

What Projects are Included?

If the answer is yes to any of the following questions:

- Are you creating a new function, service, roles, or process (Implementation, Training, Work group including members outside your group, space requirements, IT builds)?
- Are you transforming an existing function, service or process (not minor refinements that requires less than a month to implement)?
- Are you building new space?
- Is there significant scope (not an activity)?

= *It is defined as a College Project*

If project:

- Creates change in multiple department operations OR
- Requires significant support from a Mission or Central Support Group
- Aligns with annual goals OR
- Consists of over \$100K in cost/revenues impact or estimated internal labor hours of over 5K annually

= *Designated as a Major College Program/Project (MCP):*