

## Doctor of Nursing Practice-Nurse Anesthesia Program Checklist for Incoming DNP Students



The following items must be completed prior to matriculation. If you have questions about any of these items, please consult the information posted on the Accepted Applicants website or contact the DNP Program Office at 713-798-8650 or [crna@bcm.edu](mailto:crna@bcm.edu).

- Read the Essential Information document on the [Accepted Applicants website](#)
- Review the other documents on the [Accepted Applicants website](#)
- Electronically sign the Acknowledgement Form by September 10
- Submit tuition deposit by September 10
- Complete financial aid application (if applicable). Information about financial aid is available on the [Office of Student Financial Aid website](#). Scroll to the section for Instructions and read the Instructions for Health Professions and Graduate Students document.
- Register with the [Occupational Health Program](#) and submit all records by November 30
- Purchase the required texts for WriteWell and complete the modules by December 31
  - The course will start the week of September 30<sup>th</sup>
- Submit Background Check information when requested
  - Watch for an email from Certiphi with further instructions in mid-October
- Complete BCM online training modules (HIPAA, Confidentiality, Compliance, etc.)
  - Information and instructions will be sent via email in early December
- Complete Advanced Health Assessment readings and case studies
  - Course details will be available in early November
- Make arrangements to attend orientation on January 2 and 3
  - Attendance is mandatory for all students
  - All students must bring a laptop

It is important that we have accurate contact information for you, so **be sure to keep us informed of any changes in e-mail address, home address, or phone number.**