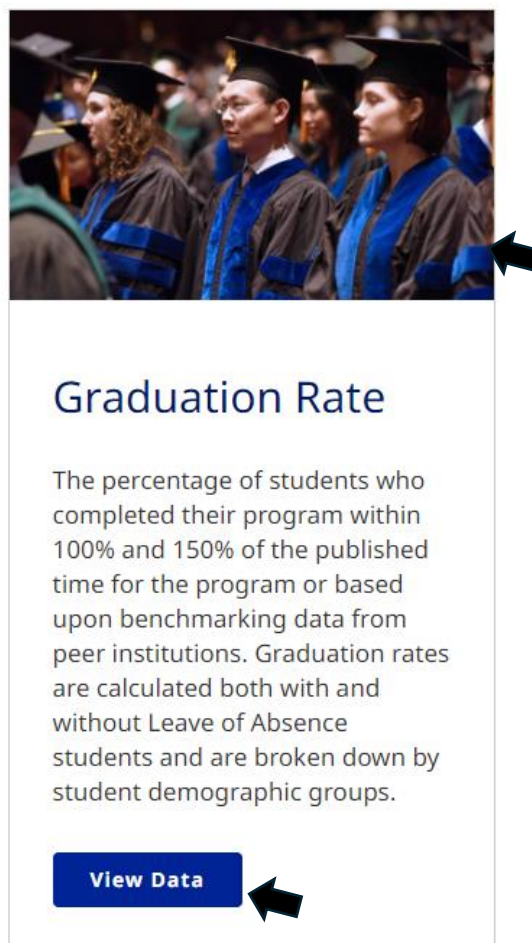**Baylor**
College of
Medicine

How to Navigate Dashboards

Each dashboard has its unique feature, but they all share some common elements. Here are some tips and tricks for navigating them effectively.

1. **Open a dashboard**

To open a dashboard, just click on the picture of the dashboard or the "View Data" button under the brief introduction.
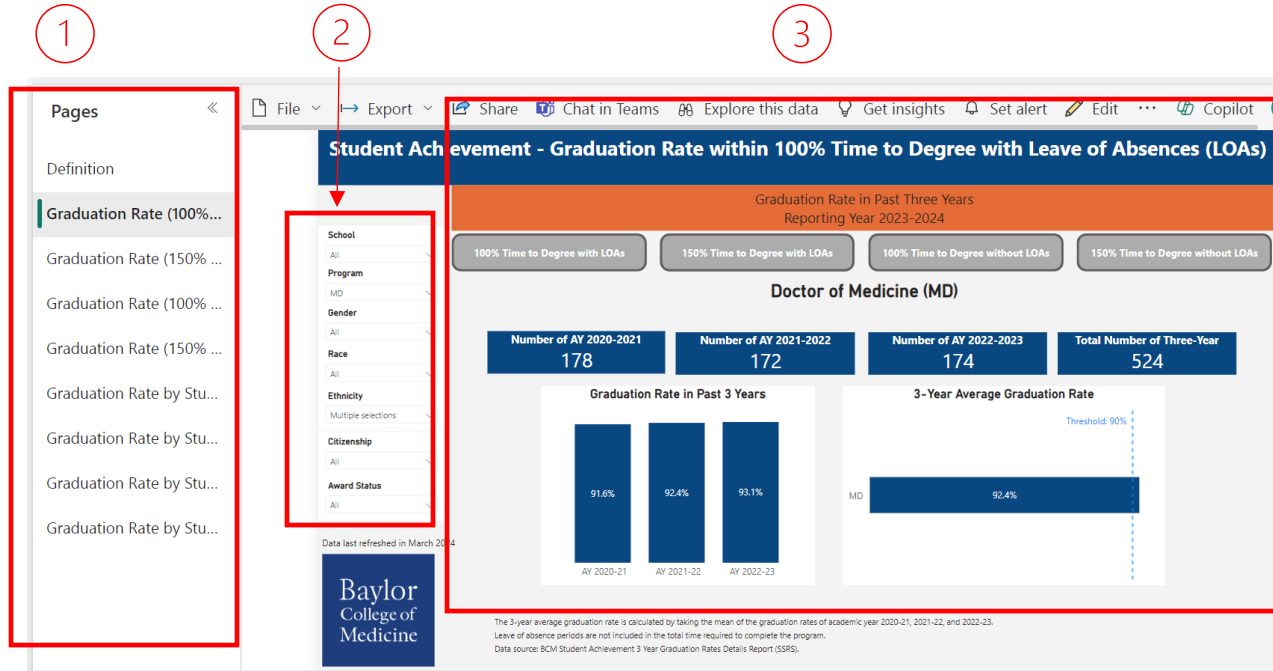

Graduation Rate

The percentage of students who completed their program within 100% and 150% of the published time for the program or based upon benchmarking data from peer institutions. Graduation rates are calculated both with and without Leave of Absence students and are broken down by student demographic groups.

