sciences curriculum extends from August of the first year to December of the second year. It is divided into three phases - Fall I, Spring and Fall II.

MS1 Terms 1 & 2 includes Foundations Basic to the Science of Medicine, which runs from 8 a.m. to noon daily for five months. This course contains integrated material from the traditional disciplines of Biochemistry, Genetics, Molecular Biology, Physiology, Gross and Microscopic Anatomy. The topic areas covered, in order of presentation, are: Core Concepts; Cardiovascular, Respiratory, Renal, Gastrointestinal, Metabolism, Nutrition, Endocrine, and Reproduction.

The modules deploy a variety of learning venues, which include didactic lectures, laboratories, case conferences, and small group problem solving sessions. Learning materials consist of textbooks supplemented by syllabi, journal articles, and designated web sites. A single final grade for Foundations Basic to the Science of Medicine is rendered to the Registrar and appears on the transcript.

MS1 Terms 3, 4 & 5 occurs from January to June and is divided into three successive teaching terms, separated by exams and some vacation time. Principles of Pathology and Immunology, and Pharmacology courses are offered in Term 3. Head and Neck Anatomy is also offered in Term 3 and bridges Gross Anatomy from Terms 1 and 2, and precedes the Nervous System course, which occupies Terms 4 and 5. The Nervous System course has contributions from anatomy, physiology, pharmacology, pathology, and pathophysiology. Components of the Infectious Disease course are taught in Terms 4 and 5 and include microbiology, virology, pathology, pharmacology, and pathophysiology. The Behavioral Science course in Terms 4 and 5 includes psychosocial development,

Foundational Sciences Course Descriptions

See the course descriptions for directors, and credit information for all Foundational Sciences courses.

Foundational Sciences Electives 🔶

Find electives available in the Foundational Sciences curriculum.

Requirements 🔶

View the Requirements for the Degree Doctor of Medicine and the Core Competency Graduation Goals.

Foundational Sciences Curriculum | Education | Baylor College of Medicine | Houston, Texas

psychiatry, and psychopharmacology. The Bioethics course occurs in Term 4. The individual courses have formative and summative examinations, and a final grade in each course is rendered to the Registrar.

MS2 Terms 1 & 2 encompasses the period between August and December of the second year, and consists entirely of organ-based modular teaching. The major contributors to these courses (which are depicted on the below chart) are pathophysiology, pathology, and pharmacology. PPS 3 occurs in the afternoon in Fall 2, and is a continuation of PPS 1 and PPS 2 with greater focus on hospitalized patients with abnormalities on the physical examination. In Term 1 of Fall 2, IPS is replaced by Patient Safety and in Term 2 of Fall 2, a course designed to facilitate readiness for the clinical clerkships called Transitions to Clinical Rotations occurs.

Grading System: All Foundational Sciences courses in Terms 1-5 are graded only P*/F* - Pass/Fail. PPS courses are graded on a more granular (clinical performance) scale including: Honors/High Pass/Pass/Marginal Pass/Fail.

During the Foundational Sciences curriculum students are allowed to apply for electives for credit as outlined in the <u>Graduation Requirements</u>. These, as well as the rules governing electives, are all listed in the <u>Electives Catalog</u>.

Students in good standing may take as many electives as their schedule allows, the course director permits, and the registrar determines space is allowed. However, students will only receive graduation credit for electives as outlined in the details of the Graduation Requirements. Foundational Sciences electives are graded on a pass/fail basis only.

Foundational Sciences students cannot enroll in any elective which is scheduled to meet at the same time as a required foundational sciences course for which the student is enrolled.

NOTE: Withdrawal from all foundational sciences electives requires the instructor's written approval on the official withdrawal form available in the Office of the Registrar and on the Elective Program website.

Failure to withdraw from an elective will result in the recording of a 'Fail' in the elective.

Advancement to the Clinical Curriculum

Students must have passing grades in all foundational sciences courses and must make a passing grade on the NBME Comprehensive Basic Science Examination before they will be allowed to begin core clinical clerkships.

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.



E BACK TO M.D. PROGRAM CURRICULUM

Clinical Curriculum

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Academic Programs > M.D. Program Curriculum > Clinical Curriculum

SHARE 🚍

Advancing to the Clinical Curriculum

Students must have passing grades in all foundational sciences courses and must make a passing grade on the NBME Comprehensive Basic Science Examination before they will be allowed to begin core clinical clerkships.

Clinical Curriculum Structure

The Clinical Curriculum begins in January of the second year and all Core Clinical Clerkships are required and must be taken by December of the fourth year.

- Family Medicine must be completed by the end of June of the third year.
- A student must receive a passing grade in all core clinical clerkships, sub-internships and electives to be considered for graduation.
- All Core Clinical Clerkships must be taken at Baylor College of Medicine.

Requirements 🔶

View requirements for Degree Doctor of Medicine and Core Competency Graduation Goals.



View the Baylor College of Medicine Duty Hours Policy. (Baylor login required)



View guidelines for scheduling clinical rotations.



Clinical Curriculum | Education | Baylor College of Medicine | Houston, Texas

Clerkships and Selectives

See information on Core Clerkships and Selectives.

View Compact Between Teachers, Learners and Educational Staff.

Student Handbook 🔶

Looking for a topic in the handbook? See our table of contents for links to all handbook pages.

Sub-Internships

Note: Students (starting with the class that entered in the academic year 2012-2013) are required to select and pass one Sub-Internship (prerequisites: (1) successfully completed a minimum of six months of core rotations; (2) successfully completed the corresponding clerkship prior to starting the Sub-Internship). The Sub-Internship must be completed a minimum of eight weeks prior to graduation from Baylor College of Medicine.

View a list of approved sub-internship courses.

Electives

Students are required to earn elective credits to complete the curriculum. For specific elective requirements for each class, please review the <u>Requirements for the Degree Doctor of Medicine</u>.

View <u>Clinical Electives</u>.

View Non-Clinical and Research Electives

Clinical Half-Day

Throughout the entire clinical curriculum, students are released from rotation duties for one-half day per week to participate in other required activities (CABS or DDASH).

Tracks

There are <u>special tracks</u> that have been created for those who are interested in the areas noted below. These tracks span the four years of medical school and include both classroom, clinical and/or research activities in the specific areas of interest.



EXAMINATIONS TRANSCRIPTS (OFFICIAL GRADES) CRITERIA FOR ACADEMIC ADVANCEMENT ACADEMIC STANDARDS OF PROGRESS FOR FINANCIAL AID ELIGIBILITY DEFINING COURSE CREDIT AND PROCEDURE FOR AWARDING COURSE CREDIT

Exams, Grading and Criteria for Academic Advancement

Baylor College of Medicine > Education > Schools > School of Medicine > M.D. Program > Student Handbook > Academic Programs > M.D. Program Curriculum > Exams, Grading and Criteria for Academic Advancement

SHARE 🚍

- <u>Examinations</u>
- <u>Grading Policy</u>
- Grade Verification and Grade Appea
- Adding or Dropping Courses in Medical School
- <u>Clinical Rotation Scheduling Guidelines</u>
- <u>Transcripts</u>
- <u>Criteria for Academic Advancement</u>
- Defining and Awarding Course Credit
- USMLE Licence Exam (Step 1, Step 2CK, Step 2CS) Guidelines
- Academic Performance for Financial Aid Eligibility



Looking for a topic in the handbook? See our table of contents for links to all handbook pages.



General contacts, office numbers, foundational sciences and clinical academic numbers.

Satisfactory Academic Progress

All medical students enrolled at the Baylor College of Medicine are considered to be making satisfactory academic progress unless otherwise determined by their respective Committee on Student Promotions

Exams, Grading and Criteria for Academic Advancement | Education | Baylor College of Medicine | Houston, Texas

and Academic Achievement. Satisfactory academic progress in the various health professions education programs is an eligibility criteria for all students who receive Title V student financial assistance.

Withdrawal from the College

A student who wishes to withdraw must personally meet with a dean in Student Affairs and submit a letter indicating his/her withdrawal.

The official academic record of a student, who does not officially withdraw from the College, will not be released until the student has obtained required departmental signatures on the clearance process (checkout) form and finalizes the procedure in the Office of the Registrar.

