

BAYLOR COLLEGE OF MEDICINE
CURRICULUM VITAE OUTLINE
(TO BE USED FOR ANNUAL FACULTY EVALUATIONS
AND PROMOTIONS)

OPTIONAL PERSONAL STATEMENT (MAXIMUM ½ PAGE)

Describe your professional achievements and/or interests, as well as specific career goals related to your research, education and/or clinical activities. Relevant information may include your expertise; your collaborators or research/healthcare/education environment; how your past performance relates to current and future work; and unique contributions or collaborations that are not well explained in other sections of the CV.

I. GENERAL BIOGRAPHICAL INFORMATION

A. Personal

1. Full Name
2. Citizenship

B. Education (include institution/location, degree, and dates of attendance)

1. Undergraduate Education
2. Medical Education or Graduate Education (include thesis/dissertation title, advisor)
3. Postgraduate Training (residency, clinical/research fellowship, etc.; source of support, advisor, if applicable)

C. Academic Appointments (include title and dates of appointment)

1. Current Faculty Position(s) at BCM
2. Previous Faculty Position(s) at BCM
3. Previous Faculty Position(s) at Other Institutions
4. Faculty Appointments at Other Institutions While at BCM

D. Other Advanced Training/Experience (include locations, dates and sources of support)

1. Formal Sabbatical Leave
2. Other Specialized Training Following Academic Appointment

E. Other Information

1. Honors or Awards (titles, dates)
2. Board Eligibility/Certification (dates)
3. Other Non-academic Positions (include locations, titles, dates of employment)

II. RESEARCH INFORMATION

A. Research Support (provide the following information for each project)

ACTIVE RESEARCH SUPPORT (list all active projects)

1. Technical Title of Project
Name of Funding Agency
Specify Grant, Contract or Other
Grant Number (if applicable)
Investigator Relationship or Role on Project (PI, co-PI, Fellow, etc.)

Dates of Funding
Annual Direct Cost and Direct Cost for Entire Funding Period

COMPLETED RESEARCH SUPPORT (list all former projects)

1. Technical Title of Project
Name of Funding Agency
Specify Grant, Contract or Other
Grant Number (if applicable)
Investigator Relationship or Role on Project (PI, co-PI, Fellow, etc.)
Dates of Funding
Annual Direct Cost and Direct Cost for Entire Funding Period

B. National Scientific and Professional Participation (include dates and titles)

1. Editorial Contributions (e.g., Journal Editorial Boards, Editor roles, Ad Hoc Reviewer)
2. Review Panels and Selection Committees (e.g., NIH Study Sections, Review Panels)
3. Professional Societies
4. Elected Positions (e.g., Officer in a Professional Society)
5. Invited Lectures, Presentations, Seminars (Provide complete citation for each presentation, including author(s), year, title of presentation, name of meeting or host organization, location, date.)
 - a. International
 - b. National
 - c. Regional

NOTE: This section includes lectures, presentations, research seminars, panels, etc., for which you were invited to speak by the organizers. Presentations and posters with a published abstract (based on a submission to a conference or similar event) should be cited in section II.C.3. All other presentations, lectures, etc. should be listed in section III.F.

C. Publications (provide complete citation for each item listed; indicate whether each publication resulted from work done at BCM or elsewhere; use underline or bold font for your name; number each list, preferably in reverse chronological order)

1. Full Papers in Peer Reviewed Journals
 - a. Published
 - b. Accepted/In Press
2. Full Papers Without Peer Review
 - a. Published
 - b. In Preparation
3. Abstracts Given During Last Three Years (based on posters or oral presentations)
4. Books
 - a. Complete Books Written
 - b. Books Edited (include names of other editors, if applicable)
 - c. Book Chapters Written (including major contributions to professional resources, such as *UpToDate*, which is an evidence-based website for physicians).
5. Other Works Communicating Research Results to Scientific Colleagues (e.g., professional newsletters, blogs, video presentations, etc.)
6. Other Works Communicating Research Results to General Public (e.g., newspaper and other print resources, web-based communications, video and television media)

D. Innovation and Commercialization

1. Patents (list applications, patents awards, business development resulting from patents)
2. Device, Software or Other Development
3. Evidence of Impacting Health/Scientific Policy or Clinical Practice Guidelines (e.g., note policy or guidelines where publications were cited)
4. Participation in Business Development and Commercialization
5. Other Activities

III. TEACHING INFORMATION

A. Educational Leadership Roles (title, dates, responsibilities)

B. Didactic Coursework (include dates, number of hours and approximate numbers of learners)

1. Courses Taught at BCM Within the Primary Department
2. Courses Taught at BCM External to the Primary Department (include number of hours)
3. Courses Taught at Other Institutions while at BCM
4. Courses Taught Prior to BCM

C. Curriculum Development Work (include institution where work was done and whether work was disseminated beyond home institution)

1. Course(s)/Curricula to Which Contributions Have Been Made
2. Role in Course/Curriculum Development
3. Audience(s) for Course(s)/Curricula Developed

D. Non-didactic Teaching (include teaching at BCM and any other teaching concurrent with or prior to teaching at BCM)

1. Resident Training (include estimate of time spent, numbers of learners)
2. Clinical Fellow Training (include names of fellows, dates, current location or position)
3. Research Fellow Training (as above)
4. Graduate Student Training (describe your role, such as major advisor or committee member; provide information about each fellow as above)
5. Medical Student Mentoring (provide information as above)

E. Faculty Development or Continuing Medical Education (list contributions as a course developer, presenter, etc.)

F. Lectures and Presentations (provide complete citation for each item; list invited lectures in II.B.5 and lectures, posters or presentations with published abstracts in section II.C.3)

1. International
2. National
3. Regional
4. Local

G. Visiting Professorships (include location, dates)

IV. PATIENT CARE AND CLINICAL CONTRIBUTIONS

A. Patient Care Responsibilities

1. Department-wide
2. Section or Specialty

3. Clinical Service (hours/clinic half days, RVU metrics, etc.)

B. Clinical Leadership or Business Development (describe roles and documented outcomes)

C. Voluntary Health Organization Participation

D. Contributions, Initiatives or Recognition Related to Patient Safety and Healthcare Quality (include information about implementation, outcomes or dissemination, where applicable)

E. Contributions to Health and Science Policy (institutional, regional, state, or federal level)

V. SERVICE CONTRIBUTIONS

A. Administrative Assignments and Committees

1. Department or Center Administration, Committees, etc.
2. Institution-wide or School Administration, Committees, etc.

B. National, Regional or Local Participation in Professional or Voluntary Organizations

C. Other Pertinent Information (not given above, including community service)