View Data

2. Understand the Interface

① Navigation pane is on the left and provides links to different pages.

② Filters pane is on the left of the page, which allows you to filter data displayed on the dashboard.

③ Visualization pane is in the center of each page, displaying the charts, graphs, and other visuals.

3. Interact with Visualizations

Hover Over Elements: Hover over data points on charts to see more details.
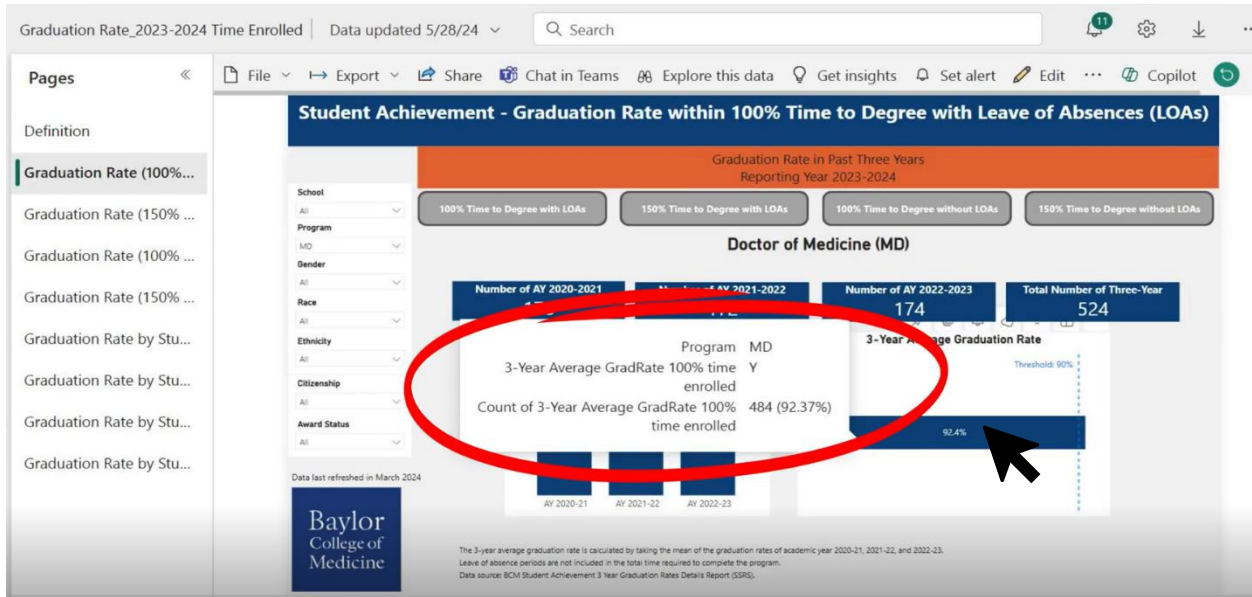
Click Elements: Clicking on a data point can highlight or drill down into more detailed data. This action can highlight or drill down the data into more detail. For instance, if we click on the Asian category in the Gradation Rate by Race chart, the numbers for Asian students only