



Verification Letter Request/Release

This form is submitted to the Graduate School, Room N204

Student Name: _____ BCM ID #: _____

Graduate Program: _____ Date: _____

Official or Unofficial Transcripts can be obtained by completing the Transcript form from the Office of the Registrar in room M210 or at registrar@bcm.edu

Verification Letters – Can be requested from the Graduate School or your Program Administrator

If you are requesting the letter from the Graduate School, complete this form & place in the drop box in N204. Please allow at least **three** business days for processing.

Verification Letter
(Can be requested from the Graduate School or your Program Administrator)
<input type="checkbox"/> Verification Letter – Number of Copies Needed: _____
<input type="checkbox"/> Yes, I want my social security number to appear on the letter.

You will receive an email when your documents are available for pickup from the Graduate School, N204.

To be signed when documents are picked up:

Student Signature: _____
Signature Date