Reinstatement

A student who wishes to be re-admitted to Baylor College of Medicine should apply to the Office of Admissions in the same way as any new applicant. The Office of Admissions shall have available to it the student's entire permanent record at Baylor College of Medicine. The committee may request any additional information which might help them in their decision. This might include documentation of additional academic and work experience, medical and psychiatric data, etc.

This procedure is applicable to the following:

- Students dismissed for academic reasons
- <u>Students dismissed for nonacademic reasons</u>
- Students who have withdrawn from Baylor College of Medicine

EDUCATION	HEALTHCARE	RESEARCH	COMMUNITY	
Baylor College of Medicine is a health sciences university that creates knowledge and applies science and discoveries to further education, healthcare and community service locally and globally.				
FIND A PHYSIC			COREDITATION	
	f 🌶 🚻 8+	in 🤊 🖸	104	

https://www.bcm.edu/...ucation/schools/medical-school/md-program/student-handbook/academic-program/curriculum/examinations-and-grades[8/22/18, 2:21:09 PM]



School of Medicine Office of Curriculum 2017-2018 Course Catalog



School of Medicine 2017-2018 Course Catalog

Foundational Sciences Course Descriptions

* Course credits pertain to 2017-2018 academic year.

Age-Related Topics (ARTS): MBART-MAIN

The goals of this course are to provide an introduction to both pediatric and geriatric clinical medicine by highlighting the similarities and differences in basic principles of pathophysiology as they pertain to patients at either end of the age spectrum.

Credits: 1.25 Course Co-Directors: <u>Melissa Carbajal, M.D.</u> and <u>Anita Major, M.D.</u>

APEX: MCAPX-MAIN

The goal of this course is to effect the transition of a knowledgeable fourth-year graduating student to a professional physician in training. The course allows for students to personalize the educational experience to meet their personal interests and needs. It offers a unique, practical and interactive focus on solidifying students' medical school experiences while developing and fine-tuning skills that will help them enter their internship and residency with confidence.

Credits: 2 Course Director: <u>Uma Ayyala, M.D.</u>

Behavioral Science: MBBES-MAIN

The goals of this course are to increase the learner's understanding of the biological, psychological, social and cultural processes that influence normative development across the lifespan; and to increase the learner's understanding of mental illnesses including diagnosis, psychopharmacology and psychotherapy. Along with the increased knowledge in course content, secondary goals are to provide avenues for enhanced awareness about the implications of personal bias and application of these principles in clinical encounters. This course is designed to create a foundation of knowledge that will be used in the Psychiatry clerkship.

Credits: 3.5 Course Co-Directors: Sindhu Idicula, M.D.



School of Medicine 2017-2018 Course Catalog

CABS-Business and Leadership in Medicine: MCBLM-MAIN

The goals for the course are for the learner to understand the rationale for teaching business and leadership in medical school; be able to explain the ethical implications of attention to business issues in patient care; develop and demonstrate competence in analyzing the impact of a patient's insurance on their care; be able to describe the key elements of successful practice management; be able to discuss the legal and regulatory environment of office and hospital practice; and be able to explain how governmental policies concerning health and healthcare delivery are developed and implemented.

Credits: 0.75 Course Director: <u>Stephen Whitney, M.D., M.B.A.</u>

CABS-Dermatology: MCDRM-MAIN

The goals of this course are to provide the fundamentals for understanding the pathophysiology of common dermatologic diseases; provide an understanding and knowledge of the pertinent history, clinical exam findings, and diagnostic clinical testing/strategies utilized for dermatologic diseases; and to reinforce the application of and integration of clinical findings to diagnostic differentials and treatment for dermatologic diseases to prepare the learner to transition from the classroom to the clinical setting.

Credits: 0.75 Course Director: <u>Harry Dao Jr., M.D.</u>

CABS-Evidence-Based Medicine (EBM): MCEBM-MAIN

The goals of this course are to develop skills in applying the medical literature to patient care; set a pattern for life-long learning; promote evidence-based decision-making on rotations and in clinical practice; and to practice team problem-solving in a 'safe' environment. Students will be introduced to the basic biostatistics and epidemiology used in the medical literature and practice applying them to patient care.

Credits: 1

Course Co-Directors: Cara Foldes, M.D., John Coverdale, M.D., and Aanand Naik, M.D.

CABS-Nutrition: MCNUT-MAIN



The goals of this course are to integrate basic concepts of nutrition relevant to pathophysiology encountered in common clinical settings in which nutrition plays and especially important role, including that encountered in patients with gastrointestinal, hepatic, endocrine, renal and cardiac disease; and to understand the potential role of nutritional guidance or intervention in reducing the incidence or severity of common medical disorders.

Credits: 0.75 Course Director: <u>Craig Jensen, M.D.</u>

Cardiology: MBCAR-MAIN

The goals of this course are to provide introduction to clinical cardiology including the heart as a pump, electrocardiography and treatment of cardiac rhythm disorders, heart sounds, heart failure, acute coronary syndromes, sudden cardiac death, cardiomyopathies, pericarditis, valvular heart disease and congenital heart disease. The pathophysiology, prevention and management of atherosclerosis, ischemic heart disease, valvular disease, cardiac arrhythmias as well as prevention and treatment of hypertension and other cardiovascular risk factors as well as treatment of various prevalent heart diseases such as heart failure and coronary artery disease will be considered.

Credits: 2.50 Course Director: <u>Gabriel Habib, M.D.</u>

Determinants, Disparities, and Social/Population Health (DDASH): MCDSH-MAIN

The over-arching goals of DDASH is to prepare learners to care for patients and specific populations by introducing students to major social determinants -- social class, race, gender, poverty, social networks/support, community cohesion, the occupational and neighborhood environments -- that affect population health and health inequities. This lens will be used to interrogate various population health issues that intersect with social determinants (e.g. chronic disease, homelessness, refugee populations, addiction, etc.) to prepare students for the challenge of combatting health inequity. Students will be exposed to foundational principles in providing culturally humble, psycho-socially engaged, structurally competent medical care. Finally, in examining these concepts, we develop core professional attributes (e.g. integrity, respect, compassion, justice, empathy) necessary to provide effective care in a complex social environment.

Credits: 2.25 Course Director: <u>Malvika Juneja, M.D.</u>



Endocrinology: MBEND-MAIN

The goals of this course are to provide the fundamentals for understanding the pathophysiology of common endocrine disorders; provide an understanding and knowledge of the pertinent history, clinical exam findings, and diagnostic clinical testing/strategies utilized for common endocrine disorders; provide an understanding and knowledge of the principles of endocrinology and treatment strategies; and to reinforce the application of and integration of clinical findings to diagnostic differentials and treatment for endocrine disorders to prepare the learner to transition from the classroom to the clinical setting.

Credits: 1.75 Course Director: <u>Nalini Ram, M.B.B.S.</u>

Ethics: MBETH-MAIN

The goals of this course are to provide opportunities for students to master core knowledge of ethics in clinical practice and to master reasoning skills of ethics in clinical practice

Credits: 1.25 Course Director: <u>TBD</u>

Foundations Basic to the Science of Medicine (FBSM): MBFBS-MAIN

The goals of this course are to increase students' knowledge of basic biomedical sciences and ability to integrate and apply these foundational sciences to the practice of medicine. Students will become literate in the major basic science disciplines important to their future practice as a physician. By the end of the course, students will be sufficiently literate in biomedical sciences to be able to read and understand an article in a major medical journal; learn to integrate basic science concepts across traditional scientific disciplines (biochemistry, cell biology, histology, gross anatomy, biostatistics, pharmacology, physiology, genetics); apply basic science into organ based systems as an initial step in understanding clinical pathophysiology, diagnostics and therapeutics; begin to develop attitudes and behaviors appropriate to the medical profession; and foster the lifelong learning required to maintain scientific and clinical competence throughout their careers.

Credits: 21.25 Course Director: <u>J. Clay Goodman, M.D.</u>



Gastroenterology (GI): MBGST-MAIN

The goal of this course is to increase knowledge of the gastrointestinal system and common disease processes that can affect its function. These include disorders of the luminal gastrointestinal tract – esophagus, stomach, small intestine and colon – as well as the liver, pancreas and gall bladder.

