



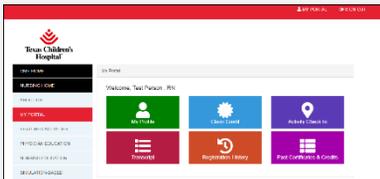
CME Tracker: Check In & Claim Credit

CME Training
Tracker

Check In for Activity: Make sure to check in before claiming credit.

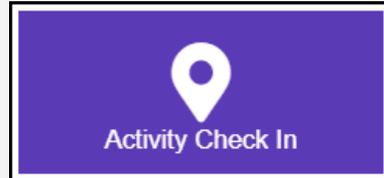
1

**Follow the Steps to Sign In.
Select My Portal.**



2

**Select
Activity Check In.**

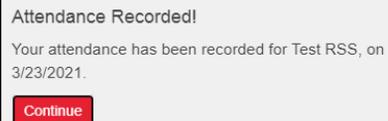


3

**Enter the Activity Code
you were provided.
Select Submit.**

4

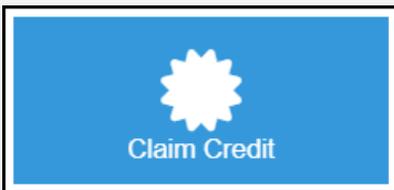
**You are now registered and
credited for your activity.**



Claim Credit for Activity: Claim Credit by midnight the day of the event.

1

**Sign in and select
Claim Credit.**



2

**Enter the Activity
Code. Select Submit.**

Claim Credit for Activity: Cont.

3

Select the Credit Type you are claiming. Select Submit.



Certificate

Certificate Preparation

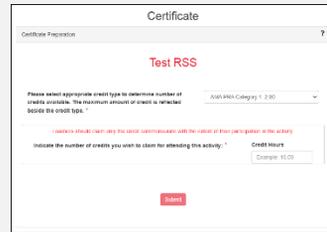
Test RSS

Please select appropriate credit type to determine number of credits available. The maximum amount of credit is reflected beside the credit type.

Submit

4

Enter the Credit Hours you are claiming. Submit.



Certificate

Certificate Preparation

Test RSS

Please select appropriate credit type to determine number of credits available. The maximum amount of credit is reflected beside the credit type.

AWA-PMH Category: 1 (2.00)

Indicate the number of credits you wish to claim for attending this activity.

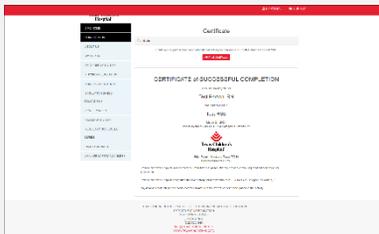
Credit Hours

Example: 1.00

Submit

5

Your certificate will display.



Certificate

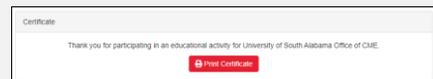
CERTIFICATE OF SUCCESSFUL COMPLETION

TEST RSS

UNIVERSITY OF SOUTH ALABAMA

6

Select Print Certificate to download a copy.



Certificate

Thank you for participating in an educational activity for University of South Alabama Office of CME.

Print Certificate

Only credits claimed on Texas Children's CME Tracker will appear in your transcript.

Call Medical Staff Services at 832-824-7561 if you have questions about checking in or claiming credit.