

## Reporting Copyright Infringements

The Digital Millennium Copyright Act ("DMCA"), Pub. L. 105-304 requires the designation of an agent to receive claimed copyright infringement notifications. If you believe that any of your works are being infringed upon by any domain owned by Baylor College of Medicine, contact:

Patrick Turley, JD., PhD  
Email: LegalOffice@bcm.edu  
Phone: 713-798-6137  
Fax: 713-798-6368  
Baylor College of Medicine  
One Baylor Plaza, Houston, TX 77030

In accordance with DMCA, the notification must include all of the following:

1. A physical or electronic signature of a person authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.
2. Identification of the copyrighted work claimed to have been infringed, or, if multiple copyrighted works at a single online site are covered by a single notification, a representative list of such works at that site.
3. Identification of the material that is claimed to be infringing or to be the subject of infringing activity and that is to be removed or access to which is to be disabled, and information reasonably sufficient to permit the service provider to locate the material.
4. Information reasonably sufficient to permit Baylor College of Medicine to contact the complaining party, such as an address, telephone number, and, if available, an electronic mail address at which the complaining party may be contacted.
5. A statement that the complaining party has a good faith belief that use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law.
6. A statement that the information in the notification is accurate, and under penalty of perjury, that the complaining party is authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.

17 U.S.C. § 512(c)(3)(A).

Upon receipt of a complaint takedown notice, Baylor College of Medicine must respond expeditiously to remove, or disable access to, the material that is claimed to be infringing or to be the subject of the infringing activity. If Baylor College of Medicine fails to do so, it may lose its safe harbor protection and be subject to an infringement suit.