Credits: 2

Course Director: Milena Gould Suarez, M.D.

General Pharmacology: MBPHR-MAIN

The goal of this course is to increase students' general knowledge of pharmacology and particularly pharmacodynamics, pharmacokinetics, adrenergic drugs, and cholinergic drugs. Antimicrobial drugs are introduced as a prelude to the Infectious Disease course. Students will be able to describe drug uptake, distribution, action and elimination; have integrated their knowledge of the autonomic nervous system with the drugs and receptors that function in the adrenergic and cholinergic components of the autonomic nervous system; list the stages of the drug discovery and approval process; and properly write a drug prescription, taking into account knowledge of young, adult and senior patient populations.

Credit: 1.5

Course Co-Directors: R. Ramachandr Reddy, Ph.D. and Lynn Yeoman, Ph.D.

Genetics: MBGNT-MAIN

The over-arching goal of this course is to introduce the students to the discipline and practice of medical genetics for the prenatal, pediatric, and adult patient by identifying genetic disorders related to connective tissue, dysmorphology, neurology, cardiovascular problems, skeletal dysplasias, hearing problems and cancer ; by interpreting molecular and cytogenetic tests used to diagnose genetic conditions and by understanding the ethical implications of genetic disorders and their impact on patients and their families. This course is designed to create a foundation of knowledge for the genetic basis of diseases as it pertains to all specialties of medicine and to empower the student to be able to use genetic knowledge in the specialty of their choice.

Credits: 1.25 Course Director: <u>Shweta Dhar, M.D.</u>



Genitourinary/Gynecology (GU/GYN): MBGUG-MAIN

The goal of this course is to introduce the student to the discipline of Obstetrics/Gynecology and Urology. Topics covered include pregnancy, breast cancer, birth control, infertility in addition to the pathology of the male and female reproductive systems and urinary system.

Credits: 1.25

Course Co-Directors: Jennifer Bercaw-Pratt, M.D. and Jennifer Taylor, M.D., M.P.H.

Head and Neck Anatomy: MBHNA-MAIN

The goals of this course are careful dissection and understanding of the head and neck with emphasis on the skull and cranial cavity, orbit, ear, facial nerve and parotid gland, muscles of the face and scalp, function of the suprahyoid and infratemporal regions, pharynx, nasal cavity and sinuses, and larynx. Furthermore, there is an introduction to radiology and embryology of the face and neck. The cranial nerves are carefully defined in terms of innervations, motor and sensory functions, and autonomic pathways. Microanatomy of the eye and ear, including the retina and the organ of Corti, are presented to future physicians. General Sensory processing and basic ophthalmologic and ENT surgical procedures of interest are also included. This course functions as a prerequisite to the subsequent Nervous System course.

Credits: 2.5 Course Director: Ming Zhang, Ph.D.

Hematology/Oncology: MBHMO-MAIN

The goals of this course are to provide an understanding of the pathophysiology of the regulation and function of blood cells and hemostasis; provide an understanding and knowledge of the principles of transfusion medicine; provide an understanding and knowledge of the principles of cancer medicine and treatment strategies; and to understand the actions and complications of the major categories of cancer therapeutic agents. As many specific cancers are taught in their appropriate systems courses, this course can be summarized as the details of hematology and the principles of oncology.

Credits: 2.5

Co-Directors: Mark Udden, M.D. and Andrea N. Marcogliese, M.D.

Immunologic/Pathologic Basis of Disease: MBIPD-MAIN



The goals of this course are to prepare the students to approach the study of diseases and apply those principles to clinical diagnosis. This approach will be through both Immunology and the principles of General (systemic) Pathology. The normal and deranged immune system will be covered in relationship to the pathology of inflammation, autoimmunity, infections, tumors and autoimmune disorders. The fundamental cellular and tissue responses to injury, hemodynamic disorders, neoplasia and infection are covered.

Credits: 4.75

Course Director: Francis Gannon, M.D.

Infectious Disease: MBIND-MAIN

The goals of this course are to provide introduction to the basic principles and clinical aspects of infectious diseases including bacteria, viruses, fungi and parasites; introduce pathophysiology, diagnosis and management of different infectious diseases as well as aspects of prevention; and to further expand the concepts of differential diagnosis in infectious disease.

Credits: 7

Course Director: Shital Patel, M.D.

Integrated Problem Solving (IPS) 1-2: MBPS1-MAIN, MBPS2-MAIN

The goals of this course are for students to participate in the building of a functional group, show respect for faculty and peers, and adjust his/her level of participation in a manner that both supports and encourages group function; take responsibility and develop a plan of ongoing self-appraisal and self-directed learning to assure he/shecontinues to refine his/her behavior, knowledge, skills and attitudes to serve patients, the profession and society; participate in problem-based learning and use Internet search tools for the basics of decision analysis and evidence-based medicine; apply basic science knowledge to the pathophysiology of clinical symptoms and diagnoses being explored in the problem-based learning cases as well as identify epidemiology and biopsychosocial determinants of health that relate to the problem-based learning issues, using technology to access medical information resources; and to identify the need for and provide specific examples of community health resources that meet the medical, psychological and social needs of a patient and their family.

Credits: MBPS1 (2 credits) MBPS2 (2.5 credits) Course Director: Lynn Yeoman, Ph.D.



Introduction to Radiology/Laboratory Medicine: MBRLM-MAIN

The goals of this course are to understand the role of Laboratory Medicine in the practice of medicine; understand there is always utility as well as limitations in laboratory tests; and to understand the different imaging modalities, appearance of abnormalities on imaging studies, and indications for ordering different radiology studies.

Credits: 1.75 Course Co-Directors: <u>Karla Sepulveda, M.D.</u> and <u>Andrea Marcogliese, M.D.</u>

Nervous System: MBNRS-MAIN

The goal of this course is to provoke an intense (and enjoyable) encounter with the nervous system so that students are prepared for their clinical clerkships, and for further scientific and clinical mastery of this discipline. Clinically relevant neuroanatomy and neurophysiology are covered in such a way that students will master clinical localization and pathophysiology. Specific disease states are introduced to foster better understanding of clinical neuroscience and to prepare students for the Neurology clerkship.

Credits: 7

Course Director: J. Clay Goodman, M.D.

Patient Safety: MBPSA-MAIN

The goal of this course is to prepare learners with the foundational knowledge necessary to understand the context, key principles and competencies associated with the discipline of patient safety in the delivery of healthcare services. Additionally, students will learn to recognize weaknesses in our medical system that can lead to patient safety events and will be empowered to promote a culture of safety in the clinical environment.

Credits: 0.75 Course Co-Directors: <u>Anne Gill, Dr. P.H., M.S., R.N.</u> and <u>Cara Lye, M.D.</u>

Patient, Physician and Society (PPS) 1-2: MBPP1-MAIN, MBPP2-MAIN

The goals of this course are to provide students with basic interviewing, physical examination and medical communication skills; allow students to correlate anatomy and physiology with normal physical exam findings in ambulatory patients; reinforce the fundamental values of medical professionalism; and to help students



view the broader context of health care using the relationship-centered care and integrated interviewing models.

Credits: MBPP1 (3.25) MBPP2 (4.0) Course Director: <u>Alicia Kowalchuk, D.O.</u>

Patient, Physician and Society (PPS) 3: MBPP3-MAIN

The goals of this course are to continue to develop patient-centered interviewing skills to obtain a complete history; correlate pathophysiology learned in the morning classes with abnormal physical findings on hospitalized patients; and to inculcate altruistic and compassionate patient care.

Credits: 2.75 Course Director: <u>Anita Kusnoor, M.D.</u>

Renal: MBRNL-MAIN

The goals of this course are to provide an introduction to clinical nephrology: specifically the pathophysiology, diagnosis, treatment, and management of abnormalities in electrolytes and acid base, glomerulonephritis, kidney histology, acute kidney injury and chronic kidney disease, in adults and children. The learner will learn how dialysis and transplantation has shaped public policy. Utilizing common clinical scenarios and case-based group activity facilitate the transition from classroom to bedside.

Credits: 1.75

Course Director: Rajeev Raghavan, M.D.

