

2022 Nominations Open for Baylor College of Medicine's Equity Trailblazer Awards

The **Equity Trailblazer Award** has been established to recognize individuals who have made significant contributions and accomplishments in moving Baylor toward being a more diverse and inclusive community above and beyond their generally anticipated scope of responsibilities as a staff, faculty, trainee or student. Recipients will demonstrate this commitment through leadership in recruitment, retention and advancement efforts, teaching, mentoring, research, multi-cultural programming, cultural competency and humility, community outreach activities and /or other initiatives.

Examples of Significant Contributions and Accomplishments include:

- Demonstrates an active commitment to the recruitment, development and mentorship of students, trainees, staff and/or faculty from diverse backgrounds
- Demonstrates a sustained interest and commitment to an inclusive academic biomedical and health sciences community through program development, curriculum development, etc.
- Demonstrates a sustained commitment to research that focuses on the impact of diverse backgrounds and disparities among diverse populations
- Participates in and leads activities that facilitate the culture of diversity and inclusiveness in the College

Award recipients will be honored at a ceremony in April during Celebrate Diversity Month and/or other appropriate occasions. Individual award recipients will receive a cash award net of any taxes.

Eligibility: Baylor College of Medicine faculty, staff, students or trainees in any mission area who meet the award criteria and have been an employee or trainee for at least one year. The nominee must also be in good standing with the College. Please review award program web page for complete details.

NOTE: The Equity Trailblazer Award may only be awarded once, except in the case of a student or trainee who later is considered as a faculty or staff member at Baylor.

Checklist for Nomination Packet:

- 1. Nomination cover sheet filled out by the nominator and signed by the nominee's supervisor endorsing the nomination.
- 2. Three letters as follows:
 - A nomination letter (not to exceed two pages) specifying the individual's contributions and accomplishments. The primary nomination may be submitted by any member (or group of members) of the faculty, staff, students or trainees at Baylor. The primary nominator will be the point of contact and will collect and submit all components of the nomination packet.
 - A letter of recommendation from the nominee's peer or supervisor (external or internal).
 - A letter of recommendation from a Baylor institutional leader familiar with the nominee's efforts (for example, department chair or vice chair, academic center director, division or section chief, program director or school dean).

Letters should include specific examples of the contribution and accomplishments of the nominee towards meeting the award criteria.

- 3. Nominee's Curriculum Vitae/Resume
 - Faculty applicants: Download the sample [BCM-formatted CV for Faculty](#). This format is not required, but the overall format is preferred.
 - Staff applicants: Download the sample [BCM-formatted Resume for Staff](#). This format is not required, but the overall format is preferred.
- 4. Supporting documents (up to two optional documents) that provide specific evidence and showcase how the nominee meets the award criteria. Additional LORs are not permitted.

Complete nominations should be submitted to the Office of Institutional Diversity, Equity and Inclusion at institutionaldiversity@bcm.edu by **5 p.m. on April 30, 2022**.

Nomination Form: Equity Trailblazer Awards Baylor College of Medicine



NOTE: INCOMPLETE NOMINATIONS WILL NOT BE CONSIDERED FOR REVIEW

Nominee Information	
<input type="checkbox"/> Faculty* <input type="checkbox"/> Staff* <input type="checkbox"/> Student** <input type="checkbox"/> Trainee***	
Name:	
Title:	
Department/Center/Unit:	
Email Address:	
Phone Number:	
Contact Information of Nominator	
Name:	
Title:	
Department/Center/Unit:	
Email Address:	
Phone Number:	
Contact Information and Signature of Nominee's Supervisor, Dean or Program Director	
Name:	
Title:	
Department/Center/Unit:	
Email Address:	
I support the nomination of this individual and affirm to the best of my knowledge, information listed on this transmittal form is correct.	
Signature of Nominee's Supervisor, Dean or Program Director:	

*Nomination of faculty or staff member must be approved by the nominee's supervisor.

**Nomination of a student must be approved by the nominee's school dean.

***Nomination of a resident or clinical fellow must be approved by the nominee's program director. Nomination of a postdoc must be approved by the nominee's supervisor or PI.

Use this form as page one of the completed nomination packet. All materials should be submitted as a single PDF document to institutionaldiversity@bcm.edu by 5 p.m. on the due date.