will be shown accordingly in the other charts. This allows you to see the gender difference among Asian students. Clicking the Asian category again will revert the charts to their original forms.
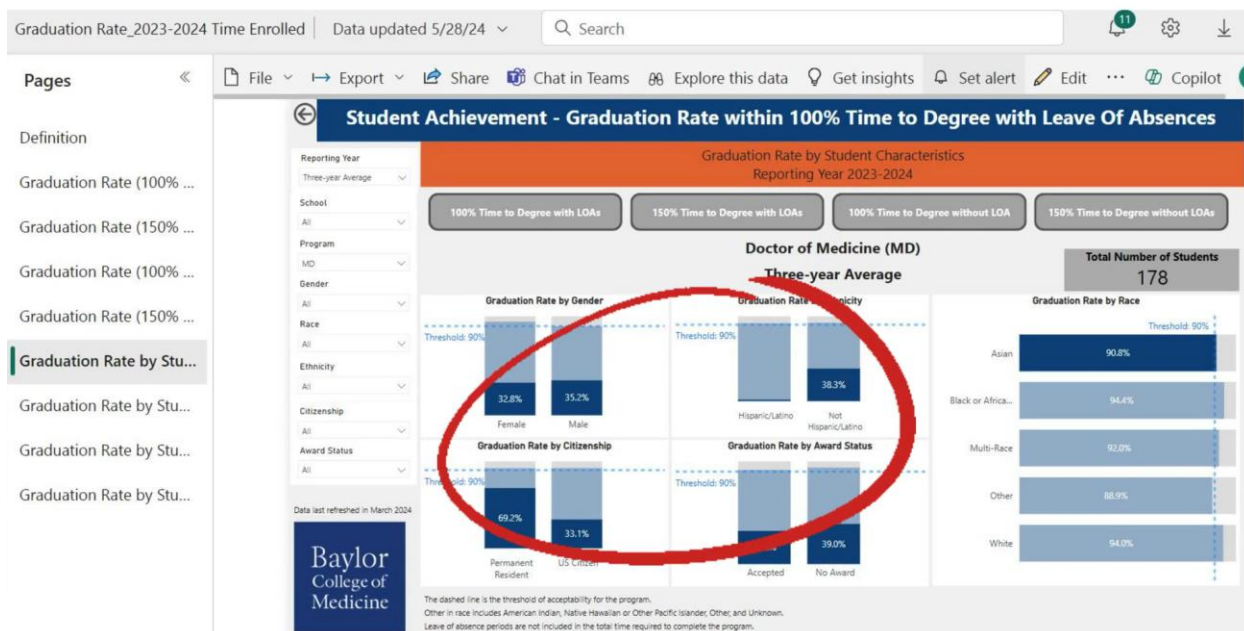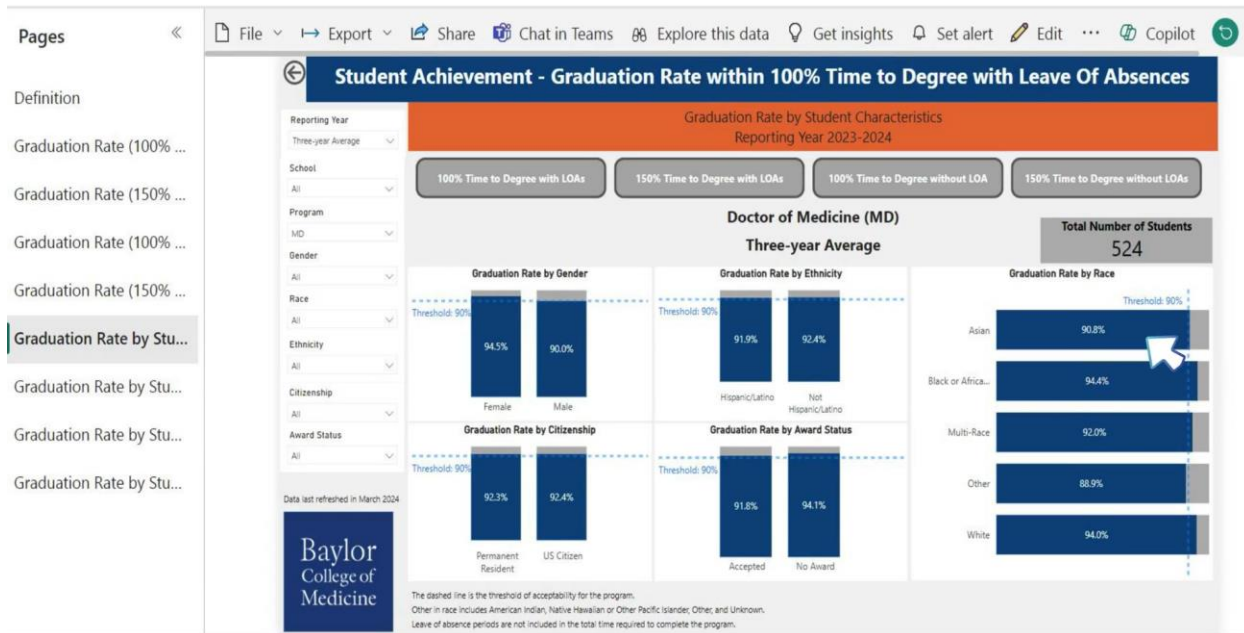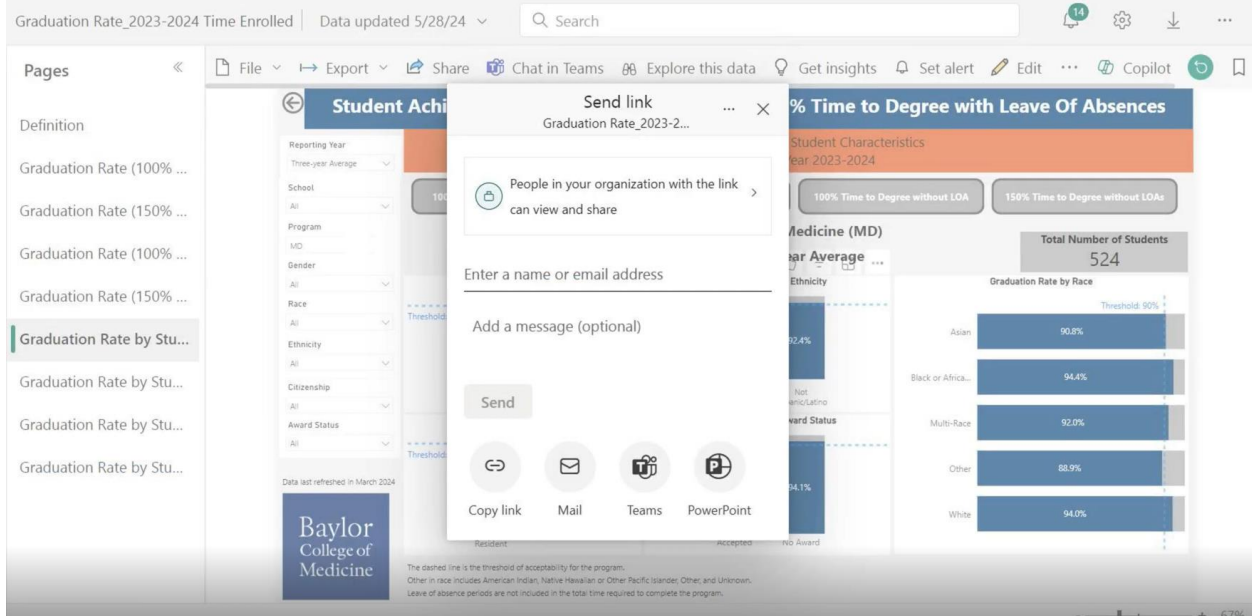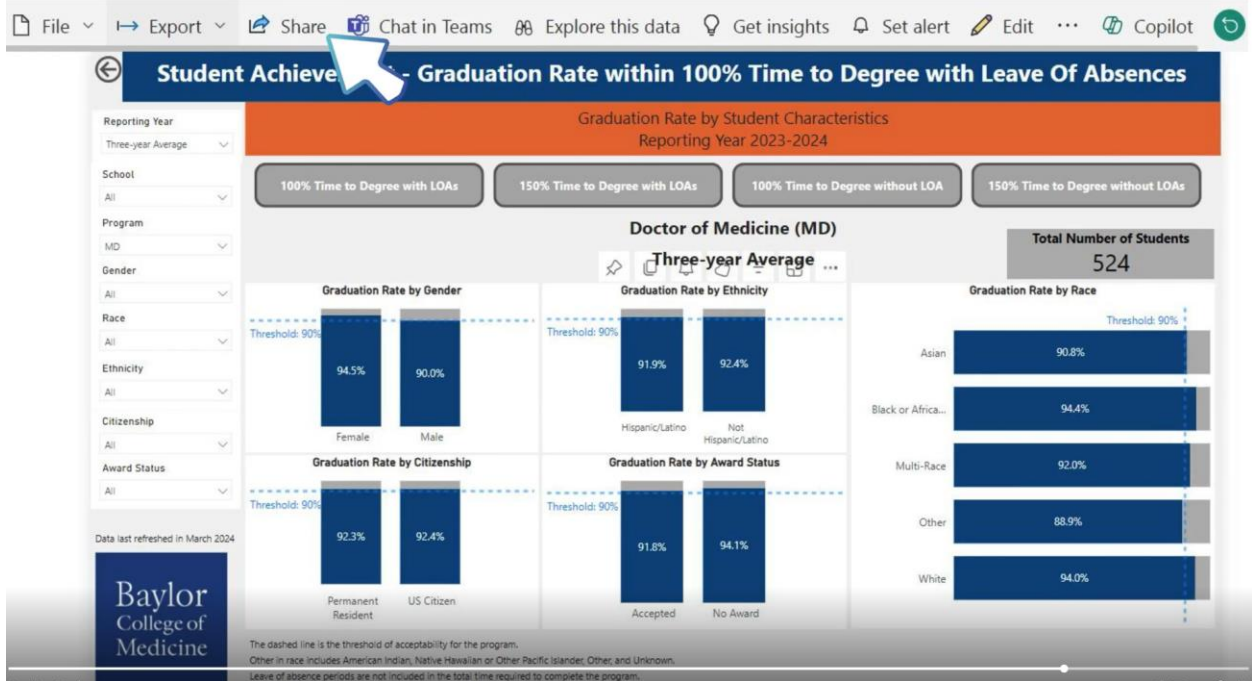
4. Export Data