Respiratory: MBRSP-MAIN

The goal of this course is to provide the fundamentals for understanding the pathophysiology of common respiratory diseases. By the end of the course, students will be able to: correlate history,, clinical exam findings, and diagnostic clinical testing/strategies in order to form a differential diagnosis for common respiratory diseases; evaluate pathological images to diagnose respiratory disorders; and summarize pharmacological and non-pharmacological management options for common respiratory disorders.

Credits: 1.75 Course Director: Kanta Velamuri, M.B.B.S.



Transition to Clinical Rotations: MBITC-MAIN

The goal of this course is to facilitate the transition of second-year Baylor medical students from the basic sciences to the clinical years. The goal is to provide basic skills and information to allow students to readily participate in patient care. At the end of the course, second-year students will be able to describe effective studying strategies for clinical rotations; demonstrate how to glove and gown using sterile technique; maintain sterile environment in the OR; navigate the EMR to find pertinent information; manage commonly described interpersonal and intrateam stressors on the wards; understand what is expected on a typical day on the wards for a given clerkship and how to succeed as a ward clerk; compose a SOAP note; and to discriminate between appropriate and inappropriate types of public disclosure concerning clinical experiences.

Credit: 1

Course Co-Directors: Meghan McClure, M.D. and Teena Hadvani, M.D.



* Course credits pertain to 2017-2018 academic year.

Emergency Medicine: MCERM-MAIN

Please note, for the 2017-2018 academic year, this course is also considered a group B Selective. Please see class specific graduation requirements for more information.

The Emergency Medicine course is a two week rotation that is designed to give students exposure to the field of Emergency Medicine and the emergent approach and stabilization to the undifferentiated patient. This course will take place in the Ben Taub General Hospital Emergency Room, which sees approximately 100,000 patients a year and is also a Level 1 Trauma Center. As part of this rotation, students will learn the emergency medicine approach to common chief complaints. Commonly, the student will be the first provider to take a full history and physical from a patient and from this form a differential and a therapeutic plan to present to the senior resident and the attending. In addition, students will have the ability to perform common Emergency Medicine procedures: laceration repairs, incision and drainage, splinting and iv insertion. Supplanting the clinical experience, the students will also have two hours of case based lectures a week, one hour of simulation sessions a week with an interdisciplinary team including PA students and pharmacy students. The students will also attend the Emergency Medicine grand rounds. Credits: 2 Course Director: Navdeep Sekhon, M.D.

Family and Community Medicine Clerkship: MCFAM-MAIN

The Family and Community Medicine Clerkship introduces students to the role and identity of the family physician in today's healthcare system and demonstrates the family medicine approach to the comprehensive care of common health problems. Students will spend the majority of Clerkship time in the office of a family physician preceptor, where they will learn to conduct different types of ambulatory visits and to diagnose and manage common conditions seen by family physicians. Additional learning opportunities are provided through seminars and self-directed activities including videos, case studies, and recommended readings.

Credits: 4

Clerkship Director: William Huang, M.D.

Medicine Clerkship: MCMED-MAIN



Core Medicine is a clinical rotation designed to develop students' skills in diagnosis and management of illness in adults. Each student will have a unique experience in medicine. Learning will be self-directed and based on the patients seen. Students will learn a great deal about physical diagnosis, laboratory evaluation and differential diagnosis of important disorders. Students will also be expected to learn fundamental aspects of therapy that can be use on other rotations.

Credits: 12 Clerkship Director: Andrew Caruso, M.D.

Neurology Clerkship: MCNEU-MAIN

The required Clerkship in Neurology is a four-week rotation designed to begin to teach the skill of localizing pathology within the neuroaxis. The emphasis is, therefore, on thinking in terms of neuroanatomy rather than on disease entities and management issues. Students will learn through didactic lectures, syllabus materials, supervised direct patient interaction, and clinical instruction.

Credits: 4

Clerkship Director: Doris Kung, D.O.

Obstetrics/Gynecology (OB/GYN) Clerkship: MCOBG-MAIN

The OB/GYN Clerkship is designed to provide medical students with the knowledge and skills necessary to compassionately care for women of all ages. The student will be exposed to the breadth of obstetrics and gynecology, while focusing on skills unique to the field including pelvic examinations, vaginal delivery techniques, and exposure to the surgical environment. The clerkship goal is for the student to develop core clinical knowledge essential for providing comprehensive and advocacy for all aspects of women's health.

Credits: 8 Clerkship Director: <u>Jocelyn Greely, M.D.</u>

Pediatrics Clerkship: MCPED-MAIN

The goals of the Pediatric Clerkship are for students to access and discuss preventive healthcare and anticipatory guidance for families, children and adolescents; to learn the presenting symptoms, diagnosis and management of common childhood physical and mental illnesses; identify social and financial barriers to medical care for children and adolescents; and to know the recommendations for routine screening for the



following: development, nutrition, mental health, anemia, lead, tuberculosis, sexually transmitted diseases, oral health, hearing and visual acuity.

Credits: 8 Clerkship Director: <u>Elaine Fielder, M.D.</u>

Psychiatry Clerkship: MCPSY-MAIN

The Medical Student Clerkship in Psychiatry is an eight-week rotation required of all medical students for graduation. The Psychiatry Clerkship strives to educate students in the diagnosis and treatment of mental illness as well as the spectrum of normal and abnormal behavior through the lifespan. Students will be given an appreciation of mental health and mental illness in all areas of healthcare, and we hope that students will strive to be a psychologically informed physician. Students will learn in various settings on the rotation including didactic lectures, syllabus material, patient interaction, clinical teaching on rounds, observation of patient interviews by other clinicians, videotapes and required text readings.

Credits: 8

Clerkship Director: Ye Beverly Du, M.D., M.P.H.

Surgery Clerkship: MCSUR-MAIN

The Michael E. DeBakey Department of Surgery welcomes students to their core clerkship. The mission of the Michael E. DeBakey Department of Surgery is to inspire the next generation of surgeons by providing medical students with a balanced surgical experience that will meet core surgical competencies in both knowledge and skills. During this clerkship, students will spend four weeks on a general surgery service, two weeks on a surgery subspecialty service, and two weeks in an ICU. The activities in each hospital vary somewhat; therefore, students receive specific orientation at the hospital to which they are assigned. The didatic schedule includes lectures from the Department of Surgery's faculty leadership, online modules, small group teaching sessions, and a weekly skill lab.

Credits: 8

Clerkship Director: Juliet Holder-Haynes, M.D.



Sub-Internships

* Course credits pertain to 2017-2018 academic year.

Family Medicine: MEFAM515

Satisfies requirement for 3rd/4th-year sub-internship.

Students are encouraged to take the course between January of the third year and December of the fourth year. The goal of the Family Medicine sub-internship is to expose students to the underserved patients on the Family Medicine Service at Ben Taub Hospital. Students will assume the role of an intern and will learn the family medicine approach to the care of adult hospitalized patients with emphasis on caring for patients in the context of their family environment, addressing psychosocial, cultural and financial issues and providing longitudinal care for patients with chronic issues. **Night float is required.**

Credits: 4 Course Director: Fareed Khan, M.B.B.S.

General Medicine: MEMED502 or MEMED503

Satisfies requirement for 3rd/4th-year sub-internship.

Students are encouraged to take the course between January of the third year and December of the fourth year. The student functions like an intern on the general medicine wards at Michael E. DeBakey Veterans Affairs Medical Center or Ben Taub Hospital. Under the supervision of the medicine resident and attending physician, the student has primary patient care responsibility and participates in all of the clinical and educational activities of the medical service. Practical aspects of patient care are emphasized. Students hone their history and physical skills, write orders, and develop diagnostic and therapeutic plans. They are also expected to learn how to manage transitions of care and to further develop their communication skills. The course is demanding, but it is conducted with strong support from the faculty and house staff and provides excellent transition to any residency training program. **Night call is required.**

Credits: 4

Course Director: Anita Kusnoor, M.D.

Neonatal Intensive Care: MEPED516B



Satisfies requirement for 3rd/4th-year sub-internship.

Please note, this Sub-Internship will no longer be offered after February 2018.

