# Baylor<br/>College of<br/>MedicineMFA Set-up for Non-BCMBlackboard Users

#### **Overview**

**Multi-Factor Authentication (MFA)** is enabled for non-BCM users accessing the **Blackboard** system. You can choose any authenticator app, such as Microsoft Authenticator, Google Authenticator, Authy, or the one recommended by your institution. Each time you log into **Blackboard**, you will need to enter the authenticator code, your username and password.

## **Authentication Set-up Instructions**

- 1. Download and install the authenticator app on your mobile device.
- 2. Open the authenticator app.
- 3. Scan the QR code or enter the 16-digit key.



Key: 55D6 AGJU ZIML DKBT

- 4. Tap the **Next** button.
- 5. Type the 6-digit code from the authenticator app then tap **Submit**.



6. You have successfully set-up the app. Tap **Done**.

### Multi-Factor Authentication



# Using the Authenticator App

Open the authenticator app to generate a code for signing into the **Blackboard** system. Along with this code, you will need to enter your assigned username and password.

#### **Lost Device**

If you have lost or have a new device, contact <u>ed-tech@bcm.edu</u> to register a new device for MFA.



# **Support Contact Information**

If you need assistance and/or help setting up MFA on a new device, email <u>ed-tech@bcm.edu</u>.