To export data, click on the ellipsis (…) on a visualization, then select "Export Data". Choose your preferred format (e.g., CSV, Excel).
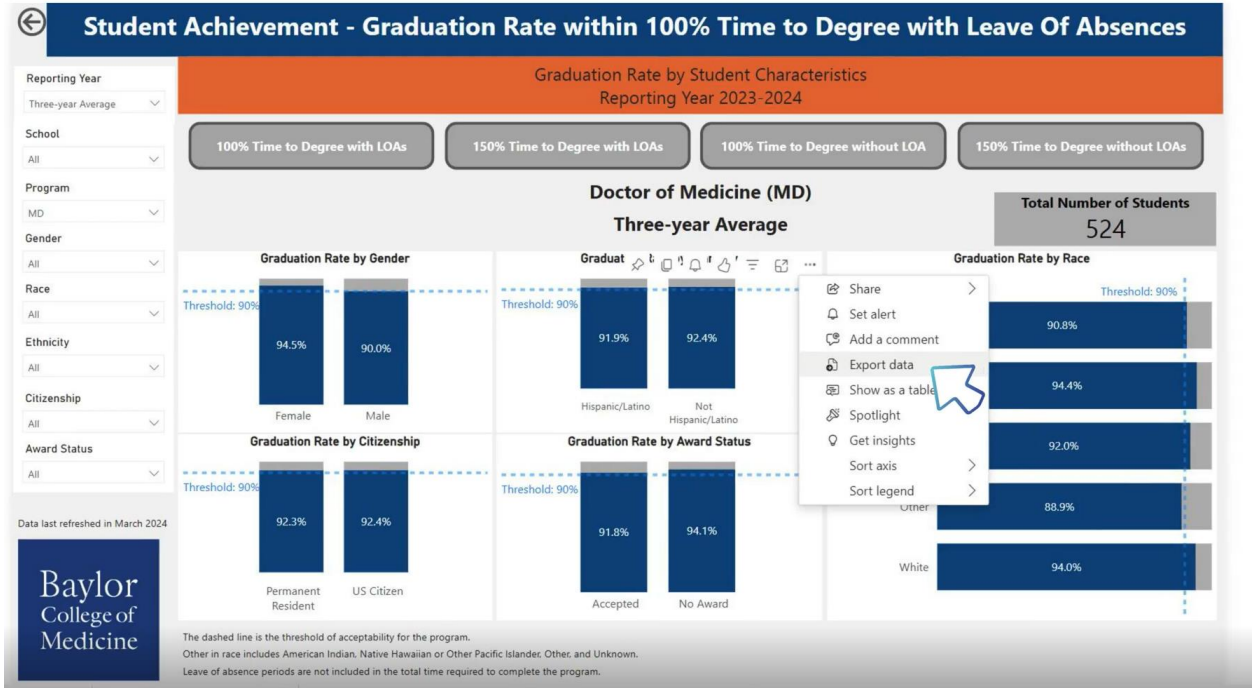
5. Share the Dashboard

Click the "Share" button at the top menu of the dashboard with others via email or link.

For questions or additional information, please contact the Office of Accreditation and Education Effectiveness at Accreditation@bcm.edu.