Students are encouraged to take the course between January of the third year and December of the fourth year. The student functions as an acting intern and gains valuable clinical experience under supervision. The student will be assigned to our neonatal intensive care unit (NICU) team, at Ben Taub Hospital, working with the team as it cares for newborns needing assistance in Labor and Delivery, in the NICU, and throughout the hospital. Three nights of night float are required. Credits: 4

Course Director: Catherine Gannon, M.D.

Neurology: MENEU503

Satisfies requirement for 3rd/4th-year sub-internship.

Students are encouraged to take the course between January of the third year and December of the fourth year. The student functions like an intern on the neurology inpatient primary service at Ben Taub Hospital. Under the supervision of the chief neurology resident and attending physician, the student has a primary patient care responsibility. Emphasis is placed on understanding the role of a neurologist in patient care and preparing the student for residency. Night call is required.

Credits: 4

Course Directors: Doris Kung, D.O.

OB/GYN: MEOBG503

Satisfies requirement for 3rd/4th-year sub-internship.

Students are encouraged to take the course between January of the third year and December of the fourth year. The sub-internship experience occurs as part of the labor and delivery (L&D) teams at Texas Children's Hospital Pavilion for Women (PFW) and Ben Taub Hospital (BTH), and is modeled after the role of the OB/GYN intern on L&D. The student is assigned to either the L&D team at BTH or at the PFW. The student is responsible for performing all intern level activities including, but not exclusive to: admit patients, evaluate all medical problems, manage labor, and formulate a therapeutic plan under supervision. The sub-intern will demonstrate the ability to counsel and obtain proper patient consent for vaginal deliveries, cesarean deliveries, and postpartum tubal ligations. She/he will be responsible for interpreting fetal heart rate tracings



and formulating a plan of care for an abnormal tracing. She/he will be responsible for cross-coverage of postpartum patients during labor and delivery shifts. Night call will be taken on Friday evenings.

Credits: 4

Course Director: Helen Dunnington, M.D.

Pediatrics: MEPED547

Satisfies requirement for 3rd/4th-year sub-internship.

Students are encouraged to take the course between January of the third year and December of the fourth year. The student will demonstrate pediatric intern level knowledge, attitudes and skills. The student is assigned to one of the Texas Children's Hospital's Pediatric Hospital Medicine (PHM) teams, consisting of an attending, one-to-two supervising residents, two-to-three interns, one-to-two clerkship students, and sometimes a PHM fellow. The sub-intern admits patients, evaluates all medical problems, and formulates a therapeutic plan under supervision. S/he is responsible for patient handoffs at the beginning and end of shifts. S/he writes and pends orders for co-signature prior to implementation. Admission orders stem from diagnosis specific EBM order sets. Sub-interns are on-call an average of every fourth night and are directly supervised by a resident. A faculty member is available at all times. During call, the sub-intern is responsible for cross-cover issues on all of his/her team's patients. Patient-family centered rounds (PFCR) are conducted daily at the bedside with the medical team. Attendance at educational conferences is highly recommended. The resident lecture series is held at noon on weekdays. Morning report is held Monday through Wednesday and Grand Rounds are on Friday. The exact time and location for these conferences varies and may be confirmed with the house staff office.

Credits: 4 Course Director:

Surgery: MESUR501 or MESUR541 or MESUR546

Satisfies requirement for 3rd/4th-year sub-internship.

Students are encouraged to take the elective between January of the third year and December of the fourth year. The student should increase his/her knowledge of the fundamentals of general surgical practice and acquire skills used in the evaluation and treatment of general surgical conditions. Sub-interns will, under supervision, admit patients, evaluate and formulate a plan, participate in operations and post-operative care, and write discharge summaries. Sub-interns are on call once a week during the 4-week rotation. The goal of



this rotation is to develop the student's ability to make and implement a plan of care in a surgical patient thereby improving the student's readiness for the transition into an internship.

Credits: 4 Course Director: <u>Stephanie Gordy, M.D.</u>



Selectives

* Course credits pertain to 2017-2018 academic year.

Anesthesiology: MCANE-MAIN

The two-week selective in Anesthesiology is designed as an introduction to the specialty of anesthesiology. The selective provides the medical student with an exposure to the clinical skills, didactic teaching and the perioperative care provided to patients. Medical students will also have an introduction into how the specialty of anesthesiology interacts with other medical specialties.

Credits: 2 Course Director: Laura Torres, M.D.

Dermatology: MCDER-MAIN

The purpose of the course is to give the student a working knowledge of common dermatological problems and to introduce him/her to the more unusual conditions as well. The student attends the regularly scheduled clinics at Harris Health Smith Clinic or MEDVAMC. Additionally, the student attends the teaching conferences conducted by the Department of Dermatology. The teaching conferences include the Dermatopathology Conference, Textbook Conference, Journal Club, Chief Resident's Teaching Sessions, VA Grand Rounds, and the clinical Kodachrome Conference.

Credits: 2 Course Director: John Wolf, M.D.

Genetics: MCGNT-MAIN

Three Clinical Selectives are offered in Medical Genetics, each providing a unique clinical experience for the medical students. Pediatric Genetics involves evaluating patients on the Texas Children's Hospital inpatient consult service and in the Metabolic Clinic. Adult patients with genetic disorders are the focus of the Adult Selective, where students evaluate patients in the outpatient clinics and on the inpatient service as well. The Prenatal Genetics Selective provides the student with the opportunity to evaluate and counsel patients in both ongoing pregnancies as well as in the preconception period.



The clinical selective in Medical Genetics involves evaluating patients on the inpatient consult service and in the outpatient clinics. Most of the patients are infants and children/teens.

Credits: 2

Course Directors: Lori Potocki, M.D. (Pediatrics), <u>Shweta Dhar, M.D., M.S.</u> (Adult), and <u>Karla Bermudez</u> <u>Wagner, M.D.</u> (Prenatal)

Geriatrics: MCGER-MAIN

The Geriatrics Group B selective is a two-week rotation experience, which allows students to interact directly with geriatric faculty in the care of the elderly patient. Exposure on this rotation may include any of the following: inpatient consult service at Ben Taub Hospital, inpatient SNF unit, outpatient clinic, and house calls at Quentin Mease Hospital, inpatient consult service at Houston Methodist Hospital and Baylor St. Luke's Medical Center, outpatient clinic at Park Plaza Hospital, and St. Luke's Center for Wound Care.

Credits: 2 Course Director:<u>Sanda Khin, M.B.B.S</u>

Neurosurgery: MCNSU-MAIN

The student is assigned to one of the Baylor St. Luke's Medical Center Neurosurgery teams, consisting of six neurosurgery attendings, one chief resident, one senior resident, and one junior resident. The student will be responsible for seeing consults and admissions, as well as post-operative patients under the supervision of the team. The student will also cover surgical cases and will be given a level appropriate exposure to surgical procedures. The student will have the opportunity to function at the level of a Neurosurgical intern.

Credits: 2

Course Director: Akash Patel, M.D.

Ophthalmology: MCOPH-MAIN

This two-week course is designed to provide to students who will practice in the diverse areas of medicine, especially primary care, an expanded clinical experience and core of the clinical information, which will allow them to diagnose and manage common ophthalmic problems, emphasizing appropriate referral and the avoidance of delays or omissions of proper eye care; to teach the essentials of the routine ophthalmic history and physical examination; to expose the student to the spectrum of systemic disease with ocular



manifestations and to the scope and breadth of primary ocular disease; to teach to the student the recognition and initial management of ocular injuries and emergencies; to introduce the students to the profession of ophthalmology as a branch of the practice of medicine; and to instill in the student an understanding of the scope of the practice of ophthalmology, both medical and surgical, so that he may discriminate the purpose and skills of medical care from the art of refraction performed by non-professionals.

Credits: 2

Course Director: Lauren Blieden, M.D.

Orthopedic Surgery: MCORS-MAIN

This course is a two-week course rotating through the clinical aspect of Orthopedic Surgery. Students engage with faculty, residents, fellows, office staff and patients during this two-week rotation. Professional attire and behavior is expected of all participants. Students are expected to shadow assigned faculty during surgeries. Students are required a mandatory night of call at Ben Taub Hospital during the course. Students are required to submit a completed paperwork-signed memorandum at the end of their course for completion.

