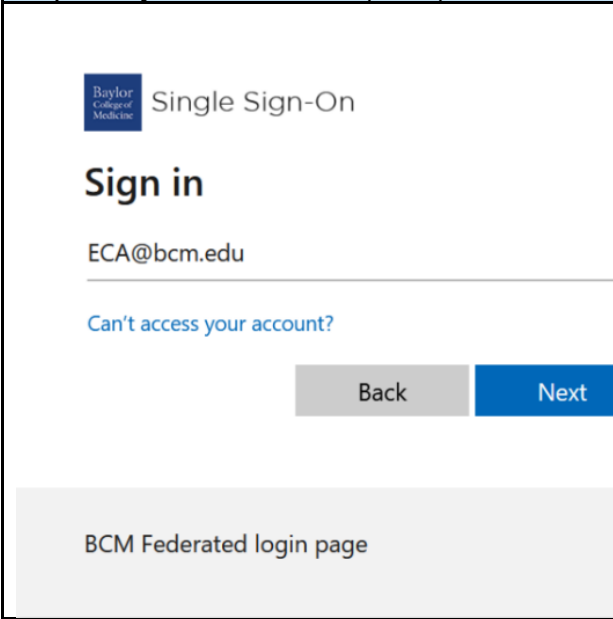

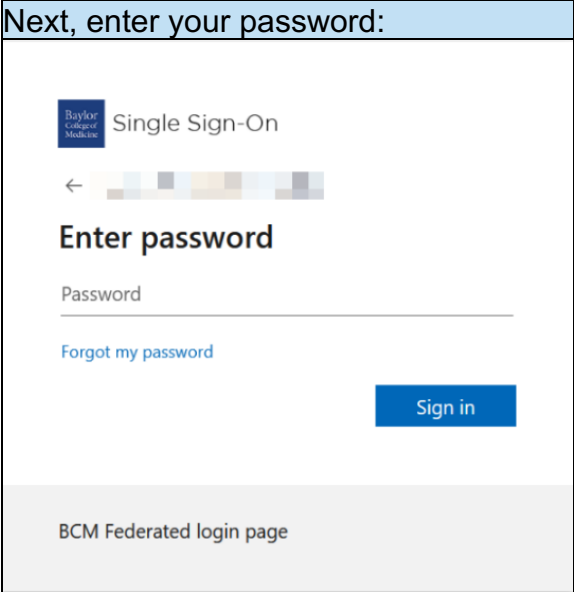


# Using your new Microsoft MFA token

**When accessing an MFA enabled SSO application you will be prompted for authentication.**

<p>Please <b>enter</b> your <b>username</b> (ECA), in the format: <a href="mailto:ECA@bcm.edu">ECA@bcm.edu</a></p> <p><i>Do not enter your friendly email, it requires your username (ECA)</i></p>	<p>If you have logged in before with same computer and browser, you will see the "pick an account" option.</p>
	