Credits: 2 Course Director: <u>Christopher Perkins, M.D.</u>

Otolaryngology: MCOTO-MAIN

Students are integrated into the daily workflow of the Otolaryngology team – including outpatient clinics, inpatient and emergency room care, and the operating room experience. Formal lectures are provided in an online pre-recorded format, which supplements the daily didactic teaching by residents and faculty.

Credits: 2 Course Directors: <u>Kathleen Kelly Gallagher, M.D.</u>

Plastic Surgery: MCPLS-MAIN

This course provides hands-on education for Plastic Surgery and Reconstructive procedures, including treatment of simple lacerations, trauma reconstruction and post oncology surgery reconstruction. Students will be expected to participate in daily rounds, operating room procedures, and floor/ER consults.

Credits: 2

Course Director: Shayan Izaddoost, M.D., Ph.D.



Physical Medicine & Rehabilitation: MCPMR-MAIN

This department offers selectives in the following areas:

Pain Medicine. This program provides the medical student a comprehensive introduction to the practice of pain management.

Diagnosis and Treatment of Musculoskeletal Disorders. This program was designed to enable the student to develop skills in the examination of the spine and extremities; develop knowledge of basic kinesiology and biomechanics; and begin to understand techniques of dynamic assessment.

Spinal Cord Injury. This clinical rotation is designed to provide an overview of the care of individuals with spinal cord injury/dysfunction (SCI/D), from initial rehabilitation through a lifelong continuum of care.

Brain Injury. Students will be given an opportunity to understand the dynamics of traumatic brain injury (TBI) and stroke rehabilitation. A familiarity with medical and functional complications after brain injuries such as spasticity, cognitive deficits and agitation, aphasia, dysphagia, neuropathic pain, and joint contractures will be gained.

General Rehabilitation. This clinical experience is designed to provide exposure to a wide variety of adult physical medicine and rehabilitation problems in both the inpatient and outpatient settings. The student should learn basic and clinical principles of neurological and musculoskeletal rehabilitation.

Pediatric Rehabilitation. Upon completion of this elective, the student should understand the principles of evaluation (including electrodiagnostics) and management (including medications, bracing, equipment and therapies) of children with acute and chronic motor disorders.

Credits: 2 Course Director: Joslyn John, M.D.

Urology: MCURL-MAIN

The Urology selective course provides medical students with a broad exposure to general urology, along with opportunities to experience the major urologic subspecialties, including cancer, urolithiasis, trauma and reconstruction, reproductive and sexual dysfunction, and pediatrics (subspecialty exposure varies depending on the clinical assignment site). The selective combines activities in the outpatient clinic setting, and in the inpatient and outpatient operating room settings. Students have an active, hands-on experience in examining



urologic patients under supervision, and scrubbing on a wide range of surgical procedures. Students participate in hospital rounds and consultations, and also pursue didactic activities which include a standard lecture series covering common urologic disorders relevant to the primary care physician.

Credits: 2 Course Director: <u>Jennifer Taylor, M.D., M.P.H.</u>



Electives

All elective course descriptions are available on the <u>School of Medicine</u> <u>website</u>.



School of Medicine Class of 2021

M.D. Graduation Requirements

Medical students in the M.D., M.D. /M.B.A., M.D. /J.D., and M.D. /M.P.H. degree programs are required to complete the full M.D. degree plan. Please review special notes for medical students in the MSTP (M.D. /Ph.D.) program. GRADUATION REQUIREMENTS ARE SUBJECT TO CHANGE (advance notice will be given)

Foundational Sciences Years – 63 Weeks			
Fall I – 19 Weeks	Course	Credit Hours	
	Foundations Basic to Science of Medicine (FBSM)	21.25	
	Patient, Physician & Society - 1	3.25	
	Integrated Problem Solving	2.00	
Total Credits (MD only)		26.50	
Total Credits (MD/PhD)		26.50	
Spring I – 25 Weeks	Course	Credits	
	Pharmacology	1.50	
	Head & Neck Anatomy	2.50	
	Immunological & Pathological Basis of Disease	4.75	
	Behavioral Sciences	3.50	
	Ethics	1.25	
	Infectious Disease	7.00	
	Nervous System	7.00	
	Patient, Physician & Society - 2	4.00	
	Integrated Problem Solving - 2+	2.50	
Method & Logic in Translational Med+ or	Neurobiology of Disease+	1.00	
	MSTP Reading	0.75	
Total Credits (MD only)		34.00	
Total Credits (MD/PhD)		33.25	
Fall II – 19 Weeks	Course	Credits	
	Cardiology	2.50	
	Respiratory	1.75	
	Renal	1.75	
	Hematology/Oncology	2.50	
	Intro. to Radiology & Lab Medicine	1.75	
	Gastroenterology	2.00	
	Endocrinology	1.75	
	GU/GYN	1.25	
	Genetics	1.25	
	Age Related Topics	1.25	
	Patient, Physician & Society - 3	2.75	
	Patient Safety	0.75	
	Transition to Clinics	1.00	
Med/ Grad Elective + or	MSTP Reading +	0.75	
Total Credits (MD only)		22.25	
Total Credits (MD/PhD)		23.00	

#M.D./Ph.D. Dual Degree are required to take Biomedical Sciences Research Seminar from Fall I through Spring I. +M.D./Ph.D. Dual Degree: MD/PhD students take required courses: Spring I (MSTP reading and graduate course) and Fall II (MSTP Reading or medical elective), which are equivalent to IPS 2.

.

Davia
Baylor
College of
Medicine

Elective Courses - 16 Weeks		
Course	Credits	
Pre-Clinical and/or Clinical Electives**	16.00	

Please refer to the Core Rotation Scheduling Guidelines in the Student Handbook for timeliness to complete clinical core rotations.

Graduation Requirements	Credits
Total Minimum Curriculum Credits (MD Only) - 143 Weeks	168.25
Total Minimum Curriculum Credits (MD Portion of MD/PhD Requirements) - 143 Weeks	168.25

Advanced Core Clinical - 12 Weeks		
Course	Semester Credit Hours	
Emergency Medicine	2.00	
Selectives A	4.00	
Sub-Internship*	4.00	
APEX	2.00	
Total Credits (MD Only)	12.00	
Total Credits (MD/PhD)	12.00	

Basic Core Clinical - 52 Weeks

Course

Medicine

Surgery

Psychiatry OB/GYN

Pediatrics

Neurology

CABS◊

DDASH♦

Family/Comm. Med.

Total Credits (MD Only)

Total Credits (MD/PhD)

Semester

Credit Hours

12.00

8.00

8.00

8.00

4.00

4.00

3.25

2.25

57.50

57.50

Students must take and Pass the Clinical Practice Exam (CPX). Students must take and pass the USMLE Step 1, Step 2CK & Step 2CS-prior to graduation. M.D./Ph.D. Program: Students joining the program after year 1 will begin the curriculum requirements at year of entry. Students must not have any professional deficiencies in order to graduate with an M.D. degree.

* A <u>Sub-Internship</u> must be taken at Baylor in Medicine, Neurology, Obstetrics and Gynecology, Surgery, Pediatrics, or Family Medicine. The Sub-Internship **must be completed** prior to Advanced Physicianship Experience (APEX).

**16 credits, 12 of the 16 credits must be clinical. For all medical students, no more than 4 credits of Foundational Sciences Electives/Research taken at Baylor College of Medicine can be counted toward degree requirements. For M.D. /Ph.D. students, at minimum, 4 credits must be from clinical electives. M.D. /Ph.D. may apply credit from the completion of the PhD to fulfill the electives requirement. MD/MBA elective MEOSA-413 contributes 4 credits toward the 16- hour elective requirement at Baylor. For all students, a minimum of 8 credits must be taken at BCM.

SELECTIVES (GROUP A) Choose 2 of these 2-week courses: Prerequisite Surgery Ophthalmology Orthopedic Surgery Otolaryngology Urology

♦ The following courses are didactic courses occurring during the clinical phase of the curriculum:

- Clinical Applications of Biomedical Sciences (CABS) -occurs in the 2nd year of the clinical phase of the curriculum <u>-</u>Business and Leadership in Medicine, Dermatology, Nutrition, Evidence-Based Medicine
- Determinants, Disparities and Social/Population Health (DDASH) occurs in the 3rd year of the clinical phase of the curriculum



School of Medicine Class of 2020

M.D. Graduation Requirements

Medical students in the M.D., M.D. /M.B.A., M.D. /J.D., and M.D. /M.P.H. degree programs are required to complete the full M.D. degree plan. Please review special notes for medical students in the MSTP (M.D. /Ph.D.) program.

GRADUATION REQUIREMENTS ARE SUBJECT TO CHANGE (advance notice will be given)

Foundational Sciences Years – 63 Weeks			
Fall I – 19 Weeks	Course	Credit Hours	
	Foundations Basic to Science of Medicine (FBSM)	21.25	
	Patient, Physician & Society - 1	3.25	
	Integrated Problem Solving	2.00	
Total Credits (MD only)		26.50	
Total Credits (MD/PhD)		26.50	
Spring I – 25 Weeks	Course	Credits	
	Pharmacology	1.50	
	Head & Neck Anatomy	2.50	
	Immunological & Pathological Basis of Disease	4.75	
	Behavioral Sciences	3.50	
	Ethics	1.25	
	Infectious Disease	7.00	
	Nervous System	7.00	
	Patient, Physician & Society - 2	4.00	
	Integrated Problem Solving - 2+	2.50	
Method & Logic in Translational Med+ or	Neurobiology of Disease+	1.00	
	MSTP Reading	0.75	
Total Credits (MD only)		34.00	
Total Credits (MD/PhD)		33.25	
Fall II – 19 Weeks	Course	Credits	
	Cardiology	2.50	
	Respiratory	1.75	
	Renal	1.75	
	Hematology/Oncology	2.50	
	Intro. to Radiology & Lab Medicine	1.75	
	Gastroenterology	2.00	
	Endocrinology	1.75	
	GU/GYN	1.25	
	Genetics	1.25	
	Age Related Topics	1.25	
	Patient, Physician & Society - 3	2.75	
	Patient Safety	0.75	
	Transition to Clinics	1.00	
Med/ Grad Elective + or	MSTP Reading +	0.75	
Total Credits (MD only)		22.25	
Total Credits (MD/PhD)		23.00	

#M.D./Ph.D. Dual Degree are required to take Biomedical Sciences Research Seminar from Fall I through Spring I. +M.D./Ph.D. Dual Degree: MD/PhD students take required courses: Spring I (MSTP reading and graduate course) and Fall II (MSTP Reading or medical elective), which are equivalent to IPS 2.

.

1	R,	ay	10	r
		lle		
	Mε	di	ci	ne

Elective Courses - 16 Weeks		
Course	Credits	
Pre-Clinical and/or Clinical Electives**	16.00	

Please refer to the Core Rotation Scheduling Guidelines in the Student Handbook for timeliness to complete clinical core rotations.

Graduation Requirements	Credits
Total Minimum Curriculum Credits (MD Only) - 143 Weeks	168.25
Total Minimum Curriculum Credits (MD Portion of MD/PhD Requirements) - 143 Weeks	168.25

Advanced Core Clinical - 12 Weeks		
Course	Semester Credit Hours	
Emergency Medicine	2.00	
Selectives A	4.00	
Sub-Internship*	4.00	
APEX	2.00	
Total Credits (MD Only)	12.00	
Total Credits (MD/PhD)	12.00	

Basic Core Clinical - 52 Weeks

Course

Medicine

Surgery

Psychiatry OB/GYN

Pediatrics

Neurology

CABS◊

DDASH♦

Family/Comm. Med.

Total Credits (MD Only)

Total Credits (MD/PhD)

Semester

Credit Hours

12.00

8.00

8.00

8.00

4.00

4.00

3.25

2.25

57.50

57.50

Students must take and Pass the Clinical Practice Exam (CPX). Students must take and pass the USMLE Step 1, Step 2CK & Step 2CS-prior to graduation. M.D./Ph.D. Program: Students joining the program after year 1 will begin the curriculum requirements at year of entry. Students must not have any professional deficiencies in order to graduate with an M.D. degree.

* A <u>Sub-Internship</u> must be taken at Baylor in Medicine, Neurology, Obstetrics and Gynecology, Surgery, Pediatrics, or Family Medicine. The Sub-Internship **must be completed** prior to Advanced Physicianship Experience (APEX).

**16 credits, 12 of the 16 credits must be clinical. For all medical students, no more than 4 credits of Foundational Sciences Electives/Research taken at Baylor College of Medicine can be counted toward degree requirements. For M.D. /Ph.D. students, at minimum, 4 credits must be from clinical electives. M.D. /Ph.D. may apply credit from the completion of the PhD to fulfill the electives requirement. MD/MBA elective MEOSA-413 contributes 4 credits toward the 16- hour elective requirement at Baylor. For all students, a minimum of 8 credits must be taken at BCM.

SELECTIVES (GROUP A) Choose 2 of these 2-week courses: Prerequisite Surgery Ophthalmology Orthopedic Surgery Otolaryngology Urology

♦ The following courses are didactic courses occurring during the clinical phase of the curriculum:

- Clinical Applications of Biomedical Sciences (CABS) -occurs in the 2nd year of the clinical phase of the curriculum <u>-</u>Business and Leadership in Medicine, Dermatology, Nutrition, Evidence-Based Medicine
- Determinants, Disparities and Social/Population Health (DDASH) occurs in the 3rd year of the clinical phase of the curriculum



School of Medicine Class of 2019

M.D. Graduation Requirements

Medical students in the M.D., M.D. /M.B.A., M.D. /J.D., and M.D. /M.P.H. degree programs are required to complete the full M.D. degree plan. Please review special notes for medical students in the MSTP (M.D. /Ph.D.) program.

GRADUATION REQUIREMENTS ARE SUBJECT TO CHANGE (advance notice will be given)

Foundational Sciences Years – 63 Weeks			
Fall I – 19 Weeks	Course	Credit Hours	
	Foundations Basic to Science of Medicine (FBSM)	21.25	
	Patient, Physician & Society - 1	2.25	
	Integrated Problem Solving	2.00	
Total Credits (MD only)		25.50	
Total Credits (MD/PhD)		25.50	
Spring I – 25 Weeks	Course	Credits	
	Pharmacology	1.50	
	Head & Neck Anatomy	2.50	
	Immunological & Pathological Basis of Disease	4.75	
	Behavioral Sciences	3.50	
	Ethics	1.25	
	Infectious Disease	7.00	
	Nervous System	7.00	
	Patient, Physician & Society - 2	3.00	
	Integrated Problem Solving - 2+	2.50	
Method & Logic in Translational Med+ or	Neurobiology of Disease+	1.00	
	MSTP Reading	0.75	
Total Credits (MD only)		33.00	
Total Credits (MD/PhD)		32.25	
Fall II – 19 Weeks	Course	Credits	
	Cardiology	2.25	
	Respiratory	1.75	
	Renal	1.75	
	Hematology/Oncology	2.50	
	Intro. to Radiology & Lab Medicine	1.75	
	Gastroenterology	2.00	
	Endocrinology	1.75	
	GU/GYN	1.25	
	Genetics	1.25	
	Age Related Topics	1.25	
	Patient, Physician & Society - 3	2.75	
	Patient Safety	0.75	
	Transition to Clinics	1.00	
Med/ Grad Elective + or	MSTP Reading +	0.75	
Total Credits (MD only)		22.00	
Total Credits (MD/PhD)		22.75	

#M.D./Ph.D. Dual Degree are required to take Biomedical Sciences Research Seminar from Fall I through Spring I. +M.D./Ph.D. Dual Degree: MD/PhD students take required courses: Spring I (MSTP reading and graduate course) and Fall II (MSTP Reading or medical elective), which are equivalent to IPS 2.

.



Elective Courses - 16 Weeks	
Course	Credits
Pre-Clinical and/or Clinical Electives**	16.00

Please refer to the Core Rotation Scheduling Guidelines in the Student Handbook for timeliness to complete clinical core rotations.