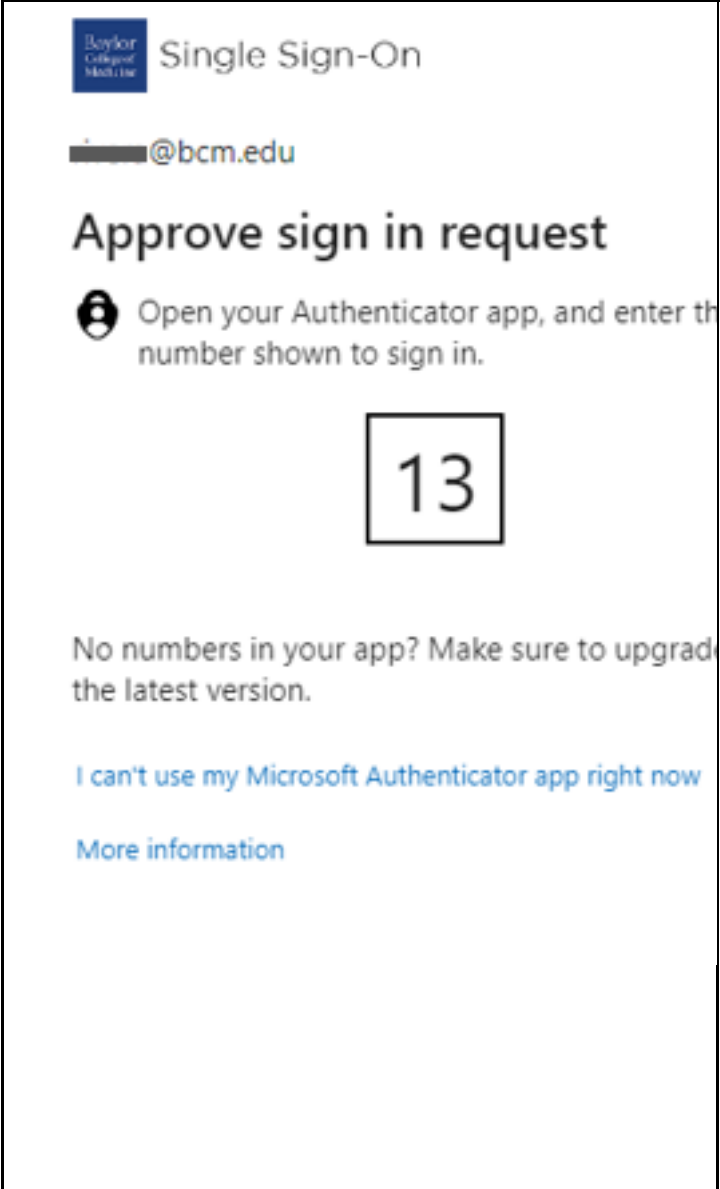
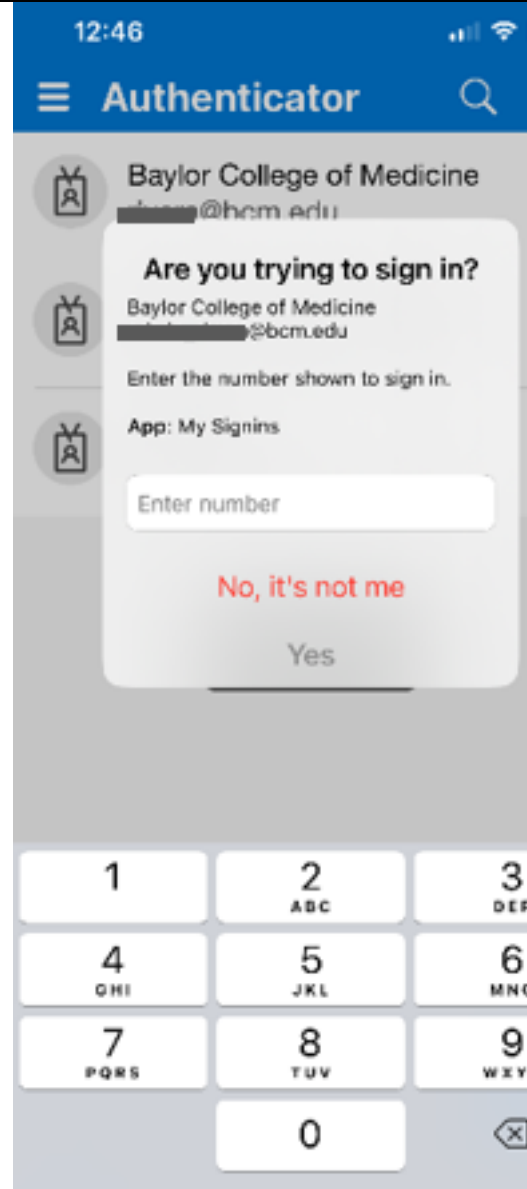
Next, enter your password:



# MFA – Multi-factor Authentication

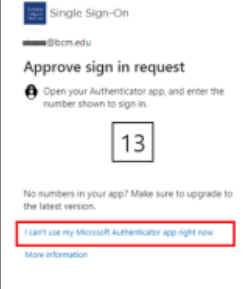

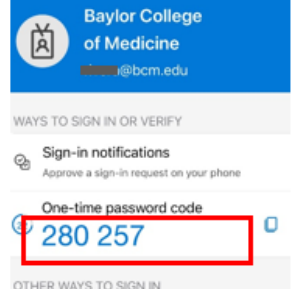
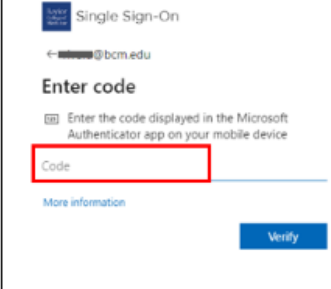
You will be prompted for MFA when you are not on BCM network or using BCM VPN.

Using Microsoft Authenticator, you will receive the push authentication.

<p>The website will show provide a number like below:</p>	<p>Type the two-digit number in the application, and click “yes”</p>
	

The above push authentication method requires data service on your phone, if you do not currently have access to data (either via Wi-Fi or cell network) you can choose to use app verification code instead.

## To use something other than “push” code

Click the “I can’t use my Microsoft Authenticator app right now”	Choose “use a verification code”	On the app, open the account and make note of the one-time password code.	Enter the one-time password code on web prompt and click, “Verify”
			

## Use SMS token delivery

If you configure the SMS option for Microsoft token

Click the Text number shown on web prompt to initiate the SMS code delivery	Make note of the latest 6-digit code received via text	Enter six-digit code you received via SMS in web prompt and click “Verify”