Total Graduation Requirements	Credits
Total Minimum Curriculum Credits (MD Only) -143 weeks	166.00
Total Minimum Curriculum Credits (MD Portion of MD/PhD Requirements) -143 Weeks	166.00

Advanced Core Clinical - 12 Weeks		
Course	Semester Credit Hours	
Emergency Medicine	2.00	
Selectives A	4.00	
Sub-Internship*	4.00	
APEX	2.00	
Total Credits (MD Only)	12.00	
Total Credits (MD/PhD)	12.00	

Basic Core Clinical - 52 Weeks

Course

Medicine

Surgery

Psychiatry OB/GYN

Pediatrics

Neurology

CABS◊

DDASH

Family/Comm. Med.

Total Credits (MD only)

Total Credits (MD/PhD)

Semester Credit

12.00

8.00

8.00

8.00

8.00

4.00

4.00

3.25

2.25

57.50

57.50

Hours

Students must take and Pass the Clinical Practice Exam (CPX). Students must take and pass the USMLE Step 1, Step 2CK & Step 2CS-prior to graduation. M.D./Ph.D. Program: Students joining the program after year 1 will begin the curriculum requirements at year of entry. Students must not have any professional deficiencies in order to graduate with an M.D. degree.

* A <u>Sub-Internship</u> must be taken at Baylor in Medicine, Neurology, Obstetrics and Gynecology, Surgery, Pediatrics, or Family Medicine. The Sub-Internship **must be completed** prior to Advanced Physicianship Experience (APEX).

**16 credits, 12 of the 16 credits must be clinical. For all medical students, no more than 4 credits of Foundational Sciences Electives/Research taken at Baylor College of Medicine can be counted toward degree requirements. For M.D. /Ph.D. students, at minimum, 4 credits must be from clinical electives. M.D. /Ph.D. may apply credit from the completion of the PhD to fulfill the electives requirement. MD/MBA elective MEOSA-413 contributes 4 credits toward the 16- hour elective requirement at Baylor. For all students, a minimum of 8 credits must be taken at BCM.

SELECTIVES (GROUP A)

Choose 2 of these 2-week courses: <u>Prerequisite Surgery</u> Ophthalmology Orthopedic Surgery Otolaryngology Urology

◊ The following courses are didactic courses occurring during the clinical phase of the curriculum

- Clinical Applications of Biomedical Sciences (CABS) -occurs in the 2nd year of the clinical phase of the curriculum <u>-</u>Business and Leadership in Medicine, Dermatology, Nutrition, Evidence-Based Medicine
- Determinants, Disparities and Social/Population Health (DDASH) occurs in the 3rd year of the clinical phase of the curriculum



School of Medicine Class of 2018

M.D. Graduation Requirements

Medical students in the M.D., M.D. /M.B.A., M.D. /J.D., and M.D. /M.P.H. degree programs are required complete the full M.D. degree plan. Please review special notes for medical students in the MSTP (M.D. /Ph.D.) program. GRADUATION REQUIREMENTS ARE SUBJECT TO CHANGE (advance notice will be given)

Foundational Sciences Years – 63 Weeks		
Fall I – 19 Weeks	Course	Credit Hours
	Foundations Basic to Science of Medicine (FBSM)	40.00
	Patient, Physician & Society - 1	4.50
	Integrated Problem Solving	4.00
Total Credits (MD only)		48.50
Total Credits (MD/PhD)		48.50
Spring I – 25 Weeks	Course	Credits
	Pharmacology	2.50
	Head & Neck Anatomy	4.50
	Immunological & Pathological Basis of Disease	9.50
	Behavioral Sciences	6.50
	Ethics	2.50
	Infectious Disease	13.00
	Nervous System	14.00
	Patient, Physician & Society - 2	6.00
	Integrated Problem Solving - 2+	4.50
Method & Logic in Translational Med+ or	Neurobiology of Disease+	2.00
	MSTP Reading	1.50
Total Credits (MD only)		63.00
Total Credits (MD/PhD)		62.00
Fall II – 19 Weeks	Course	Credits
	Cardiology	4.50
	Respiratory	3.50
	Renal	3.50
	Hematology/Oncology	5.00
	Intro. to Radiology & Lab Medicine	3.50
	Gastroenterology	4.00
	Endocrinology	3.50
	GU/GYN	2.50
	Genetics	2.50
	Age Related Topics	2.50
	Patient, Physician & Society - 3	7.50
	Patient Safety	1.50
	Transition to Clinics 2.0	
Med/ Grad Elective + or	MSTP Reading +	1.50
Total Credits (MD only)		46.00
Total Credits (MD/PhD)		47.50

#M.D./Ph.D. Dual Degree are required to take Biomedical Sciences Research Seminar from Fall I through Spring I. +M.D./Ph.D. Dual Degree: MD/PhD students take required courses: Spring I (MSTP reading and graduate course) and Fall II (MSTP Reading or medical elective), which are equivalent to IPS 2.

.



Basic Core Clinical - 52 Weeks		
Course	Semester Credit Hours	
Medicine	24.00	
Surgery	16.00	
Psychiatry	16.00	
OB/GYN	16.00	
Pediatrics	16.00	
Neurology	8.00	
Family/Comm. Med.	8.00	
CABS◊	6.50	
LACE-Community	2.50	
LACE- Preceptor	2.50	
Total Credits (MD Only)	115.50	
Total Credits (MD/PhD)	115.50	

Advanced Core Clinical - 14 Weeks	
Course	Semester Credit Hours
Selectives A	8.00
Selective B++	8.00
Sub-Internship*	8.00
APEX	4.00
Total Credits (MD Only)	28.00
Total Credits (MD/PhD)	20.00

Elective Courses - 16 Weeks		
Course	Credits	
Pre-Clinical and/or Clinical Electives**	32.00	

Graduation Requirements	Credits
Total Minimum Curriculum Credits (MD Only) - 145 Weeks	333.00
Total Minimum Curriculum Credits (MD Portion of MD/PhD Requirements) - 143 Weeks	325.50

Note: M.D./Ph.D. requirements for clinical half-day courses varies depending on year of enrollment.

Students must take and Pass the Clinical Practice Exam (CPX). Students must take the USMLE Step 1, Step 2CK & Step 2CS-prior to graduation. M.D./Ph.D. Program: Students joining the program after year 1 will begin the curriculum requirements at year of entry. Students must not have any professional deficiencies in order to graduate with an M.D. degree.

*A Sub-Internship must be taken at Baylor in Medicine, Neurology, Obstetrics and Gynecology, Surgery, Pediatrics, or Family Medicine. The Sub-Internship **must be completed** prior to Advanced Physicianship Experience (APEX).

**For all medical students, no more than 8 credits of Foundational Sciences Electives/Research taken at Baylor College of Medicine can be counted toward degree requirements. For M.D. /Ph.D. students, at minimum, 8 credits must be from clinical electives. M.D. /Ph.D. may apply credit from the completion of the PhD to fulfill the electives requirement. MD/MBA elective MEOSA-413 contributes 8 credits toward the 32- hour elective requirement at Baylor – upon completion of MD requirements (as designated by Rice) will be accepted by Rice University from this elective toward MBA requirements. For all students, a minimum of 16 credits must be taken at BCM.

SELECTIVES (GROUP A)	<u>SELECTIVES (GROUP B)</u>	
Choose 2 of these 2-week courses:	Choose 2 of these 2-week courses:	
Prerequisite Surgery	Prerequisite Medicine and Surgery	
Ophthalmology	Anesthesiology	Neurosurgery
Orthopedic Surgery	Dermatology	Plastic Surgery
Otorhinolaryngology	Emergency Medicine	Physical I Medicine & Rehabilitation
Urology	Genetics	
	Geriatrics	

◊ The following courses are half-day experiences that occur during the clinical phase of the curriculum

- Clinical Applications of Biomedical Sciences (CABS) is treated as foundational sciences course for credit hours that occurs in the 2nd year of the clinical phase of the curriculum Business and Leadership in Medicine, Dermatology, Nutrition, Evidence-Based Medicine
- Longitudinal Ambulatory Care Experience (LACE) occurs during the 3rd year of the clinical phase of the curriculum